
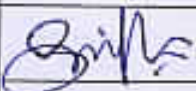








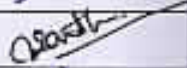



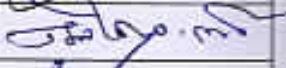





College Council Meeting

Date: 13.11.2017

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Chairman & Principal, SKHMC -Chairperson	
2.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy (UG) -Member	
3.	Dr. Mini S.K.	H.o.D., Physiology (UG)- Member	
4.	Dr. Murugan M.	H.o.D., Organon (UG/PG) - Member	
5.	Dr. Sreeja, S	H.o.D, Pharmacy (UG) -Member	
6.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica (UG/PG)- Member	
7.	Dr. Gopika R.S.	H.o.D, Pathology(UG) -Member	
8.	Dr. V. Siju	H.o.D, Forensic Medicine (UG)- Member	
9.	Dr. Ajayan T.	H.o.D, Practice of Medicine(UG/PG)- Member	
10.	Dr. Lal M.P.	H.o.D., Surgery (UG) - Member	
11.	Dr. Santhi Serene Sylum V	H.o.D, OBG (UG) - Member	
12.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine(UG) - Member	
13.	Dr. Sathish Kumar. V	HOD Repertory (UG)- Member	
14.	Dr. Sisir P.R.	HOD Paediatrics(PG) - Member	
15.	Dr. Ravi M. Nair	Advisor- Permanent Invitee	
16.	Dr. N. V. Sugathan	Dy. Medical Supdt.- Permanent Invitee	
17.	Dr. Winston Vargheese	P. G. Co-ordinator - Permanent Invitee	
18.	Dr. Suman Sankar A.S.	Co-ordinator-Permanent Invitee	

**Sarada Krishna
Homoeopathic Medical College**

Kulasekharam, Kanyakumari Dist., Tamil Nadu

Minutes of the College Council Meeting held on 13.11.2017 at 2.00 p.m

Agenda

1. III BHMS(New Regulations) - Time Table
2. III BHMS Induction Programme -16th onwards
3. Parent -Teachers Meet on 15th & 18th Nov. 2017 for
4. Application to be filed for accrditation during 1st week of may 2017.
5. To prepare Year Plan - 2018
6. Inter Collegiate Sports Meet
7. Orentation class for I BHMS(20th to 24th Nov.) by Mathew.
8. Semester Exam December 2017
9. Christmas Celebration 2017.
10. To verify MSR and report about any deficiency in Departments.

RESOLUTIONS:

1. III BHMS(New Regulations) Revision of - Time Table
2. III BHMS Induction Programme
3. Parent -Teachers Meet
Parent- Teachers Meeting for III BHMS (N.R.)& II BHMS on 15th & 18th November 2017 respectively .
4. To face surprise inspection to verify MSR & report about any deficiency in departments
5. Dr. M. Murugan is given the responsibility to prepare Year Plan - 2018
6. Inter Collegiate Sports Mcet to be held 27th to 30th- November 2017. ✓
7. Orientation class for I BHMS(20th to 24th Nov.) by Mathew sr.
8. Semester Exam December 2017
Semester Examination to begin on 27th December onwards for February 2018 University Exam appearing batch. Examination In-charge- Dr. Leena N. Assisted by Dr. S. Sreeja
9. Christmas Celebration 2017. Christmas Celebrations of the year is on 23rd December. Faculty in-charge of Celebration - Dr. P.S. Zion Natharaj.
10. All should take earnest efforts to furnish all the relevent records/ Registers/ Particulars to apply for NAAC accreditation during May 2018. The dead line could not be extended as we have to obtain NAAC accreditation before 11/2018 as mandated by Govt of India.


Principal

College Council Meeting

Date: 16.03.2018

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Chairman & Principal, SKHMC -Chairperson	
2.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy (UG) Member	
3.	Dr. Mini S.K.	H.o.D., Physiology (UG) Member	
4.	Dr. Murugan M.	H.o.D., Organon (UG/PG) Member	
5.	Dr. Sreeja S	H.o.D, Pharmacy (UG) Member	
6.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica (UG/PG)- Member and U.G. Coor.	
7.	Dr. Gopika R.S.	H.o.D, Pathology (UG) Member	
8.	Dr. V. Sijumon	H.o.D, Forensic Medicine (UG)- Member	
9.	Dr. Ajayan T.	H.o.D, Practice of Medicine(UG/PG)- Member	
10.	Dr. Lal M.P.	H.o.D., Surgery (UG) - Member	
11.	Dr. Santhi Serene Sylum V	H.o.D, OBG (UG) - Member	
12.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine(UG) - Member	
13.	Dr. Sathish Kumar. V	HOD Repertory (UG)- Member	
14.	Dr. Sisir P.R.	HOD Paediatrics(PG) - Member	
15.	Dr.Ravi M.Nair	Advisor- Permanent Invitee	
16.	Dr.N.V.Sugathan	Dy.Medical Supdt.- Permanent Invitee	
17.	Dr. Winston Vargheese	P. G. Co-ordinator - Permanent Invitee	
18.	Dr. Krishna Kumari Amma C.R	U. G. Co-ordinator-Permanent Invitee	
19.	Dr. Suman Sankar A.S.	Co-ordinator-Permanent Invitee	

Sarada Krishna
Homoeopathic Medical College
 Kulasekharam, Kanyakumari Dist., Tamil Nadu

No. A3/Pdl-14/2018

Date: 16.03.2018

Meeting of Principal with DMS, U.G. Co-ordinator & Academic i/c on
 16.03.2018 (Friday) at 2.00 pm in Principals Chamber .

Resolutions:


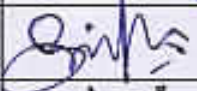
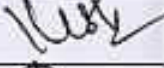






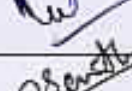

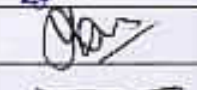
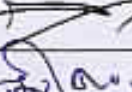






1. **Hahnemann Birth Day** :To be conducted in advance on 8th April 2018.
 To club NABH Presentation Ceremony on the Same Day.
 Charge to conduct the Programme- by the Dept of Organon.
 (Circular)
2. **Sports Meet 2018.**
 To be advanced to 3rd to 6th (Tues. to Friday) April 2018 (Circular)
3. **Programme of CCRH @ New Delhi:**
 To pool interested person to to to Delhi for attendythe Programme
 (Inform - Seminar in-charge Dr. P.R. Saiji for conveying to all)
4. **Programme on Classical Homeopathy at Bangalore (April 21st to 22nd)**
 To inform all members of Faculty & PG's by (P.G.Co-ordinator) about the Programme.
5. To Conduct a G.B. Meeting for all Faculty & M.O.'s on 19th March 2018(Monday)
 by Principal & U.G. Co-ordinator.
6. To take up all the feedback reports for review and suitable follow up.


 Principal

College Council Meeting

Date: 19.03.2018

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Chairman & Principal, SKHMC -Chairperson	
2.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy (UG) Member	
3.	Dr. Mini S.K.	H.o.D., Physiology (UG) Member	
4.	Dr. Murugan M.	H.o.D., Organon (UG/PG) Member	
5.	Dr. Sreeja. S	H.o.D, Pharmacy (UG) Member	
6.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica (UG/PG)- Member	
7.	Dr. Gopika R.S.	H.o.D, Pathology (UG) Member	
8.	Dr. V. S. S. S.	H.o.D, Forensic Medicine (UG)- Member	
9.	Dr. Ajayan T.	H.o.D, Practice of Medicine(UG/PG)- Member	
10.	Dr. Lal M.P.	H.o.D., Surgery (UG) - Member	
11.	Dr. Santli Serene Sylum V	H.o.D, OBG (UG) - Member	
12.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine(UG) - Member	
13.	Dr. Sathish Kumar. V	HOD Repertory (UG)- Member	
14.	Dr. Sisir P.R.	HOD Paediatrics(PG) - Member	
15.	Dr. Ravi M. Nair	Advisor- Permanent Invitee	
16.	Dr. N. V. Sugathan	Dy. Medical Supdt. - Permanent Invitee	
17.	Dr. Winston Vargheese	P. G. Co-ordinator - Permanent Invitee	
18.	Dr. Krishna Kumari Amma C.R	U. G. Co-ordinator-Permanent Invitee	
19.	Dr. Suman Sankar A.S.	Co-ordinator-Permanent Invitee	

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**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu**

SKHMC/A3/Pd115/2018

19.03.2018

CIRCULAR

Sub: SKHMC-Minutes of the General Body Meeting held on 19.03.2018
decisions taken in the Meeting- Communicated.

Ref: SKHMC.No.A3.Pd1. Of 2018 dated 17.03.2018

Following decisions taken at the General Body Meeting held on 19.03.2018, is
communicated to all Faculty Members/ Medical Officers-

1. Discussed the duties and responsibilities assigned to the UG Coordinator,
Dr. C.R. Krishnakumari Amma as per the orders issued wide E1.1614/2018 dated
01.03.2018.
2. To complete the pending works related to NAAC, General Body agreed to
redraw the working hours till 5:00pm. Staff vehicle outgoing timing has been
changed accordingly till 30.04.2018.
3. It has been decided to conduct the Sports Meet for four days from 3rd to 6th
April 2018. It has also been decided to assign the charge to Dr. T.K.Jayakumar
to make necessary arrangements for the smooth and successful conduct of
Sports Meet.
4. To conduct Hahnemann Birth day on 8th April 2018. NABH Certificate
awarding ceremony has also been arranged on 8th April 2018.



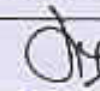
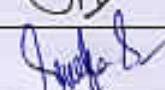




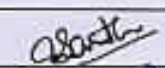



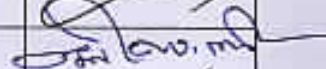
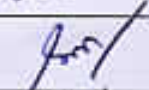

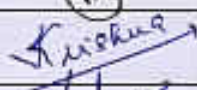


Principal

To
DMS
PGC
UGC
All faculty members/ Medical Officers
Copy to Coordinator IQAC

College Council Meeting

Date: 17.04.2018

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Chairman & Principal, SKHMC -Chairperson	
2.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy (UG) Member	
3.	Dr. Mini S.K.	H.o.D., Physiology (UG) Member	Leave
4.	Dr. Murugan M.	H.o.D., Organon (UG/PG) Member	
5.	Dr. Sreeja S	H.o.D, Pharmacy (UG) Member	
6.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica (UG/PG)- Member	
7.	Dr. Gopika R.S.	H.o.D, Pathology (UG) Member	
8.	Dr. M. S. J. U.	H.o.D, Forensic Medicine (UG)- Member	
9.	Dr. Ajayan T.	H.o.D, Practice of Medicine(UG/PG)- Member	
10.	Dr. Lal M.P.	H.o.D., Surgery (UG) - Member	Leave
11.	Dr. Santhi Serene Sylum V	H.o.D, OBG (UG) - Member	
12.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine(UG) - Member	
13.	Dr. Sathish Kumar. V	HOD Repertory (UG)- Member	
14.	Dr. Sisir P.R.	HOD Paediatrics(PG) - Member	
15.	Dr. Ravi M. Nair	Advisor- Permanent Invitee	
16.	Dr. N. V. Sugathan	Dy. Medical Supdt. - Permanent Invitee	
17.	Dr. Winston Vargheese	P. G. Co-ordinator - Permanent Invitee	
18.	Dr. Krishna Kumari Amma C.R	U. G. Co-ordinator-Permanent Invitee	
19.	Dr. Suman Sankar A.S.	Co-ordinator-Permanent Invitee	

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**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu**

SKHMC/A3/Pd115/2018

Date:18.04.2018

Sub: SKHMC-Minutes of the General Body Meeting held on 17.04.2018
decisions taken in the Meeting- Communicated.

Following decisions taken at the General Body Meeting held on 17.04.2018,
is communicated to all Faculty Members/ Medical Officers.

