



SARADA KRISHNA HOMOEOPATHIC
MEDICAL COLLEGE HOSPITAL,
KULASEKHARAM.

Document number:
SKH/IC/11/17/16/1

DOCUMENT NAME: HOSPITAL INFECTION CONTROL
MANUAL

7. POLICY ON WASTE DISPOSAL

What is Biomedical waste?

Biohazardous waste refers to all waste, which is generated during diagnosis treatment or immunization of human beings.

Purpose

The purpose is to provide safe guidelines to ensure the correct handling of the waste and maximum prevention of contamination through across the hospital.

Components of biomedical waste management:

- Segregation of waste at source
- Collection and transportation of waste.
- Storage of waste
- Transportation of waste to the common facility.
- Treatment and disposal of waste.

Principles

The recommendations given are intended to protect the interests of patients, staff and the general public emphasizing the need to:

- o Train staff in safe practice
- o Separate waste at source
- o Provide safe storage awaiting collection

Provide collection and transportation to central disposal points

Types of waste

- o Domestic waste including glass, aerosols and batteries
- o Infected waste including soiled dressings, body fluids
- o Needles, syringes and all sharps
- o Radiological and cytotoxic waste
- o Pathology waste
- o Clinical waste (gloves, syringes)



PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

Issue No. [Type here]	Issue Date: Effective Date [Type here]	Revision No Revision [Type here] Page 59 of 77
Doc. Prepared By: Dr. chandraja C.V <i>Dr. Chandraja</i>	Doc. Reviewed By: Dr. N.V. Sugathan <i>Dr. Sugathan</i>	Doc. Approved By : Dr. C.K. Mohan <i>Dr. C.K. Mohan</i>
Sign: <i>[Signature]</i> 14/12/16 10:30am	Sign: <i>[Signature]</i> 14/12/16 10:30pm	Sign: <i>[Signature]</i> 14/12/16 3:30pm



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- o Confidential paper waste and non-clinical waste including office paper, plastic not been in contact with patients and kitchen waste

SEGREGATION OF WASTE

Waste from different clinical areas of different nature may require different methods of disposal. It is essential that all staff is aware of safe methods of disposal. This is to protect the staff from injury and also safeguard the community at large. Biomedical waste should not be mixed with other waste. Segregation at source is done by Doctors, nurses and paramedical staff. They are segregated into different containers, which are labeled with the biohazard symbol indicating the nature of waste. These containers contain self-printed dustbin covers to enable the staff to segregate the waste without any confusion. Bins should be easy to use.

STAFF TRAINING

All staff who may be required to move waste should comply with the following guidelines:

- o Check that all bags are effectively sealed. Clinical waste bags must have tag or rubber bands and indicate the area / ward of origin with the marker pen.
- o Bags to be emptied when 2 / 3 full. To be handled by neck. To be handled only after securing. Should be double bagged if external contamination occurs.
- o Under no circumstance should any member of staff put their hands into the bags
- o Ensure that the bag is intact and that the seal on the bag is unbroken prior to moving.
- o Know the procedure in case of accidental spillage

TRANSPORTATION AND COLLECTION

Collection and transportation of biomedical waste shall be carried out in a matter so as to avoid any possible hazards to human health and environment. Therefore all care should be taken to ensure that the segregated waste reach the common biomedical treatment facility without any damage, spillage or unauthorized access by public. A separate team of housekeeping staff is identified for collecting the segregated waste at all points in closed trolleys to the common storage area identified at the rear end of the hospital. When the covers are three fourth filled they are tagged appropriately. The person responsible for collection of the biomedical waste carries a checklist to maintain the records such as name of the user department, type of waste and signature of the user department. Permanent marker pens are used to mark on the dustbin cover denoting the area from where it is generated so that the user end can be traced back if the waste is not segregated properly.