1. Progress of NAAC Works:

- NAAC Co-ordinator & Dr. N. V. Sugathan presented the Progress of the works done so far by the IQAC
- Final Submission of all file to IQAC in on 30th April 2018 (to start submitting from 25th onwards).
- Vision & Mission of all departments updating in Progress.
- Infrastructure to be updated.

2. Arts Festival 2018 (from 7th to 10th May 2018)

Co-ordinator : Dr. T. Ajayan
Convener : Dr. Satheesh M. Nair
Asst.Convener : Dr. V. Siju

3. Homoeosem 2018 (12th & 13th May 2018)

General Convener : Dr. V. Manoj Narayan
College Day Celebration : Dr. Deepa G.S.
Alumni Meet : Dr. R. Bindhusaran
Scientific Seminar : Dr. V. Sathish Kumar

4. NABH Certificate bestowing Programme (14th May 2018)

Program co-ordinator : Dr. N. V. Sugathan

5. Feedback reports critically revised.






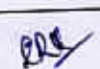



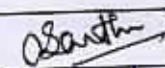


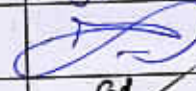


Principal

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniya Kumari Dist, Tamil Nadu**

Academic Committee Meeting

Date: 6.11.17

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Principal,	
2.	Dr.N.V.Sugathan	Dy.Medical Supdt	
3.	Dr. Murugan M.	H.o.D., Organon	
4.	Dr. Winston Vargheese	P. G. Co-ordinator & Academic Coordinator II BHMS	—
5.	Dr. Sreeja. S	H.o.D, Pharmacy	
6.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy & Academic Coordinator I BHMS	
7.	Dr. Mini S.K.	H.o.D., Physiology	—
8.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica	
9.	Dr. Gopika R.S.	H.o.D, Pathology	
10.	Dr. Selini Chandran U.Sija	H.o.D, Forensic Medicine	
11.	Dr. Ajayan T.	H.o.D, Practice of Medicine & Academic Coordinator IVBHMS	
12.	Dr. Lal M.P.	H.o.D., Surgery	—
13.	Dr. Santhi Serene Sylum V	H.o.D, OBG	
14.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine	
15.	Dr. Sathish Kumar. V	HOD Repertory	
16.	Dr. Sisir P.R.	HOD Paediatrics & Academic Coordinator III BHMS	
17.	Dr. T. K. Jaya Kumar	Academic Coordinator I BHMS	

Minutes of the Academic Committee Meeting held on 06.11.2017

Agenda:

1. Freshers Day Celebrations
2. Soft skill Development Programme for 2017-2018 (I BHMS Student)
3. Inter Collegiate Sports Meet
4. Orientation class for I BHMS Students.
5. Semester Exam in December 2017.
6. Review of University Exam results.

Dr. C. K. Mohan, Principal presided.

Members of the Academic Committee attended as per the attendance sheet attached.

The meeting discussed the matters included in the above agenda and resolved as follows.

Minutes of the previous meeting read and approved

To Conduct Fresher's Day

To Conduct soft Skill Development Programme for IBHMS Students (2017-2018).

To Conduct in Inter Collegiate Sports Meet from 27.11.2017 to 30.11.2017.

To Conduct orientation class for I BHMS Students by Dr. Mathews from 27.11.2017 to 30.11.2017

To conduct Semester Exam in December 2017 by Dr. Leena, assisted by Dr. S. Sreeja.

The meeting also reviewed the University Exam (U.G.) published on 26.10.2017 for the Exam held in August 2017.


Principal

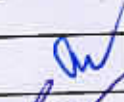

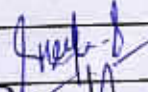





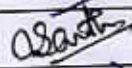

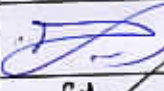



**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniya Kumari Dist, Tamil Nadu**

Academic Committee Meeting

Date: 6.12.17

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Principal,	
2.	Dr.N.V.Sugathan	Dy.Medical Supdt	
3.	Dr. Murugan M.	H.o.D., Organon	—
4.	Dr. Winston Vargheese	P. G. Co-ordinator & Academic Coordinator II BHMS	—
5.	Dr. Sreeja. S	H.o.D, Pharmacy	
6.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy & Academic Coordinator I BHMS	
7.	Dr. Mini S.K.	H.o.D., Physiology	—
8.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica	
9.	Dr. Gopika R.S.	H.o.D, Pathology	—
10.	Dr. Salini Chandran V. S. J. S.	H.o.D, Forensic Medicine	
11.	Dr. Ajayan T.	H.o.D, Practice of Medicine & Academic Coordinator IVBHMS	
12.	Dr. Lal M.P.	H.o.D., Surgery	
13.	Dr. Santhi Serene Sylum V	H.o.D, OBG	
14.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine	
15.	Dr. Sathish Kumar. V	HOD Repertory	—
16.	Dr. Sisir P.R.	HOD Paediatrics & Academic Coordinator III BHMS	
17.	Dr. T. K. Jaya Kumar	Academic Coordinator I BHMS	

Minutes of the meeting of Academic Committee held on 06.12.2017.

Agenda:

1. Christmas Celebrations
2. NAAC accreditation process
3. Review of University Exam Results
4. Submission of Practical Record of III & IV BHMS
5. Semester Exam III & IV BHMS

Dr. C. K. Mohan, Principal presided over the meeting.

Members of the Academic Committee attended the meeting as per the attendance sheet attached.

The meeting discussed the issues mentioned in the Agenda and resolved as follows.

Minutes of the previous meeting read and approved

To conduct Christmas Celebrations by Dr. Zion Natha raj.

To assist IQAC for the NAAC accreditation process.

The meeting also reviewed the results of PG Exam results published on 10.11.2017.

Students to submit Practical records (III and IV BHMS)

To conduct Semester for Exam III and IV BHMS.

















Principal

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniya Kumari Dist, Tamil Nadu**

Academic Committee Meeting

Date: 6.1.2018

Attendance

Sl. No	Name	Designation	Signature
1.	Dr. C. K. Mohan	Principal,	
2.	Dr. N. V. Sugathan	Dy. Medical Supdt	
3.	Dr. Murugan M.	H.o.D., Organon	
4.	Dr. Winston Vargheese	P. G. Co-ordinator & Academic Coordinator II BHMS	
5.	Dr. Sreeja. S	H.o.D, Pharmacy	
6.	Dr. Zion Natharaj P.S.	H.o.D, Anatomy & Academic Coordinator I BHMS	
7.	Dr. Mini S.K.	H.o.D., Physiology	—
8.	Dr. Krishna Kumari Amma C.R	H.o.D, Mateira Medica	
9.	Dr. Gopika R.S.	H.o.D, Pathology	
10.	Dr. Salini Chandran / V. Sija.	H.o.D, Forensic Medicine	
11.	Dr. Ajayan T.	H.o.D, Practice of Medicine & Academic Coordinator IV BHMS	
12.	Dr. Lal M.P.	H.o.D., Surgery	—
13.	Dr. Santhi Serene Sylum V	H.o.D, OBG	
14.	Dr. Ajith Kumar M.V.	H.o.D., Community Medicine	
15.	Dr. Sathish Kumar. V	HOD Repertory	
16.	Dr. Sisir P.R.	HOD Paediatrics & Academic Coordinator III BHMS	
17.	Dr. T. K. Jaya Kumar	Academic Coordinator I BHMS	

Minutes of the Meeting of Academic Committee held on 06.01.2018.

Agenda:

1. Teaching learning Evaluation
2. ICT Learning /E Learning and Reflective learning
3. Students Feed back and Action taken report
4. Students grievances
5. Analysis & Evaluation of College Committees
6. Republic Day Celebrations
7. Pongal Celebrations
8. Term Test (Theory) IV BHMS
9. Study Leave

Dr. C. K. Mohan, Principal presided over the meeting

Members of the Academic Committee attended as per the attendance sheet attached.

The meeting discussed the items included in the Agenda and resolved accordingly.

Minutes of the previous meeting read and approved

To chek out the Programme of Teaching -learning Evaluation.

To focus on ICT learning, with learning and reflective learning.

To students feedback and action taken reports

Discussed the Students grievances

To evaluate the functioning of College Committees.

To Conduct Republic Day and Pongal Celebrations

To Conduct Term Test I for IV BHMS.

Study leave for III & IV BHMS from 14.01.2018


Principal







Purchase Committee

Meeting Notice

A meeting of the Purchase Committee is to be held on 22.12.2017.

Members are requested to attend

90







1. Dr. Nati Sugathan, DMS., Co-ordinator 
2. Dr. V. Sathish kumar Member 
3. Mr. Sundarasesan Nain V. Member 
4. Mr. Ravindran Alai S. Member 
5. Mr. Sajeev kumar S. Member 
6. Mr. Prem Mohan Member. 

PRINCIPAL 

Minutes of the meeting of the Purchase Committee held on: **22.12.2017**

Dr. C. K. Mohan, Principal presided over the meeting

The following members attended the meeting

Dr. N. V. Sugathan, DMS	-	Coordinator	
Dr. V. Sathish Kumar,	-	HOD	
Mr. V. Sundaresan Nair ,	-	Office Manager	
S. Ravindran Nair,	-	Office Supdt.	
S. Sajeev Kumar,	-	Head Accountant	
M. Prem Mohan,	-	Maintenance Head	

Agenda

Purchase of materials /equipment etc for the College and hospital.

The meeting read and approved the minutes of the previous meeting

The committee evaluated the proposals /estimates for the purchase of the following materials /equipments or requirements of the Departments, Units of College and or Hospital.

SI No	Details	Approximate Estimate
1.	Skill Lab Training Model	280000
2.	Computer Accessories	280000
3.	CCTV	60000
4.	LCD Projector	32000
5.	UPS Battery	40000
6.	Labour Room Items	120000
		812000

The above items are to be purchased during the following quarter ending **31st March 2018**

Total cost of the proposed purchase comes to Rs: **812000**

The meeting resolved to recommend to the management for the purchase of the aforesaid items


Coordinator








Chairman & Principal

Purchase Committee
 Meeting Notice

A meeting of the Purchase Committee is to be held on 20.03.2018

Members are requested to attend.

To


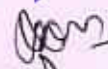




1. Dr. N.V. Sugathan, DMS, Co-ordinator 
2. Dr. V. Sathishkumar Member 
3. Mr. V. Sundaresan Naik Member 
- A. Mr. S. Ravindran Naik Member 
5. Mr. S. Sajeer Kumar Member 
6. Mr. Prem. Mohan Member 



Minutes of the meeting of the Purchase Committee held on: **20.03.2018**

Dr. C. K. Mohan, Principal presided over the meeting

The following members attended the meeting

Dr. N. V. Sugathan, DMS	-	Coordinator	
Dr. V. Sathish Kumar,	-	HOD	
Mr. V. Sundaresan Nair ,	-	Office Manager	
S. Ravindran Nair,	-	Office Supdt.	
S. Sajeev Kumar,	-	Head Accountant	
M. Prem Mohan,	-	Maintenance Head	

Agenda

Purchase of materials /equipment etc for the College and hospital.


The meeting read and approved the minutes of the previous meeting
The committee evaluated the proposals /estimates for the purchase of the following materials /equipments or requirements of the Departments, Units of College and or Hospital.

Sl No	Details	Approximate Estimate
1.	Computer	175000
2.	Air Conditioner	131000
3.	UPS	10000
4.	Fire Extinguisher	10000
5.	Labour Room Equipments	60000
6.	Herbal Garden Plants	50000
7.	Accounts Software	22000
		<hr/>
		458000

The above items are to be purchased during the following quarter ending **30th June 2018**

Total cost of the proposed purchase comes to **Rs: 458000**

The meeting resolved to recommend to the management for the purchase of the aforesaid items


Coordinator



Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161







Purchase Committee


Meeting Notice

A meeting of the Purchase Committee is to be held on 19.06.2018

Members are requested to attend

To,







1. Dr. N.V. Sugathan, Dms., co-ordinator 
2. Dr. V. Sathish Kumar Member 
3. Mr. V. Sundaresan Nair Member 
4. Mr. S. Ravindran Nair Member 
5. Mr. S. Sajeev Kumar Member 
6. Mr. M Prem Mohan Member 

PRINCIPAL 

Minutes of the meeting of the Purchase Committee held on: **19.06.2018**

Dr. C. K. Mohan, Principal presided over the meeting

The following members attended the meeting

Dr. N. V. Sugathan, DMS	-	Coordinator	
Dr. V. Sathish Kumar,	-	HOD	
Mr. V. Sundaresan Nair ,	-	Office Manager	
S. Ravindran Nair,	-	Office Supdt.	
S. Sajeev Kumar,	-	Head Accountant	
M. Prem Mohan,	-	Maintenance Head	

Agenda

Purchase of materials /equipment etc for the College and hospital.

The meeting read and approved the minutes of the previous meeting

The committee evaluated the proposals /estimates for the purchase of the following materials /equipments or requirements of the Departments, Units of College and or Hospital.

SI No	Details	Approximate Estimate
1.	Bio Chemistry Analyzer	30000

The above items are to be purchased during the following quarter ending **30th Sept 2018**

Total cost of the proposed purchase comes to **Rs: 30000**

The meeting resolved to recommend to the management for the purchase of the aforesaid items


Coordinator


Principal

Purchase Committee

Meeting Notice

A meeting of the Purchase Committee is to be held on 20.09.2019

Members are requested to attend

90.

- | | | |
|----|---------------------------------------|-------------|
| 1. | Dr. N.V. Sugathan, DMS., Co-ordinator | [Signature] |
| 2. | Dr. V. Rathish Kumar Member | [Signature] |
| 3. | Mr. V. Sundaresan Nair Member | [Signature] |
| 4. | Mr. S. Ravindran Nair Member | [Signature] |
| 5. | Mr. S. Sajeev Kumar Member | [Signature] |
| 6. | Mr. M. Prem Mohan Member | [Signature] |


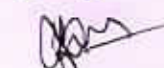




PRINCIPAL

[Signature]

Minutes of the meeting of the Purchase Committee held on: **20.09.2018**

Dr. C. K. Mohan, Principal presided over the meeting

The following members attended the meeting

Dr. N. V. Sugathan, DMS	-	Coordinator	
Dr. V. Sathish Kumar,	-	HOD	
Mr. V. Sundaresan Nair ,	-	Office Manager	
S. Ravindran Nair,	-	Office Supdt.	
S. Sajeev Kumar,	-	Head Accountant	
M. Prem Mohan,	-	Maintenance Head	

Agenda

Purchase of materials /equipment etc for the College and hospital.

The meeting read and approved the minutes of the previous meeting


The committee evaluated the proposals /estimates for the purchase of the following materials /equipments or requirements of the Departments, Units of College and or Hospital.

Sl No	Details	Approximate Estimate
1.	Physiotherapy Equipments	40000
2.	CCTV	50000
3.	LED Lights	90000
4.	Ceiling Fan	150000
5.	Cadavar	100000
6.	Mini Bus	1800000
7.	Napkin Burner	35000
		<hr/>
		2265000

The above items are to be purchased during the following quarter ending 31st Dec, 18

Total cost of the proposed purchase comes to Rs: **2265000**

The meeting resolved to recommend to the management for the purchase of the aforesaid items


Coordinator



Sarada Krishna






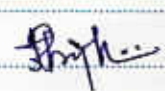


Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Maintenance Committee

Meeting Notice

A Meeting of ^{the} Maintenance Committee
is to be held on 11.10.2017

MEMBERS are requested to attend

- | | | | |
|-----------------------|------|-----------|---|
| ① N.V. Sugathan | D.MS | MEMBER |  |
| ② V. Sunelaresan Nair | | MEMBER |  |
| ③ S. Ravindran Nair | | MEMBER |  |
| ④ S. Sajeekumar | | MEMBER |  |
| ⑤ M. Prem Mohan | | MEMBER |  |
| ⑥ N. REMYA | | MEMBER |  |
| ⑦ V. Srisuthan | | MEMBER |  |
| | | PRINCIPAL |  |








**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM
MINUTES OF THE MEETING OF MAINTENANCE COMMITTEE**

Date : 11.10.2017

Dr. C. K. Mohan Chairman and Principal presided over the meeting

MEMBERS ATTENDED :

The following members attended the meeting

1. Dr N. V. Sugathan	Deputy Medical Superintendent	Coordinator	
2. V. Sundaresan Nair	Office Manager	Member	
3. S. Ravindran Nair.	Office Supdt	Member	
4. S. Sajeev Kumar.	Head Accountant	Member	
5. M. Prem Mohan	Maintenance Head	Member	
6. N.Remya	Quality Coordinator	Member	
7. V. Srisuthan	Vehicle Supervisor	Member	

The meeting read and approved the minutes of the previous meeting.

AGENDA

Review of Maintenance in all areas of the campus.

The meeting reviewed the working of the maintenance department and resolved as follows.

1. Fault report and maintenance request of all areas have been taken up for discussion by reviewing the different fault report registers maintained for the purpose.
2. No inordinate delay has been reported in attending the maintenance requests from different departments /units.
3. The following maintenance works /fault repairs have been undertaken for the period from July 2017 to September 2017

MAINTENANCE DETAILS (JULY 2017 TO SEPTEMBER 2017)

SL.NO	DATE	DETAILS OF WORKS UNDERTAKEN	DEPARTMENT	AMOUNT SPENT (Rs)
1	2.07.2017	Calibration of Equipments	Hospital	79025
2	2.07.2017	Calibration of Equipments	Hospital	40670
3	24.07.2017	Printer maintenance	ICT	4750
4	25.07.2017	Computer accessories purchase	ICT	3430
5	27.07.2017	RO Plant service	RO Plant	29500
6	5.08.2017	Cable purchase (CCTV)	ICT	1750
7	9.08.2017	UPS Purchase	ICT	4000
8	15.09.2017	Intercom service charge	ICT	9600
9	15.09.2017	Laptop Accessories purchase	ICT	2700

4. The works have been completed after obtaining required approval from the Chairman duly following the procedures.


Coordinator









Principal

~~Hom~~ Maintenance Committee

Meeting Notice

A. Meeting of Maintenance Committee
is to be ^{the} held on 9-01-2018

Members are requested to attend

- | | | |
|----------------------|------------|---|
| ① N.V. Suga than | DMS MEMBER |  |
| ② V. Sundaresan Nair | MEMBER |  |
| ③ S. Ravindran Nair | MEMBER |  |
| ④ S. Sajeel Kumar | MEMBER |  |
| ⑤ M. Prem Mohan | MEMBER |  |
| ⑥ N. RENYA | MEMBER |  |
| ⑦ V. Srisuthan | MEMBER |  |

PRINCIPAL



**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM
MINUTES OF THE MEETING OF MAINTENANCE COMMITTEE**

Date :09.01.2018

Dr. C. K. Mohan Chairman and Principal presided over the meeting

MEMBERS ATTENDED :

The following members attended the meeting

1. Dr N. V. Sugathan	Deputy Medical Superintendent	Coordinator	
2. V. Sundaresan Nair	Office Manager	Member	
3. S. Ravindran Nair.	Office Supdt	Member	
4. S. Sajeev Kumar.	Head Accountant	Member	
5. M. Prem Mohan	Maintenance Head	Member	
6. N.Remya	Quality Coordinator	Member	
7. V. Srisuthan	Vehicle Supervisor	Member	

The meeting read and approved the minutes of the previous meeting.

AGENDA

Review of Maintenance in all areas of the campus.

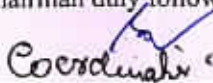
The meeting reviewed the working of the maintenance department and resolved as follows.

1. Fault report and maintenance request of all areas have been taken up for discussion by reviewing the different fault report registers maintained for the purpose.
2. No inordinate delay has been reported in attending the maintenance requests from different departments /units.
3. The following maintenance works /fault repairs have been undertaken for the period from October 2017 to December 2017

MAINTENANCE DETAILS (OCTOBER 2017 TO DECEMBER 2017)

SLNO	DATE	DETAILS OF WORKS UNDERTAKEN	DEPARTMENT	AMOUNT SPENT (Rs)
1	5.10.2017	Fire extinguisher refilling	Electrical	3000
2	6.10.2017	A/C Installation	Electrical	1300
3	6.10.2017	A/C Installation	Hospital	8400
4	9.10.2017	Intercom maintenance	ICT	10000
5	22.11.2017	Computer accessories purchase	ICT	5330
6	23.11.2017	Intercom maintenance	ICT	12850
7	24.11.2017	Computer accessories purchase	ICT	590
8	28.12.2017	Lift Annual Maintenance contract	Electrical	30150

4. The works have been completed after obtaining required approval from the Chairman duly following the procedures.


Coordinator









Principal

Maintenance Committee

Meeting notice

A Meeting of Maintenance Committee
is to be held on ^{the} 7-04-2018

MEMBERS are requested to attend

- | | | |
|----------------------|-------------|---|
| ① D. N. V. Sugathan | ① MS MEMBER |  |
| ② V. Sundaresan Nair | MEMBER |  |
| ③ S. Ravindran Nair | MEMBER |  |
| ④ S. Sajeev Kumar | MEMBER |  |
| ⑤ M. Prem Mahan | MEMBER |  |
| ⑥ N. REMYA | MEMBER |  |
| ⑦ V. Srisuthan | MEMBER |  |


PRINCIPAL


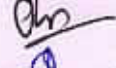




**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM
MINUTES OF THE MEETING OF MAINTENANCE COMMITTEE**

Date :07.04.2018

Dr. C. K. Mohan Chairman and Principal presided over the meeting

MEMBERS ATTENDED :

The following members attended the meeting

- | | | | |
|-----------------------|-------------------------------|-------------|--|
| 1. Dr N. V. Sugathan | Deputy Medical Superintendent | Coordinator |  |
| 2. V. Sundaresan Nair | Office Manager | Member |  |
| 3. S. Ravindran Nair. | Office Supdt | Member |  |
| 4. S. Sajeev Kumar. | Head Accountant | Member |  |
| 5. M. Prem Mohan | Maintenance Head | | |
| 6. N.Remya | Quality Coordinator | Member |  |
| 7. V. Srisuthan | Vehicle Supervisor | member |  |

The meeting read and approved the minutes of the previous meeting.

AGENDA

Review of Maintenance in all areas of the campus.

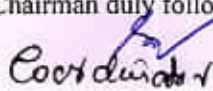
The meeting reviewed the working of the maintenance department and resolved as follows.

1. Fault report and maintenance request of all areas have been taken up for discussion by reviewing the different fault report registers maintained for the purpose.
- 2.No inordinate delay has been reported in attending the maintenance requests from different departments /units.
3. The following maintenance works /fault repairs have been undertaken for the period from January 2018 to March 2018

MAINTENANCE DETAILS (JANUARY 2018 TO MARCH 2018)

SL.NO	DATE	DETAILS OF WORKS UNDERTAKEN	DEPARTMENT	AMOUNT SPENT (Rs)
1	10.01.2018	Computer accessories purchase	ICT	4900
2	17.01.2018	Infrastructure Maintenance	Maintenance	770
3	17.01.2018	AV Aids Purchase	ICT	2500
4	22.01.2018	Antivirus purchase	ICT	5265
5	25.01.2018	Fire extinguisher refilling	Electrical	3400
6	10.03.2018	Antivirus purchase	ICT	1349
7	12.03.2018	Generator Maintenance	Electrical	5665
8	27.03.2018	Computer accessories purchase	ICT	490
9	27.03.2018	Computer accessories purchase	ICT	4400

4. The works have been completed after obtaining required approval from the Chairman duly following the procedures.


Coordinator


Principal

Sarada Krishna








Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Maintenance Committee

Meeting Notice

A Meeting of the Maintenance Committee is to be held on 11-07-2018

MEMBERS are requested to attend

- | | | |
|----------------------|-------------|---|
| ① D. NV. Sugathan | ② ms MEMBER |  |
| ② V. Sundaresan, New | MEMBER |  |
| ③ S. Ravindran New | MEMBER |  |
| ④ S. Sajeev Kumar | MEMBER |  |
| ⑤ M. Prem Mohan | MEMBER |  |
| ⑥ N. RENYA | MEMBER |  |
| ⑦ V. Sri suthan | MEMBER |  |

PRINCIPAL 



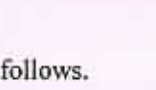
**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM
MINUTES OF THE MEETING OF MAINTENANCE COMMITTEE**

Date :11.07.2018

Dr. C. K. Mohan Chairman and Principal presided over the meeting

MEMBERS ATTENDED :

The following members attended the meeting

8. Dr N. V. Sugathan	Deputy Medical Superintendent	Coordinator	
9. V. Sundaresan Nair	Office Manager	Member	
10. S. Ravindran Nair.	Office Supdt	Member	
11. S. Sajeev Kumar.	Head Accountant	Member	
12. M. Prem Mohan	Maintenance Head	Member	
13. N.Remya	Quality Coordinator	Member	
14. V. Srisuthan	Vehicle Supervisor	Member	

The meeting read and approved the minutes of the previous meeting.