Area
Critical areas

Frequency
once in a day

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Wards once in a day
Labs once in a day
Offices once in a day
Storage of waste

The collected segregated waste is stored in biomedical waste storage area. No untreated biomedical waste is kept beyond 24 hours in our premises. All the compartments are tiled to enable proper washing after every shift.

Transportation, treatment and disposal of waste at the common facility

The transportation treatment and disposal of waste is carried out by the contractor identified by the Tamilnadu Pollution control board. All the hospitals have made agreement with the Common Biomedical Waste Treatment Facilities (CBMWTF) for the disposal of the biomedical waste. The institution had signed a MOU with Biomedical Waste treatment called Aseptic systems Biomedical Waste Management Company, located Ettankulam - Tirunelveli District. They come everyday to collect the waste.




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Sign: <i>[Signature]</i>	Sign: <i>[Signature]</i>	Sign: <i>[Signature]</i>

AGREEMENT OF SERVICE

(HOUSEKEEPING)

This agreement is made & entered to on this 25th day of NOVEMBER-2016
between

VITAL HOSPITALITY (P) LTD, functioning at TC.15/1962, Ganapathikovil Road,
Vazhuthacaud, Trivandrum.(herein after called as facilitator), represented by
its authorised signatory.

&

M/S Sarada Krishna homoeopathic medical college & hospital a health care
establishment (hereafter called as HCE) providing its service at, Kulasekaram,
Kanyakumari District. Represented by Dr. C K Mohan (Principal) Managing
Director/ Authorised Signatory/ Proprietor/Chairman etc.



For VITAL HOSPITALITY PVT LTD

Jayalekshmi
Authorised Signatory



CKM
PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

VITAL HOSPITALITY Pvt.Ltd.

Integrated Facility Management Services
Dwaraka, TC 15/1609, Cine Garden, Vazhuthacaud
Thycaud.P.O., Trivandrum - Pin. 695014. Kerala, India
Tel: +91 471 2330366, 2338877, E-mail: vitalmktg@yahoo.com

AGREEMENT OF SERVICE

(HOUSEKEEPING)

This agreement is made & entered to on the 15th September 2017 till 15th September 2018

Between

VITAL HOSPITALITY (P) LTD, functioning at Dwaraka, TC 15/1609, Cine Garden, Vazhuthacaud
Thycaud.P.O., Trivandrum.(herein after called as facilitator), represented by its authorized signatory.

&

M/s Sarada Krishna Homeopathic Medical College & Hospital a health care establishment (hereafter
called as HCE) providing its service at, Kulasekaram, Kanyakumari District. Represented by Dr.C.K.Mohan
(Principal) Managing Director/Authorised Signatory/Proprietor/Chairman etc.

For VITAL HOSPITALITY PVT. LTD

Authorised Signatory



Sarada Krishna Homeopathic Medical College & Hospital
Kulasekaram, Kanyakumari District



PRINCIPAL
SARADA KRISHNA HOMEOPATHIC MEDICAL COLLEGE
KULASEKARAM, KANYAKUMARI DISTRICT,
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14

VITAL HOSPITALITY Pvt.Ltd.

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AGREEMENT OF SERVICE

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Between


VITAL HOSPITALITY (P) LTD, functioning at Dwaraka, TC 15/1609, Cine Garden, Vazhuthacaud
Thycaud.P.O., Trivandrum.(herein after called as facilitator), represented by its authorized signatory.

M/s Sarada Krishna Homeopathic Medical College & Hospital a health care establishment (hereafter
called as HCE) providing its service at, Kulasekaram, Kanyakumari District. Represented by Dr.C.K.Mohan
(Principal) Managing Director/Authorised Signatory/Proprietor/Chairman etc.