AGENDA

Review of Maintenance in all areas of the campus.


The meeting reviewed the working of the maintenance department and resolved as follows.

1. Fault report and maintenance request of all areas have been taken up for discussion by reviewing the different fault report registers maintained for the purpose.
2. No inordinate delay has been reported in attending the maintenance requests from different departments /units.
3. The following maintenance works /fault repairs have been undertaken for the period from April 2018 to June 2018

MAINTENANCE DETAILS (APRIL 2018 TO JUNE 2018)






SLNO	DATE	DETAILS OF WORKS UNDERTAKEN	DEPARTMENT	AMOUNT SPENT (Rs)
1	4.04.2018	Monitor purchase	ICT	8800
2	10.04.2018	Antivirus purchase	ICT	5400
3	3.05.2018	Computer accessories purchase	ICT	4625
4	25.05.2018	UPS Purchase	ICT	6000
5	20.06.2018	Labour room maintenance	Maintenance	8400
6	13.06.2018	Computer accessories purchase	ICT	4550
7	25.06.2018	Generator Maintenance	Electrical	6811
8	28.06.2018	Antivirus purchase	ICT	4350

4. The works have been completed after obtaining required approval from the Chairman duly following the procedures.


Coordinator


Principal.

Future Committee Meeting held on. 7.3.2016,

Sno.	Name.	Signature
①	Dr. N.V. Sugathan. DMS	
②	Dr. V. Sathish Kumar. Faculty	
③	U. Sundaresan Nair. Offr Manager	
④	S. Ravindran Nair Offr Sugad	
⑤	S. Sajee Kumar Head Account	

Minutes of the Finance Committee Meeting held on 07.03.2016

Dr.C.K.Mohan, Chairman and Principal presided over the meeting.

All the Members of the Committee attended the meeting.

The following matters have been taken up for discussion.

1. Expenditure details so far made for the current financial year 2015-16 have been reviewed.
2. Fee dues from the students have been reviewed and to ask the Accounts/cash section to take urgent action to collect arrears.
3. Accounts section has been requested to monitor the expenditure for 2015-16 to get ready to furnish the details for Audit.
4. To request all HOD's and Unit Heads to furnish the anticipated expenditure with details for allotment of funds for 2016-17 financial year.


Chairman & Principal



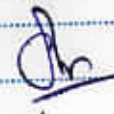


PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kuissekharam

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

12

Finance Committee Meeting, 4/12/2016.

Sr No.	Name	Signature
①	Dr. N. V. Supathin DMS.	
②	Dr. V. Sathish (Census, Faculty)	
③	V. Sundaresan Nair, Ofc. In-charge	
④	S. Ravindran Nair, Ofc. In-charge	
⑤	S. Sajeev (Census, Head Section)	

Minutes of the Finance Committee Meeting held on 04.04.2016

Dr. C.K. Mohan, Chairman and Principal presided over the meeting.

All the Members of the Committee attended the meeting.

The following matters have been discussed and resolved as follows:-

1. Expenditure details for the financial year 2015-16 have been reviewed
2. Details of requirements of different departments and units have been taken care off to allot the Budget grant for 2016-17 financial year
3. Decided to request the Accounts Departments to monitor the expenditure under different heads of accounts.


Chairman & Principal
Sarada Krishna Homoeopathic
Medical College, Kulasekharam






Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

8/14

Finance Committee Meeting

27.3.2017.

Sl. No.	Name	Signature
①	Dr. M. V. Spathan. DMS	
②	Dr. V. Sathish Kumar. Faculty	
③	V. Sindharasan Nair. Jee Nam	
④	S. Ravendran Nair. Ofc Secy	
⑤	Mr. S. Sajeer Kumar. Head Account.	

Minutes of the Finance Committee Meeting held on 27.03.2017

Dr. C.K. Mohan, Chairman and Principal presided over the meeting.

All the Members of the Committee attended the meeting.

The following matters have been discussed and resolved accordingly.

1. Financial expenditure details for the financial year 2016-17 have been taken up for review.
2. Arrears of fee dues from students have to be collected to augment the financial resources. Cash section has been requested to bestow attention on these items of work. To avoid mounting fee arrears, cash section have been requested to prepare the list of students with fee dues, every month and a report has to be submitted to the Principal for proper monitoring.







Chairman & Principal

Sarada Krishna Homoeopathic
Medical College, Kulasekharam

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Finance Committee Meeting 31.3.2018

S.No.	Name	Signature
①	Dr. N. V. Sugalain DMS	
②	Dr. V. Sathish Kumar, Faculty.	
③	V. Sudevan Nair, Off. Manger.	
④	S. Ravindran Nair, Jt. Supd	
⑤	Mr. S. Sajeev, Head Account.	

Minutes of the Finance Committee Meeting held on 31.03.2018

Dr. C.K. Mohan, Chairman and Principal presided over the meeting.

All the Members of the Committee attended the meeting.

The following matters have been discussed and resolved as follows:-

1. Expenditure details for the financial year 2017-18 have been taken up for review.
2. Arrears of fee dues from students are to be collected.
3. Details of fee collections from the students joining the successive classes have been discussed.
4. Details of Budget Grants to be allotted for the financial year 2018-19 have been broadly discussed.


Chairman & Principal

PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kulasekharam



SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM - KANNIYAKUMARI DISTRICT, TAMILNADU - 629 161

Minutes of the Meeting of the Internal Quality Assurance Cell

Meeting no: SKHMC/IQAC/2016-17/5

Dated: 25-06-2017

Date: 25-06-2017

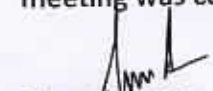
The IQAC meeting of our college held under the chairmanship of Dr. C. K. Mohan, the Principal on 25-06-2017 at 2.30 P.M in the Conference Hall. The following members were present at the meeting.

S.No	Name	Designation	Signature
1	Dr. C. K. Mohan	Principal & Chairman	
2	Dr. Ravi. M. Nair	Advisor & Member	
3	Dr. B. Krishna Prasad	Chairman, Institutional Ethical Committee	
4	Dr. N. V. Sugathan	Prof. Dept. of Practice of Medicine - Member	
5	Dr. Winston Vargheese	Prof. Of Materia Medica - Member	
6	Dr. P.R. Sisir	Professor of Paediatrics - Member	
7	Dr. C.V. Chandrara	Research Officer - Member	
8	Mr. V. Sunderesan Nair	College Office Manager - Member	
9	Dr. Sabareesh B.Nair	Clinical Associate Prof. Dept. of Emergency Medicine - Member	
10	Dr. D. Lekha	Associate Prof. Dept. of History, Sree Ayyappa College for Women - Member	
11	Dr. T. Ajayan	Prof. Dept. of Practice of Medicine - Member	
12	Dr. J.B. Divya	P.G. Student - Member	
13	Ms. S. Gopika Krishnan	U.G. Student - Member	
14	Mr. T.S. Prabha Kumar	Head Master, Govt. High School, Puliyoorsalai, Member	
15	Dr. A.S. Suman Sankar	Professor of Repertory - Co-ordinator	

The minutes are as follows:

S No:	Topic	Details
1	To assess the progress of previous Minutes	Actions taken based on previous meeting are listed out the unachieved ones are identified and discussed; it is decided to give priority to the unachieved ones.
2	To complete NABH accreditation process	It is resolved to complete the NABH accreditation process before the end of August 2017 and members of the faculty are requested to contribute their expertise.
3	To organise Intercollegiate sports meet with financial assistance of Sports Council of affiliating University	It is decided to organise inter-collegiate sports meet among the AYUSH Colleges during the month of November 2017.
4	To establish linkage and collaboration for the promotion of research in Homoeopathy	It is resolved to establish MOU with National agencies like CCR and efforts are initiated for the formation Plant research and development of herbal garden by registering with State Medicinal Plants Board, Chennai
5	To motivate faculty to avail STSH Programme facility & TNMGRMU Student Council Project	Students and faculties are motivated to avail research grant of STSH for the year 2017-18 of CCRH and TNGRMU
7	The existing internal evaluation system is revamped by CCIE (Continuous Comprehensive Internal Evaluation)	It is resolved to revamp the existing practice of internal assessment as continuous and comprehensive one by including evaluation system more variety and frequency in assessment like seminar, assignments, group discussions and quiz and similar.
8	To strengthen the existing Campus management software	It is resolved to add more user-friendly features like attendance, marks entry, sms facility, alerts to parents, and vehicle management software.
9	Staff welfare strengthening activity	It is resolved to register the Staff Welfare Trust and promote staff welfare initiatives
10	To publish the scholarly works of the students and faculty by launching institutional journal having ISSN number.	It is resolved to take initial steps for the registration of proposed journal to the publication committee, its name, registration, members of the Board etc.
11	Bio metric attendance	It is resolved to implement biometric identification to the members of the faculty, supporting staff and PG Students. It is also decided to initiate steps of introducing Gate Entry in the library through software.
12	To extent computer with internet access facility	It is resolved to extend computer and internet facilities to all UG departments in addition to the existing PG Departments.
13	Strengthening of Infrastructure Facilities	It is resolved to add Volley Ball Court and more space for outdoor games.
14	Gender equity promotion	To undertake more gender equity promotion programmes and enhances gender specific facilities.

After the meeting Dr. A.S. Suman Sankar, Co-ordinator expressed vote of thanks and meeting was concluded.


CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM


PRINCIPAL
PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

The minutes of this meeting were confirmed on 22-11-17 after reading them out.


Co-ordinator
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM


PRINCIPAL
PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161



SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM - KANNIYAKUMARI DISTRICT, TAMILNADU - 629 161

Minutes of the Meeting of the Internal Quality Assurance Cell

Meeting no: SKHMC/IQAC/2017-18/6

Dated: 22-11-2017

Date: 22-11-2017

The IQAC meeting of our college held under the chairmanship of Dr. C. K. Mohan, the Principal on 22-11-2017 at 2.30 P.M in the Conference Hall. The following members were present at the meeting.