For VITAL HOSPITALITY PVT. LTD


Authorized Signatory




PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kulasekharam




PRINCIPAL
SARADA KRISHNA HOMEOPATHIC MEDICAL COLLEGE,
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMILNADU - 629 161



കേരളം KERALA

BZ 649930

MEMORANDUM OF UNDERSTANDING

This agreement is made and entered to on this 15th March 2019 to 15th March 2020

BETWEEN

VITAL HOSPITALITY (P) LTD, functioning at, Dwaraka, TC 15/1609, Cine Garden, Vazhuthacaud, Thycadu P.O, Thiruvananthapuram (herein called as facilitator) represented by its authorized signatory

AND

Sarada Krishna Homoeopathic Medical College Hospital, a health care establishment (herein after called as HCE) providing its service at Kulasekharam, Kanniyakumari District represented by Dr.C.K.Mohan, Chairman and Managing Trustee, being the authorized signatory

For Sarada Krishna Homoeopathic Medical College Hospital

For Vital Hospitality Pvt. Ltd.

Dr. C.K.Mohan
Chairman


Managing Director



Contd.....2.....

Value Rupees... 100... only
Issued to

NO: 26016




PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE,
KULASEKHARAM, KANNIYAKUMARI DISTRICT,
TAMIL NADU - 629 161

PURPOSE

The purpose of this MoU is to establish the terms and conditions under which the Vital Hospitality will provide the services.

TERMS OF REFERENCE

This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MoU and shall remain in full force and effect for not longer than one year. This MoU may be terminated without cause by either party upon 3 months of notice duly notified by and between each other.

RESPONSIBILITIES

Vital Hospitality shall be fully responsible for the sanitation and House Keeping services in the entire Hospital complex and premises and shall work under overall supervision and direction of Medical Superintendent of Sarada Krishna Homoeopathic Medical College Hospital, Kulasekharam

The manpower to be deployed for the job contract should be sufficient for maintaining the Sarada Krishna hospital and ladies hostel.


Sweeping, mopping, dusting, cleaning and all other allied works have to be completed without delay and it should not interrupt the regular activities of hospital and Ladies hostel on all working days, Saturdays, Sundays and Holidays. No spill over work for the next day shall be permitted under any circumstance. However regular cleaning of toilets, washbasins, lobby, corridors and other areas shall be done continuously at regular intervals.

Sarada Krishna Homoeopathic Medical College Hospital, Kulasekharam will bear the cost of services on mutually agreed upon by both the parties.

For Sarada Krishna Homoeopathic Medical College Hospital

Dr.C.K.Mohan
Chairman

For Vital Hospitality Pvt. Ltd.


Hariprasad.P
Managing Director




PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

BMH

Community - Medicine



தமிழ்நாடு தமிழ்நாடு TAMIL NADU
 தமிழ்நாடு எண்: 48-9

தேதி: 5 APR 2016

குடியிருப்பு 20 Aseptic Systems
 Tirunelveli 7

27AB 216106
 P. ஜோசப் P. ராயன்
 முத்திரைத்தாள் விற்பனையாளர்
 74, மதுரை ரோடு, திருநெல்வேலி -
 உரிமம் எண்: 3 of 1997

AGREEMENT OF SERVICE

This Agreement is made & entered into on this 25 Day of April -- 2016.
 Between

M/s. Aseptic Systems Bio Medical Waste Management Company, functioning at A-65, 5th Cross Street, N.G.O. 'A' Colony, Tirunelveli - 627 007 (Herein after called as Facilitator) represented by its Authorized Signatory Mr. J. Elango

And

M/S. Sarada Krishna Homocopathic Medical Collage & Hospital a Health Care establishment (Hereinafter Called as HCE) providing its services at, Kulasekaram, Kanyakumari District . represented By Dr. C.K.Mohan. (Principal) Managing Director / Authorized Signatory/ Proprietor / Director/ Managing Director / Chairman / Medical Superintendent / Medical Officer / Chief Medical Officer / Administrator/ Managing Partner / Medical Officer In charge / Trustee / Partner /etc.