Sl.No	Name	Designation	Signature
1	Dr. C. K. Mohan	Principal , Chairman	
2	Dr. Ravi. M. Nair	Advisor , Member	
3	Dr. B. Krishna Prasad	Chairman, Institutional Ethical Committee	B. Krishna Prasad
4	Dr. Eswara Das	Co-ordinator Research , Member	
5	Dr. Sabareesh B. Nair	Management Representative	
6	Dr. N. V. Sugathan	Prof. Dept. of Practice of Medicine , Member	
7	Dr. Winston Vargheese	Prof. Of Materia Medica, Member	
8	Dr. P.R. Sisir	Professor of Paediatrics , Member	
9	Dr. C.V. Chandraja	Research Officer , Member	
10	Mr. V. Sunderesan Nair	College Office Manager , Member	
12	Dr. D. Lekha	Associate Prof. Dept. of History, Sree Ayyappa College for Women , Member	
13	Dr. T. Ajayan	Prof. Dept. of Practice of Medicine, Member	
14	Dr. J.B. Divya	P.G. Student , Member	
15	Ms. S. Gopika Krishnan	U.G. Student , Member	
16	Mr. T.S. Prabha Kumar	Head Master, Govt. High School, Puliyoorsalai, Member	
17	Mr. Sasikumar	Tamilnadu Science Forum (External)	
18	Dr.P.Saravanan	Member (External)	
19	Dr. A.S. Suman Sankar	Professor of Repertory , Co-ordinator	

The minutes are as follows:

S No:	Topic	Details
1	To assess the progress of previous Minutes	Actions taken based on previous meeting are listed out the unachieved ones are identified and discussed; it is decided to give priority to the unachieved ones.
2.	Analysis of Feedback	The feedback analyses of the students are presented before the committee and remedial measures are initiated.
3.	Green practices	It is resolved to beautification of campus by maintaining green landscaping. Efforts to maintain properly the water harvesting system within the garden itself.
4.	Teaching and learning resources	It is resolved to procure more number of books in department library and subscribe online journals
5.	Campus Wi -Fi facilities	It is proposed to implement Wi-fi facility in the campus for uninterrupted internet access.
6.	Improvement in office facilities and sick room in ladies hostel	It is decided to modernise the office room and sick room in the ladies hostel with more spacious.
7.	Specialized mannequins for skill lab	It is decided to procure more number of high fidelity mannequins for skill lab for better stimulated learning.
8.	IPR cell	It is resolved to establish IPR Cell and series of workshop and seminar on IPR.
9.	NAAC SSR preparation and submission of report in may 2018	It is resolved to submit the SSR report in the next online window (May 2018).
10	Assessment of the performance of College Committees	It is resolved to assess the performance of various committees by the Principal.

After the meeting Dr.A.S Suman Sankar, Co-ordinator expressed vote of thanks and meeting was concluded.


Co-ordinator

INTERNAL QUALITY ASSURANCE CELL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM
Confirmation of Minute :

The minutes of this meeting were confirmed on 31/11/18 after reading them out.


Co-ordinator

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM


PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161


PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161



**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM - KANNIYAKUMARI DISTRICT, TAMILNADU - 629 161**

Minutes of the Meeting of the Internal Quality Assurance Cell

Meeting no: SKHMC/IQAC/2017-18/7

Dated: 30-04-2018

Date: 30-04-2018

The IQAC meeting of SKHMC at the internal level held under the chairmanship of Dr. C. K. Mohan, the Principal on 30-04-2018 at 2.30 P.M in the Conference Hall. The following members were present at the meeting.

Sl.No	Name	Designation	Signature
1	Dr. C. K. Mohan	Principal , Chairman	
2	Dr. N. V. Sugathan	Prof. Dept. of Practice of Medicine , Member	
3	Dr. Winston Vargheese	Prof. Of Materia Medica , Member	
4	Dr. P.R. Sisir	Professor of Paediatrics , Member	
5	Dr. C.V. Chandraja	Research Officer , Member	
6	Mr. V. Sunderesan Nair	College Office Manager , Member	
7	Dr. T. Ajayan	Prof. Dept. of Practice of Medicine , Member	
8	Dr. J.B. Divya	P.G. Student , Member	
9	Ms. S. Gopika Krishnan	U.G. Student , Member	
10	Dr. A.S. Suman Sankar	Professor of Repertory , Co-ordinator	

The minutes are as follows:

S No	Topic	Details
1	To assess the progress of previous Minutes	Actions taken based on previous meeting are reviewed by the members of the committee.
2.	To submit IQA in the next session (June 2018)	Progress of NAAC preparation are evaluated and resolved to submit IQA in the next session.
3.	Submission of files and supporting documents to the IQAC office for submission of IQA and necessary follow-up	It is resolved to communicate to all the HoDs to submit all documents related to NAAC assessment and Accreditation process.
4.	To affix posture in appropriate places in the campus for easy access.	It is resolved to fix appropriate posture in significant places.
5.	Increase bandwidth of Wi-Fi facilities	It is resolved to study the feasibility to increase the bandwidth of existing Wi-fi facility in the campus.
6.	To subscribe e-journals in the library and remote access	It is unanimously decided to subscribe e-journals on Homoeopathy and related discipline. It is also decided to OPAC (Online Public Access Catalogue) and extends remote access facility.
7.	Geo-tagged photos and videos for NAAC SSR uploading	As per the guidelines of the NAAC assessment process, it is resolved to take geo-tagged still photos and videos coverage.
8.	To update the institutional website and upload necessary documents under various website pages	It is resolved to update the institutional website more frequently to accommodate more information related to institution.
9.	To provide coaching for AIAPGET in collaboration with SKETCH	It is resolved to provide coaching classes to the aspirants for Post Graduate programme.
10.	To constitute endowments or awards for top achievers in BHMS & PG.	It is resolved to request the management and other philanthropists to constitute endowment / awards in order to motivate the students.
11	To conduct job-fair exclusively for homoeopathy practitioners.	It is resolved to conduct job-fair for the passed out students and final year students.
12	To organise government initiated programmes & CME	It is resolved to conduct government initiated programmes like Swatch Bharath and CME programme in Organon of Medicine

The meeting was concluded with vote of Thanks proposed by Dr. A. S Suman Sankar, Co-ordinator.

Co-ordinator

CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM

Co-ordinator

CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM

PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 101

The minutes of this meeting were confirmed on 15/11/18 after reading them out.

PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 101 2



SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM - KANNIYAKUMARI DISTRICT, TAMILNADU - 629 161

Minutes of the Meeting of the Internal Quality Assurance Cell

Meeting no: SKHMC/IQAC/2017-18/8

Dated: 15-09-2018

Date: 15-09-2018

The full fledged meeting of IQAC was held under the chairmanship of Dr. C. K. Mohan, the Principal on 15-09-2018 at 2.30 P.M in the Conference Hall. The following members were present at the meeting.

Sl.No	Name	Designation	Signature
1	Dr. C. K. Mohan	Principal, Chairman	
2	Dr. Ravi. M. Nair	Advisor, Member	
3	Dr. B. Krishna Prasad	Chairman, Institutional Ethical Committee	
4	Dr. Eswara Das	Co-ordinator Research, Member	
5	Dr. Sabareesh B. Nair	Management Representative	
6	Dr. N. V. Sugathan	Prof. Dept. of Practice of Medicine, Member	
7	Dr. Winston Vargheese	Prof. Of Materia Medica, Member	
8	Dr. P.R. Sisir	Professor of Paediatrics, Member	
9	Dr. C.V. Chandraja	Research Officer, Member	
10	Mr. V. Sunderesan Nair	College Office Manager, Member	
12	Dr. D. Lekha	Associate Prof. Dept. of History, Sree Ayyappa College for Women, Member	
13	Dr. T. Ajayan	Prof. Dept. of Practice of Medicine, Member	
14	Dr. J.B. Divya	P.G. Student, Member	
15	Ms. S. Gopika Krishnan	U.G. Student, Member	
16	Mr. T.S. Prabha Kumar	Head Master, Govt. High School, Puliyoorsalai, Member	
17	Mr. Sasikumar	Tamilnadu Science Forum (External)	
18	Dr.P.Saravanan	Member (External)	
19	Dr. A.S. Suman Sankar	Professor of Repertory, Co-ordinator	

The minutes are as follows:

S No	Topic	Details
1	To review the follow-up actions of the previous meeting.	The actions taken in the previous meeting are analysed and the shortcoming if any are also identified and discussed.
2.	To conduct bridge cum foundation course for the beginners.	As a healthy practice it is decided to conduct bridge cum foundation courses of one week duration for the first year (BHMS) students.
3.	To organise Continuous Medical Education (CME) programmes in Materia Medica.	It is resolved to conduct CME programmes for Teachers of Homoeopathic Medical College on Materia Medica with financial assistance from the Ministry of AYUSH.
4.	To organise a one month celebration in connection with Foundation Day of the institution.	It is resolved to conduct one month celebration in connection with Foundation Day of the college starting from 1 st November 2018 to 1 st December 2018 with a series of academic programmes.
5.	To familiarise e-resources and online courses among the students.	It is decided to motivate first year students to enrol online courses (SWAYAM) on speaking effectively for NPTEL courses as a part of familiarisation with e-resources.
6.	To take participation in extension activities sponsored by the government	It is decided to motivate the students to take active participation in government sponsored programmes namely UBA – II.
7.	To decentralisation of powers of academic co-ordinator.	It is unanimously decided to appoint Assistant Academic Co-ordinator for first year as a part of decentralisation of power.

The meeting was concluded with vote of Thanks proposed by Dr. A. S Suman Sankar, Co-ordinator.



Co-ordinator
CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL :

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE

KULASEKHARAM

The minutes of this meeting were confirmed on after reading them out.



PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161



Co-ordinator
CO-ORDINATOR

INTERNAL QUALITY ASSURANCE CELL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE

KULASEKHARAM



PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

Circular

Date : 01-01-2018

It has been decided to convene a meeting of the Infrastructure Committee on 05-01-2018 at 2pm in the Principals chamber. All the members of the Infrastructure Committee are requested to attend the meeting.

Information to :-

Dr. Reshmy K. R.
Mr. M. Prem Mohan
Mr. S. Sajeev Kumar

[Signature]
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Agenda :-

- ① Planning of the activities of the Infrastructure Committee in the year 2018.
- ② To maintain the beautification of the College campus.
- ③ To prepare sign boards, satellite mappings of the college.

[Signature]

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Co-ordinator

Minutes of the meeting of the Infra Structure Committee held on 05-07-2018 at 2pm in the Principal's chamber.

The meeting was conducted in the presence of our respected Dr. C. K. Mohan Sir & Dr. Sugathan Sir.

The following members attended the meeting.

Dr. Pashmy K. P.
Dr. T. K. Jayakumar
Mr. Sajeer Kumar
Mr. M. Prem Mohan

- ① The meeting discussed the immediate actions to be taken for the modification & beautification of the college campus.
- ② The committee members expressed their ideas & views for the modifications to be done.
- ③ Dr. T. K. Jayakumar was appointed as a committee member.
- ④ The committee decided to visit other institutions to study their activities adopted for the modification & maintenance of the infrastructure facilities available in the campus.
- ⑤ The meeting was concluded by deciding to start its work from the next day onwards.
- ⑥ Decided to collect materials for preparing boards to be exhibited in the college.

[Signature]
Co-ordinator

Circular

date: 05.04.2018

Infra structure committee meeting is to be held on 10-04-2018 in the Repertory department by 2.00 pm.

Agenda :-

- ① Planning for the Boards to be kept outside building.
- ② To Discuss regarding the implementation of solar energy as a part of infra-structure development.

Information to :

1. Dr. Roshmy, Faculty
2. Dr. Venugopal K. G., Faculty
3. Dr. Gokul Krishnan, Faculty
4. V. Sundaresan Nair, Office manager.
5. Mr. Kesavan Nair, Estate Manager
6. Mr. Premnathan M., Maintenance Head.

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Dr
Co-ordinator.



Minutes of the meeting of Infra structure committee held on 10-04-2018 in the Repertory department by 2.00 pm

Resolution:-

- ① Discussed regarding the boards needed in the campus outside the building
- ② Main boards near staircases with directive description to be placed in every floor.
- ③ Boards to be placed in Herbal Garden for every medicinal plants & Trees - Naming of plants and its location has been discussed.
- ④ Discussion is been made for Green Auditing for the improvement of campus environment.
- ⑤ Implementation of solar energy is been proposed.

The following members attended the meeting.

- ① Dr. Reshmy,
- ② Dr. Venugopal K.G.
- ③ Dr. Gokul Krishnan
- ④ Mr. V. Sundarasan Nair
- ⑤ Mr. Kesavan Nair
- ⑥ Mr. Premaratham

Co-ordinator.

Circular.

Date: 15-7-2018

Infrastructure committee meeting to be held on 20-7-2018 in the Department of Repertory by 2.00pm.

Agenda:

- ① Planning regarding the construction of 4th Floor for academic activities in college building.
- ② To prepare needed new boards - their naming & numbering of boards.

Information to:

- ① Dr. Reshmy
- ② Dr. Venugopal. K. G.
- ③ Dr. Gokul Krishnan
- ④ Mr. V. Sundaresan Nair
- ⑤ Mr. Kesavan Nair
- ⑥ Mr. Premnohan. M.

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



Minutes of the meeting of Infra structure committee held on 20-7-2018 in the department of Repertory at 2.00 pm.

Resolutions :

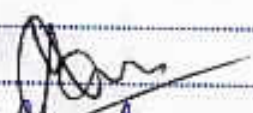
- ① Discussions on planning for the construction of 4th floor in the college building is made.
- ② Decisions has been made to construct a mini conference hall, Yoga Hall, Youth Red cross and NSS office, Alumni Association office and a lecture hall.
- ③ Done arrangements for the new boards to be placed.
- ④ Naming of new boards needed is been done after discussion.

The following members attended the meeting,

- 1. Dr. Reshmy
- 2. Dr. Venugopal
- 3. Dr. Gokul Krishna
- 4. Mr. V. Sundarasan Nair
- 5. Mr. Kesavan Nair
- 6. Mr. Prem Mohan. M.




co-ordinator



Circular -

A meeting ^{of the Equal opportunity cell} has to be held on 13-09-2017 at 2.30pm in the department of physiology. Date: 10.09.2017

Agenda :-

- To discuss regarding the letter Ref. No: UCD/4357/2016 dt 19.06.2017 of Tamil Nadu Dr M. G. R. Medical University Chennai.

Information to :-

- Dr Krishna Kumari Amma C.R, UG coordinator CRB
 - Mrs Manis Senika
 - Shaje - A
 - Ebenezer Mony
 - C. Susela
 - Miss Prathavathi - S
- ~~Shaje~~
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 - e susela &
 S Prathavathi

R
 10-09-2017

Equal Opportunity cell -
Minutes of the meeting held on 13-09-2017

Dr Reshmy K.R. Equal opportunity cell Coordinator & Anti Discrimination officer, presided over the meeting.

Resolutions :-

1. Informations given to the Committee members regarding the Equal Opportunity cell
2. Dr M.G.R medical University, Chennai has advised to take measures to prevent caste based discrimination in Higher Educational Institutions.
3. Thereby Equal Opportunity cell has to convey strict instructions to the faculty members / staff members to abstain from any act of discrimination against SC/ST student on grounds of their social origin.
4. The faculty members / staff should not indulge in any kind of discrimination against any community or category of students.

Committee members attended :-

1. Dr Krishna Kumari Amma
2. Mrs Maresu Senika
3. Shajee . A
4. Ebenezer Mony
5. C. Suseela
6. Dr Reshmy K. R
7. Miss Prabhavathi . S

CRK

[Signature]

A. Shree

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C. Suseela.

[Signature]

Rly
13-09-2017

Rly
Co-ordinator

[Signature]
PRINCIPAL

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Circular

A meeting ^{of the Equal opportunity cell} has to be held on 17-01-2018 at 2.30 pm in the conference hall.

Date: 15.01.2018

Agenda :-

1. Preparation of the policy for the Equal Opportunity cell.

Informations to :-

1. Dr. Krishna Kumari Amma
2. Mrs. Morsini Senka
3. Shaji . A
4. Ebenezer Honey
5. C. Suseela
6. Miss Prabhavathi . S

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A. Shakti
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C. Suseela.

S. Prabhavathi

R/hy
15-01-2018

Equal opportunity cell

Minutes of the meeting held on 17-01-2018

Meeting was held in the conference hall at 2.30 pm. Dr Reshmy K. R Anti Discrimination officer has presided over the function

Resolutions :-

1. Prepared a policy for the effective working of the committee
2. Discussions regarding the objectives of the cell
3. The cell would safe guard the interest of the students without any prejudice to their caste, creed, religion, language, ethnicity, gender & disability.
4. The cell would take measures to eliminate discrimination or harassment of any individual in any form by prohibiting and by providing preventive and protective measures to facilitate its eradication and punishment for those who indulge in any form of discrimination, harassment or victimizing any student

Committee members attended :-

1. Dr Krishna Kumari Amma *PRU*
2. Dr Reshmy K.R
3. Mrs Mousini Senika
4. Shaji A
5. Ebenezer Mony
6. C. Suseela
7. Miss Prabhavathi S.

Dr Reshmy K.R
A: Shaji
Mony

C. Suseela

S. Prabhavathi

R M
co-ordinator

[Signature]
PRINCIPAL

Circular

Date: 19.05.2018

A meeting ^{of the Equal opportunity cell} has to be held on 23-05-2018 at 2.30pm in the conference hall

Agenda :-

1. Actions to be taken to prevent discrimination in the college & hospital.
2. To create public awareness on the importance of preventing discrimination based on caste, creed, religion, language, ethnicity, gender and disability.

Informations to :-

1. Dr. Krishna Kumari Anuma *PKH*
2. Mrs. Mousin Sireka *M. Sireka*
3. Shaji. A *A. Shaji*
4. Ebenezer Mony *Mony*
5. C. Susela *C. Susela*
6. Miss Prabhavathi. S *S. Prabhavathi*

Ry
19-05-2018

Equal opportunity cell

Minutes of the meeting held on 23-05-2018

Meeting was held in the conference hall at 2.30 pm

Resolutions :-

1. Informations given to all faculty members to prevent harassment and victimization of any students.
2. These informations contain measure to prevent harassing of any student at the college & hospital, & to promote equality among students of all sections in the college.
3. Measures to be taken against those who commit any act of discrimination by conducting proper inquiry, if a complaint is received.
4. The committee would be reviewed to evaluate its continuing effectiveness.
5. Creating a posture to create public awareness against discrimination based on caste.

Committee members attended :-

1. Dr Krishna Kumari Amma ERM
2. Dr Reshmy K.R
3. Mrs Mossin Lenka
4. Mr Shajee . A
5. Mr Ebenezer Mony
6. C. Suseela
7. Miss Prabhavathi . S

A. Shaji
A. Shaji

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S. Prabhavathi
S. Prabhavathi

R. V.
co-ordinator

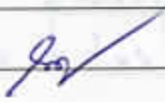



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PRINCIPAL


It is been decided to convene Hospital Advisory committee meeting on 08/01/18 by 2.00pm in college conference hall.

Agenda:

1. To evaluate general areas of potential risk in all aspect of patient care & safety.
2. Verification of patient statistics in IPD & OPD

Information to:

1. Medical Superintendent. 
2. Nursing staff - Day
3. Sali - Ms. Money - M 
4. Dr. Ravi. S - Sonologist &
5. Ms. Sasidharan (NSCO) 
6. Ms. Sasi (NSCO). 


Co-ordinator.

Minutes of the meeting of Hospital Advisory committee meeting held on 08/01/18 by 2.00pm in college conference hall.

Resolutions:

1. The committee members shared their views on patient safety & risk areas in the hospitals.
2. For which it is proposed to keep certain warning boards near water purifier tanks (drinking) as the water spilled over can harm the patients.
3. Necessary steps to be taken when raining as it should not hurt the patient.
4. IP & OPD patient statement is verified by Medical Superintendent & found there is drastic decreases in patient statistics.
5. Every department to be informed for adequate care to be given to patients.

The following members attended the meeting,

1. Dr. Medical Superintendent
2. Nursing staff -
3. Lab - Mr. Money. M
4. Dr. Ravi. S - Sonologist
5. Mr. Anji (NGO).

Co-ordinator.

It is been decided to convene a Hospital Advisory committee meeting on 09/04/18 at 10am at college conference hall.

Agenda:

1. Planning for emergency unit - ICU functioning.
2. Evaluating the changes made in the risk & safety management.

Informations to:

1. Medical Superintendent ✓
2. Nursing staff - ✓
3. Sali. M. Monyin ✓
4. Dr. Ravi. S. - Sonologist ✓
5. Mr. Sasidharan (NCO) ✓
6. Mr. Sasi (NCO) ✓







Somen
Co-ordinator

Minutes of the Hospital Advisory committee meeting held on 09/04/18 at 10 am in college conference hall.

Resolutions:

- ① The meeting was preceded by Medical Superintendent's speech regarding the functioning of emergency unit in hospital.
- ② The committee members shared their views regarding this.
- ③ Patient care has been taken by keeping necessary warning sign boards near water spilled areas.
- ④ Safety measures regarding electricity risk & safety has been proposed for making necessary changes wherever needed.

The following members attended the meeting,







1. Medical Superintendent. 
2. Nursing staff - 
3. Lab. Ms. Mony. M 
4. Dr. Ravi. A Sonologist. 
5. Ms. Sasi (Nero) 
6. Ms. Sasidharan (Nero) 

It is been decided to convene a Hospital Advisory committee meeting on 02/04/18 at college conference Hall by 10.00 am.

Agenda:

1. Evaluation of previous minutes
2. Reschedule in night duty for staffs with necessary knowledge.

Informations to:

1. Medical Superintendent. 
2. Nursing staff - 
3. Lab - Mr. Manj. M. 
4. Dr. Ravis - sonologist. 
5. Mr. Subidhaan (NRO) 
6. Mr. Sasi (NRO) 


Co-ordinator

Minutes of the meeting of Hospital Advisory committee meeting held on 02/07/18 at college conference Hall day 10:00 a.m.

Resolutions:

1. The Medical Superintendent evaluated the previously discussed proposals - for safety measures of patient, proper maintenance & completion of case records etc.
2. Consultants of the units requested to reschedule the night duty for nursing staffs.
3. ECG operating staff to be included in night shift
4. Also with the knowledge of insulin specification.

The following members attended the meeting,

1. Medical Superintendent ✓
2. Nursing staff - Amey
3. Lab - Ms. Mony. M ✓
4. Dr. Ravi. S - Sonologist ✓
5. Ms. Sasidharan (NFO) ✓




Coordinator.

It is been decided to convene Hospital Advisory committee meeting on 08/10/18 at D.M.S Cabin by 10.00 am.

Agenda :

- ① Proposal for training of junior medical officers & paramedical staff about the emergency preparedness.
- ② Working hours of MRA is ^{to} be decided.
- ③ Discharge timing of inpatient to be proposed.

Informations to:

1. Medical Superintendent. &
2. Nursing staff - @
3. Lab - Mr. Manoj. M
4. Dr. Ravi. S - Sonologist &
5. Mr. Sasidharan (NCO) Sh
6. Mr. Sasi (NCO) Sh

Sasidharan
Co-ordinator.

Minutes of the Hospital Advisory Committee meeting held on 08/10/18 in D.M.S. Cabin at 10:00 am.

Resolutions:

1. The committee members decided for a training to junior medical officers & paramedical staff about the emergency preparedness & different diagnostic & treatment procedure.
2. Nurses improve ECG - lead placement during the procedure. Improve the training regarding ECG technique.
3. Working hour of MRD department was 8:00 am - 5:30 pm. So that the followup or emergency appearing after this time can't have the previous treatment history because not retrieving the case file to attending physician, so that the treatment protocol has been changed. in order to avoid the situation the MRD time has to be changed or any necessary arrangement to be taken.
4. Decided that discharge timing of inpatient will be fixed soon.

The following members attended the meeting,

1. Medical Superintendent. ✓
2. Nursing staff. ✓
3. Lab - Mr. Honey. M ✓
4. Dr. Paul. S - Sonologist ✓
5. Ms. Dasi (NCO) ✓

co-ordinator.

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu – 629 161

Minutes of the meeting of admission committee held on 20.10.2017

Agenda

Admission to U. G. and. P. G. courses for the Academic year 2017-2018

Dr. C. K. Mohan Principal presided

The following members attended the meeting

Dr. N. V. Sugathan, DMS,	-	Co-ordinator
Dr. Winston Varghese, P. G. Co-ordinator	-	Member
Dr. M. C. Bhavya	-	Member
Dr. C. M. Chandrahasan	-	Member
Dr. G. R. Shinee	-	Member

[Handwritten signatures of the members]

Minutes of the previous meeting read and approved

The meeting resolved as follows

To start admission for M.D(Hom.) from the merit list out of AIAPGET Rank list out of the total number of 83 applications received from the prospective candidates.