ASEPTIC SYSTEMS
 BIO-MEDICAL WASTE MANAGEMENT COMPANY
 A-65 5th Cross Street, N.G.O. 'A' Colony,
 Tirunelveli - 627 007

PRINCIPAL

Sarada Krishna Homoeopa
 Medical College, Kulasekara

1. WHERE AS: THE FACILITATOR has established a common treatment facility at 110/4, Pappankulam Village, Nanguneri Taluk, Tirunelveli District in accordance with the Bio Medical Waste (Management and Handling) Rules 1998, subsequently as amended, for Collection, Transportation, Treatment and Disposal of the Bio- Medical Wastes generated by the Health Care Establishments (Hospitals; Nursing Home, Diagnostic Centers, Clinical Laboratories, Dental Clinics, Blood Bank Etc.) Situated in Tirunelveli, Thoothukudi and Kanyakumari Districts.
2. WHERE AS the HCE is engaged in various Medical Treatment services is in need of Collection, Transportation, Treatment and Disposal of the Bio Medical Waste generated from its premises.
3. The HCE who uses the service of the FACILITATOR shall pay a one time registration fees of Rs. 200/-towards membership.
4. Whereas the FACILITATOR offers to provide the services required for the members of the HCE to be complied with the above said rules, on a "User - Pay - Principle" at Rs. 4.75/ beds/ day to be paid on monthly basis, and Service Tax will be extra if applicable. Our minimum Service Charge is Rs. 7500 /- Per month
5. As per Government Order Service Tax is exempted to our services till this date and if it is applicable then it will be added to the monthly service charges bill and should be paid by HCE.
6. The rate will be reviewed and revised every year based on increase in Diesel price, Electricly charges & wholesale price index jointly by the TUTIKAN GREENVIRON TRUST and the FACILITATOR taking into account of the fluctuations in the above.
7. (a) The HCE 100 Number of Beds as on this day of agreement. The exact number of beds will be taken into account as per the latest declaration given to the Tamilnadu Pollution Control Board while obtaining authorization by the HCE or as per estimation made on physical verification by the FACILITATOR. Any alteration in beds strength shall be immediately reported to the FACILITATOR, and the Tamilnadu Pollution Control Board.


(b) The HCE hereby agrees to allow management and staff of the FACILITATOR, the TUTIKAN GREENVIRON TRUST & the TNPCB to inspect and assess the exact number of beds installed and inspect the segregation waste stored in its premises before the same is collected by the FACILITATOR, as and when required.
8. The HCE shall pay 30 days charges as refundable deposit to the FACILITATOR.
9. Billing & Payment:
 - a) The FACILITATOR shall send bill for the preceding month by the 3rd of the every month and the HCE shall pay the same on or before 10th of the same month and the same shall be paid as DD/Account payee Cheque only drawn in favour of M/s. Aseptic Systems Bio Medical Waste Management Company, payable at Tirunelveli.
 - b) Any deviation or undue delay caused in this regard will attract two (2) months billing in advance as security deposit with due intimation to the concerned Indian Medical Association, the Tutikan Greenviron Trust and the Tamilnadu Pollution Control Board.
 - c) The subscription paid beyond the stipulated date of 10th of every month, shall attract a penalty of Rs.30/- per day up to date of actual payment.
 - d) Returned Cheque shall be charged Rs. 50/- extra in addition to the actual bank charges.
 - e) The FACILITATOR shall stop its services, if payments are not received within 30 days, with due intimation to the TUTIKAN GREENVIRON TRUST & the TNPCB.
 - f) The FACILITATOR shall collect the minimum subscription of Rs. 7500 /- per month (exclusive of service tax)
10. The FACILITATOR shall provide the initial training about segregation of waste, collection of wastes in colour bags / bins as well as occupational safety in management and handling of Bio -Medical Waste free of cost.
11. The HCE shall segregate the wastes as per schedule II of the Bio Medical Waste (Management & Handling) Rules 1998, subsequently as amended, at the point of generation in its premises and store such segregated Medical Waste in designated Color Coded Containers / Bags, prior to collection, by the FACILITATOR.
12. The HCE shall also label the container / Bags according to scheduled III of Bio Medical Waste (Management and Handling) Rules 1998, subsequently as amended by Government of India.

13. The FACILITATOR shall distribute colour coded Bags and Puncture Proof Containers / bags at cost.
14. The FACILITATOR will supply the needle destroyer unit at cost, to ensure all the needles are destroyed effectively at the sources, as directed by the Tamilnadu of Pollution Control board.
15. The HCE shall ensure that all the syringes disposed shall not have any part of the needle.
16. The FACILITATOR shall collect the Bio Medical Waste from, one particular point, of the HCE every day at a specified time & to suit the convenience of collection mechanism of the FACILITATOR and mutually agreed by both the parties. The HCE shall cooperate with the FACILITATOR Personnel for adherence of the time schedule as agreed and in all aspects of collection and Transportation of Bio- Medical waste at their Premises.
17. The FACILITATOR shall issue a proof of receipt countersigned by both parties at the time of handing over the Bio Medical Waste. The HCE shall co-operate with the FACILITATOR personnel in all aspects of collection and transport of Bio Medical Waste at their premises. The issuance of countersigned receipt will be compulsory on part of the FACILITATOR to the HCE as a proof of entry and collection.
18. In case The FACILITATOR fails to collect the waste within 24 hours of previous collection, The HCE - shall inform the FACILITATOR and the same shall be cleared within the next 24 hours.
19. The FACILITATOR shall meet all the rules and regulation stipulated by the Tamil Nadu Pollution Control Board.
20. Complaints (if any) shall be attended within the shortest possible time, (within 48 Hours).
21. This agreement is subject to force majeure i.e.-
 - a) war invasion, mobilization, requisition, or embargo;
 - b) rebellion, revolution, insurrection or military or usurped power, or civil war;
 - c) Government order restrictions, riots, hartal, bandh, strike, fire epidemics, sabotage, act of god like earthquake, floods, accidents, breakdown of machinery or any other reasons whatsoever beyond the reasonable control of the FACILITATOR.
22. If any force majeure event outside the control of both parties during the currency of this agreement, which renders it impossible or unlawful for the FACILITATOR to fulfill its agreement obligations, the HCE shall not seek any remedy legal or financial from the FACILITATOR, However, the terms of this agreement shall be restored as far as both the parties are concerned, once the force majeure events cease to exist.
23. The FACILITATOR shall be Liable for violation (if any) under the Bio -Medical Waste (Management and Handling) Rules 1998, subsequently as amended, from the time the waste is handed over to the FACILITATOR.
24. The FACILITATOR & The HCE hereby undertake to adhere to this "Agreement of Services" for a minimum period of 1 year and can be renewed thereafter for such period and on such terms & Conditions as the parties mutually agree thereon.
25. A coordination committee will be set up comprising the representatives of the TUTIKAN GREENVIRON TRUST, concerned INDIAN MEDICAL ASSOCIATION and the FACILITATOR. The committee will address to the grievances, omissions, lapses and any other issues arising out of day to day activities on behalf of both the parties. The decision of forming co-ordination committee will be the best interest of amicable settlement for both parties (the FACILITATOR & the HCE).
26. All disputes arising out of or incidental to or concerning this agreement shall be in accordance with the Indian Arbitral and Conciliation Act only and shall be referred to the decision of the sole arbitrator to be nominated by the representative of the FACILITATOR and the HCE and the decision of the said arbitrator shall be final and binding on both parties and subject to Tirunelveli jurisdiction only.


ASEPTIC SYSTEMS
BIO-MEDICAL WASTE MANAGEMENT COMPANY
606, the FACILITATOR, N.G.O. 'A' Colony,
Tirunelveli - 627 007

Witness: - 

For the HCE


2. **PRINCIPAL**
Sarada Krishna Homoeopathic
Medical College, Kulasekhararam



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