To start classes from 27.10.2017. for MD (Hom.)

[Signature]
Admission Coordinator



[Signature]
Principal

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

NOTICE

18-06-2018.

A meeting of the Admission Committee is to be held on 20-06-18

AGENDA

Admissions to UG and PG courses for the Academic year 2018-19




All the members of the committee are requested to attend the meeting.

/s/

Admission Co-ordinator

To

Dr. Winston Varghese
Dr. M.C. Bharya
Dr. C.M. Chandrasekaran
Dr. G.R. Shine
Dr. S. Sanju.


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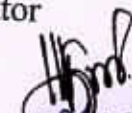


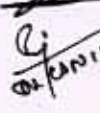

Minutes of the admission committee held on 20.06.2018

Agenda:

Admissions to UG and PG courses for the Academic year 2018-2019

Dr. C. K. MOHAN Principal presided over the meeting


The following members attended

1. Dr. N. V. Sugathan DMS	-	Co-ordinator	
2. Dr. Winston Varghese, PG Co ordinator	-	Member	
3. Dr. M C. Bhavya.	-	Member	
4. Dr. C. M. Chandrahasan	-	Member	
5. Dr. G. R. Shinee.	-	Member	
6. Dr. S. Sanju	-	Member	


Minutes of the previous meeting read and approved.

The meeting resolved as follows

1. To start admission process for UG and P G courses for the Academic year 2018-2019.
2. Decided to start admission from the last week of June 2018 for P.G. and Third week of July for U.G.
2. To process the applications for admission to the management quota seats and draw a list of prospective candidates for UG and PG.


Admission Coordinator.




Principal

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharan, Kanyakumari Dist., Tamil Nadu - 629 161

NOTICE

18-06-2018

A meeting of the Admission
Committee is to be held on 20-06-18

AGENDA



Admissions to UG and PG
courses for the Academic year 2018-19


All the members of the committee
are requested to attend the meeting
/m/

Admission Co-ordinator

To

Dr. Winton Varghese
Dr. M.C. Bhanu
Dr. C.M. Chandrasekaran
Dr. G.R. Shine
Dr. S. Sanju.


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@sarav



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Kulasekharam, Kanyakumari Dist., Tamil Nadu – 629 161

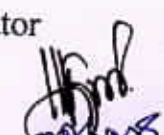



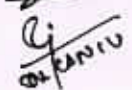
Minutes of the admission committee held on 20.06.2018

Agenda:

Admissions to UG and PG courses for the Academic year 2018-2019

Dr. C. K. MOHAN Principal presided over the meeting

The following members attended

- | | | | |
|---|---|--------------|--|
| 1. Dr. N. V. Sugathan DMS | - | Co-ordinator | |
| 2. Dr. Winston Varghese PG Co ordinator | - | Member |  |
| 3. Dr. M C. Bhavya. | - | Member |  |
| 4. Dr. C. M. Chandrahasan | - | Member |  |
| 5. Dr. G. R. Shinee. | - | Member |  |
| 6. Dr. S. Sanju | - | Member |  |


Minutes of the previous meeting read and approved.

The meeting resolved as follows

1. To start admission process for UG and P G courses for the Academic year 2018-2019.
2. Decided to start admission from the last week of June 2018 for P.G. and Third week of July for U.G.
2. To process the applications for admission to the management quota seats and draw a list of prospective candidates for UG and PG.


Admission Coordinator.




Principal

NOTICE

03-10-2018

A meeting of the Admission
 committee is to be held on 05-10-2018

AGENDA


Admission to 4th and 10th
 courses for the academic year 2018-19

All the members are requested
 to attend the meeting.

For/
 Admission Co-ordinator

To

Dr. Nintan Vaghese
 Dr. M. C. Bharath
 Dr. C. M. Chandrabaran
 Dr. G. R. Shineel
 Dr. S. Sanju.


 ch
 03/10/18
 admission

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu – 629 161



Minutes of the meeting of admission committee held on 05.10.2018

Agenda

Admission to U. G. and P. G. courses for the Academic year 2018-2019

Dr. C. K. Mohan Principal presided

The following members attended the meeting

Dr. N. V. Sugathan, DMS,	-	Co-ordinator	
Dr. Winston Varghese, P. G. Co-ordinator	-	Member	
Dr. M. C. Bhavya	-	Member	
Dr. C. M. Chandrahasan	-	Member	
Dr. G. R. Shinee	-	Member	
Dr. S. Sanju	-	Member	

Minutes of the previous meeting read and approved

The meeting resolved as follows

To start admission for M.D(Hom.) from the merit list out of AIAPGET Rank list out of the total number of 95 applications received from the prospective candidates.

To draw a merit list from 31 applications for MD(Hom.) out of the AIAPGET rank list.

To start classes for BHMS from 11.10.2018 and for M.D.(Hom.) from 24.10.2018


Admission Coordinator




Principal

NOTICE

10-11-2017

It has been decided to conduct a meeting of the women's welfare committee, sexual harassment prevention cell and the Dept of FMT on 13-11-2017 at Dept 10.30am in the Dept. of Forensic Medicine.

Krishna
10-11-2017

Dr. C. R. Krishna Kumar Amma
Co-ordinator
Women's welfare Committee

Agenda:

1. Competition about legal rights of women

Dr. Sankhi Ebene system Banth
Dr. Mini-S.K. Mini
Dr. T. Ezhilarasi Tm
Dr. Salini Chandran Salini
Dr. Seju. V. H.O.D, FMT. Seju
Dr. Beeline Terrence Mary Beeline
Dr. Girija. L. Girija

Minutes

13-11-2017

Minutes of the meeting held on 13-11-2017
at 10.30 am in the Dept. of FMT.

Resolutions

1. It has been decided to conduct a competition to create awareness about the legal rights of women on 22-11-2017 at 8.30am in III & IV BHMS classrooms for students of Ist to Final BHMS and PG scholars.

Krishna
13/11/2017

Dr. Shanthi serene sylem V

Shanthi

Dr. Mimi. S.K.

Mimi

Dr. T. Ezhikarani

T. Ezhikarani

Dr. Salini Chandran

Salini

Dr. Liju. V. HOD, FMT

Liju

Dr. Berlina Terrence Mary

Berlina

Dr. Giorja. d.

Giorja

Shanthi

NOTICE

29-1-2018

A meeting of the Women's welfare committee is to be held on 9-2-2018 at 12.45 pm in the Dept. of OBE.

Agenda:

1. Evaluation of programmes held on 22-11-2017
2. To decide programmes for the year 2018

Keishu,
29-1-2018

Dr. C.R. Krishnakumari Amma
Co-ordinator
Women's welfare committee

Dr. Shanthi Serene sylvan. V Shanthi
 Dr. Mini. S.K. Mini
 Dr. T. Ethil arasi' Ethil
 Dr. Salini Chandran. Salini
 Dr. Girija. L. Girija
 Dr. Bernia Terrence Mary. Bernia

Minutes

9-2-2018

Minutes of the meeting held on 9-2-2018
at 12.45pm in the Dept. of OBG

Resolution

1. Competition to create awareness about legal rights of women, initiated by National Women Commission was conducted successfully on 22-11-2017.

Time 9.00 to 10.00 am

No. of Students 102

Question paper set by Advocate Krishnakumar BA-UG,
Tiruvallur.

Ist prize: Rs. 2000/- Miss S. Sindhuja III BHMS

IInd prize Rs. 1500/- Miss P.B. Varadalakshmi
III BHMS

IIIrd prize Rs. 1000/- Dr. Soumya Jyothi P.G (Paed.),
Mr. Yaelu Krishnan - III BHMS
Ms. A. Kishorika Sakthi - III BHMS

2. It has been decided to conduct an awareness programme and Essay writing competition (Dept. of OBG) on 8-3-2018 (I-N women's day.)

Krishna
9-2-2018

Dr. Shanthiserene Jyothi V

Ban

Dr. Mini. S.K.

Dr. V. Eshil arasi

Glm

Dr. Salini Chandran

Salini

Dr. Girija. D.

G

Dr. Bernia Terrence Mary

Bul

Am

NOTICE

26-4-2018

It has been decided to conduct a combined meeting of the Women's welfare committee and sexual harassment prevention cell on 28-4-2018 at 9.30am in the dept of FMT.

Agenda.

1. Evaluation of women's day programme.
2. To decide slogans ~~for~~ selected from the slogan writing competition to be held on 27-04-2018.

Krishna's
26/4/18

Dr. P. R. Krishna Kumari Amma
Co. ordinator

Women's welfare committee

Dr. Shanthi serene sylvia

Shanthi

Dr. B. K. Mimi

Dr. Girija. d.

Dr. T. Dzhil avasi

Gym

Dr. Salini Chandan.

Salini

Dr. Berdina Versance Mary.

Berda

Minutes

28-04-2018

Minutes of the meeting held on 28-04-2018
at 9.30 am in the dept. of FMT.

Resolutions

1. A general awareness programme was conducted for the students and staffs of SKHMC on women's day
Speakers - Dr. Beodina Terrence Mary, Lecturer, Anatomy dept
- Dr. Ayyadammal, Dr. Vaishali, PG scholar
Topics - History of women's day, General awareness for women.
2. Dept. of OBS conducted an Essay writing competition - Topic - "Pace for progress."
3. Best slogans have been selected by the women's welfare committee and sexual harassment prevention cell.

Krishna
28-04-2018

Dr. Shanthi serene sylvans

Dr. T. Ezhil arasi

Dr. d. Girija.

Dr. Salini Chandran

Banitha

Shrini

Q

Salini

Am

PRINCIPAL

NOTICE

18-11-2018

It has been decided to convene a meeting of the women's welfare committee on 19-11-2018 at 3.00pm in the physiology dept. All are requested to attend the meeting.

Krishna
18/11/2018

Agenda

1. Programmes to be conducted.

Faculty informed

1. Dr. Sankhi serene & others. V
2. Dr. S.K. Meni
3. Dr. Salini Chandran.
4. Dr. Beolma Terrence Mary

18/11/18
Nestle

Saline

Bib

and

Dr. Senthamil selvi (PG) Fi Senthil sl.

Minutes of the meeting

Date 19-11-2018

Venue: Physiology dept.

Resolution

1. It has been decided to conduct "women's rights awareness programme" for the non-teaching and teaching staffs of SKHMC along with sexual harassment awareness programme.
2. It has been decided to provide the awareness programme in Regional language.
3. It has been decided to conduct the programme during second week of January 2019. Advocate Ramachandran Nair will be the resource person. The date will be finalised after the confirmation from the resource person.

Faculties attended


1. Dr. C.R. Krishna kumari Anna CRH
2. Dr. Shanthy Serene Sysem D. 19/11
3. Dr. S.K. Meen MSB
4. Dr. Salim Chandran Salim
5. Dr. Berhina Terrence Mary Bhs
Dr. Senthamil Selvi. (P.G) F. Senthil Selvi



FACULTY DEVELOPMENT COMMITTEE

CERTIFICATE

This is to certify that this book contains pages 1-148 (one to one hundred and forty-eight) serially arranged from 1-148.


PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kulasekharam

NOTICE

12-06-2017

A meeting is to be conducted on
18-06-2017 in the conference hall
at 2.00 pm.

Agenda:

Programmes are to be conducted
from the departments of materia-
medica and Practice of medicine
departments.



Dr. T.K. Jayakumar
Co-ordinator.

Information to;

1. Dr. P. R. Saiji — Present

Resolution:

Minutes of the meeting conducted on
18-06-2017 at 2.00 pm.

1. Topic : "Workshop on Aurum, Argentum, and platinum."

Dept : Materia medica.

Faculty : Dr. Shreepad Hegde.

Date : 27-06-2017.

Time : 9.30 am to 3.30 pm.

2. Topic : "Pathogenesis and relationship, clinical symptoms in various Respiratory disorders."

Dept : Practice of medicine.

Faculty : Dr. Ganana Guru. P.

Date : 07-07-2017.

Time : 9.30 am to 3.30 pm.

3. Topic : "Emergency Management"

Dept : practice of medicine.

Faculty : Dr. T. Ajayam. MD (Hom)

Date : 23-11-2017.

Time : 9.00 am to 4.00 pm.

Members attended

1. Dr. P. R. Senji: Aurum



[Signature]

[Signature]

NOTICE

4-3-2018

A meeting is to be conducted on
 14-3-2018 in the conference hall
 at 1.30 pm.

Agenda

Material medica department
 planned to conduct a programme.

[Signature]

Dr. T.K. Jayakumar
 Co-ordinator.

Information to;

1. Dr. P.R. Saiji —

[Signature]

2. Dr. Sanja. S —

[Signature]

Resolution

Minutes of the meeting conducted on
14-03-2018 at 1.30 pm.

1. Topic : " Doctrine of Signature "


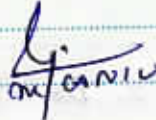
Dept : materia medica.

Faculty : Dr. N. Solaiyappan.

Date : 17-03-2018.

Time : 9.30 am to 3.30 pm.


Members attended :

1. Dr. P. R. Saiji — 
2. Dr. Samju. S — 



PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kulasekharam




Dr. T.K. Jayakumar
Co-ordinator.

NOTICE

12-8-2018

A meeting is to be conducted on
19-08-2018 in the conference hall
at 2.00 p.m.

Agenda:

Programmes conducted by
the departments of Case taking
and Repertory and materia-
medica.

Dr. P.K. Jayakumar
Co-Ordinator.

Information to ;

- 1. Dr. P.R. Saiji -
- 2. Dr. Sanju. S -

Dr. P.K. Jayakumar
Co-Ordinator



Resolution

Minutes of the meeting conducted on
19-08-2018 at 2.00 pm.

1. Topic: "Software - Homopath - Zomeo Awareness -
- programme."

Dept: Case taking & Repertory

Faculty: Dr. Dimesh.

Date: 25th & 26th - 09 - 2018.

Time: 9.30 am to 3.30 pm.

2. Topic: "Glimpses of Urology".

Dept: Case taking & Repertory.

Faculty: Dr. Sathish Kurup.

Date: 16-10-2018

Time: 9.30 am to 3.30 pm.

3. Topic: "Case Receiving".

Dept: Case taking Repertory.

Faculty - Dr. Manoj Patel.

Date: 12-11-2018.

Time: 9.00 am to 4. pm.

4. Topic: "Practice of Medicine in Homoeopathy".

Dept: Materia medica.

Faculty: Dr. Dinesh Rao.

Date: 13-11-2018.

Time: 9.30 - am to 3.30 pm.

Members attended

1. Dr. P. R. Saiji

Praveen


NOTICE

20-11-2018

A meeting is to be conducted on 24-10-2018 in the conference hall at 2.00 pm.


Agenda:

Programmes conducted by the Departments of case taking & Repertory and materia medica.


Dr. P.K. Jayakumar
Co-ordinator.

Information to;

1. Dr. P.R. Saiji —
2. Dr. Sanju. S —

Anam


Resolution

Minutes of the meeting conducted on
24-11-2018 at 2.00 pm.

1. Topic : "Boyer's Concept of Repertorisation"
Dept : Case taking & Repertory.
Faculty : Dr. S.K. Tiwari.
Date : 14-11-2018
Time : 9.30 am to 3.30 pm.
2. Topic : "Ranunculaceae family"
Dept : materia medica.
Faculty : Dr. Bipin Jain.
Date : 15-11-2018
Time : 9.00 am to 3.30 pm.
3. Topic : "Drug Relation Ship"
Dept : materia medica.
Faculty : Dr. L.K. Nanda.
Date : 16-11-2018.
Time : 9.30 am to 3.30 pm.
4. Topic : "Evolution of Kent's Repertory"
Dept : Case taking & Repertory.
Faculty : Dr. Daryami.
Date : 01-12-2018.
Time : 9.30 am to 3.30 pm

Members attended:

1. Dr. P.R. Saiji - Present

Notice

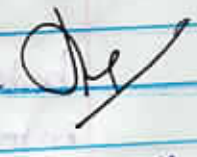
27-11-2017


It has been decided to convene a meeting of evaluation cell on 29-11-17 at evaluation committee room at 2-30 pm. All members are requested to attend.


Agenda:-


Term Test December 2017.
 University Examinations December 2017 (I BHM
 Supplementary Examinations).
 Result Analysis of August 2017 and October 2017
 University Exams.


Notice to :-

Dr. M. Murugan; Prof and HoD Organon of Medicine 

Dr. C.R. Krishnakumar Amma; Prof and HoD Materia Medica - 

Dr. Jaya Kumar T. Le., ~~Asst~~ Prof Dept of Materia Medica. 

Dr. V. Siju. Associate prof Forensic Medicine - 


 Coordinator Evaluation Cell

Date: 29-11-17.

Minutes of the meeting of Evaluation cell held on 29-11-17 at 2.30 pm.

Resolutions:-

The meeting has been convened to discuss about conducting Term Test December 2017 and University Examination December 2017 (I BAMS Supplementary Examination).

It has been decided that Dr. Leena. N. Asst. Prof. Dept of Anatomy designated as faculty in-charge and Dr. Sreya. S. Prof and H.O.D. Pharmacy as Assistant in-charge for the conduct of Term Test December 2017.

The Schedule of the Test is as follows:-

Theory: 27-12-17 to 3-1-18.

Practical - 2-1-18 to 5-1-18 (III BAMS)

8-1-18 to 12-1-18 (IV BAMS)

Last date for submission of Question paper: 15-12-17.

Last date for submission of marks: 13-1-18.

It has been also discuss about Dec 2017 I BAMS Supplementary Examination. The exam schedule is from 18-12-2017 to 22-12-17.

Result Analysis of August 2017 University Examination:-

In III BAMS 3 students failed in Surgery and in NBAMS 2 students failed in Materia Medica.

Result Analysis of October 2017 University Examination:-

In I BAMS 8 students failed in Homeopathic Pharmacy 20 failed in Anatomy and one student failed in Physiology.

In II BAMS 12 students failed in Pathology and 3 students failed in Forensic Medicine.

It has been decided that for I BAMS failed students should be given classes by the respective department before their supplementary Examination.

The following members attend the meeting:

Dr. C. K. Mohan - Principal

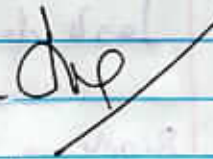
Date: 5-1-2018


It has been decided to convene a meeting of evaluation cell on 8-1-2018 at 2.30 pm at Evaluation committee room. All members are requested to attend.


Agenda:-

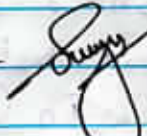
University Examination February 2018.


Notice to

Dr. M. Murugesu; Prof and H.O.D Organon of Medicine - 

Dr. C.R. Krishna Kumar Amma; Prof and H.O.D Materia Medica - 

Dr. T. K. Jayalekshmi; Asso. Prof Materia Medica - 

Dr. V. Siji; Asso. Prof: Forensic Medicine - 


Coordinator Evaluation cell

Date: 8-1-2018

Resolutions:-

The meeting has been convened to discuss about conducting University Examinations Feb 2018.

It has been decided that Dr. Nirshon Varghese Chief Superintendent of University Examinations Feb 2018 requested to upload the attendance of the exam going students to the University before 12-1-2018 and verify answer booklets received from University.

It has also been decided to draft the required faculty members for the smooth conduct of University Examinations Feb 2018.

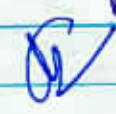
Exam Schedule:-

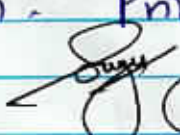
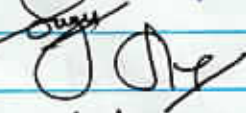
Theory Exam: 1-2-2018 to 13-2-2018.

It has also been decided to check all the arrangements in exam halls, such as seating arrangements, metal detector, mobile jammer, CCTV camera and ensure proper functioning of internet facilities for downloading question papers.

It has also discuss about continuous and comprehensive External Evaluation and its progress.



The following members attend the meeting-

Dr. C. K. Mohan - Principal - 

Dr. V. Siju 
Dr. M. Manojan 

Dr. C. R. Krishna Kumari Anna - CRU

Dr. P. K. Jayakumar 

Dr. Nirshon Varghese  

Notice

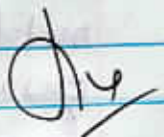
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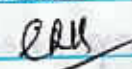
It has been decided to convene a meeting of evaluation cell on 1-3-18 at Evaluation Committee room at 2.30pm. All members are requested to attend.

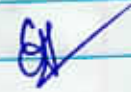
Agenda:-


Term Test March 2018.
 Result Analysis of Dec 2017 IBHMS Supplementary University Examinations.
 Entry of ~~Internal~~ Formative assessment marks in software

Notice to:-

Dr. M. Murugan; Prof and H.O.D. Organon of Medicine - 

Dr. C. R. Krishna Kumar's Amma; Prof and H.O.D. Materia Medica - 

Dr. T. K. Jagale Kumar; Asso. Prof Materia Medica. 

Dr. V. Siji; Asso. Prof Forensic Medicine and Toxicology - 


 Co-ordinator Evaluation Cell.

Date: 1-3-18

Minutes of the meeting of Evaluations cell held on 1-3-18 at 2:30 pm.

Resolutions:-

The meeting has been convened to discuss about conducting Term Test March 2018. Dr. Prajwal Prof and H.O.D Homoeopathic Pharmacy has been designated as Faculty in-charge to be assisted by Dr. Sathish Kumar Prof and H.O.D Repertory to conduct the Term Test March 2018.

The Schedule of the Examination is follows:-

Theory - 22-3-18 to 28-3-18.

Practical - 16-4-18 to 21-4-18 (Supply)

Last date for submission of Question papers: 16-3-18

Last date for submission of marks - 3-4-18.

It has also been decided to draft the required Faculty members for the smooth conduct of Term Test March 2018.

Result Analysis of Dec 2017 University Examination:-

Only in Anatomy 3 students failed.

It has also been discuss about the continuous and comprehensive Internal Evaluation progress. It has decided to this Term onwards the Formative and Summative Assessment mark should be enter in the Examination software.

The following members attend the meeting

Dr. C. K. Mohan - Principal. 

Dr. D. Murali 

Dr. C. R. Krishna Kumari Amma - CRU 

Dr. F. K. Jayakumar 

Notice

Date: 12-4-18

It has been decided to convene a meeting of evaluation cell on 16-4-18 at Evaluation Committee room at 2.30 pm. All members are requested to attend.

Agenda:-

University Examinations May 2018. - Both UG and Ph.
Result Analysis of University Examinations Feb 2018.

Notice to

Dr. M. Murugan; Prof and H.O.D. Organism of Medicine

Dr. C.R. Krishna Kumar Amma; Prof and H.O.D. Matern Medicine and
U.G. Coordinator - ERB

Dr. T. G. Jayalaxmi - Ass. Prof Matern Medicine

Dr. V. Siju; Asso. Prof Dept of Forensic Medicine

G. Ordinator Evaluation Cell

Date: 16-4-18

Minutes of the meeting of Evaluation cell held on 16-4-18 at 2:30 pm at Evaluation Committee room.

Resolutions:-

The meeting has been convened to discuss about conducting University Examinations May 2018 for both UG and PG and also for result Analysis of Feb 2018 University Examinations.

It has been decided that Dr. Winston Varghese Chief Superintendent of University Examinations May 2018 requested to upload the attendance of the exam going students to the University before 20-4-18, and verify answer booklets received from University.

Exam Schedule:-

Theory Exam: 15-5-18 to 21-5-18 (UG)

15-5-18 to 22-5-18 (PG)

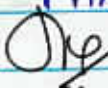
It has also been decided to draft the required faculty members for the smooth conduct of University Examinations May 2018.

Result Analysis of University Examinations Feb 2018:-


In Oral Bites one student each failed in Matka Medicine and Community medicine. Remaining all subjects secured 100% Results.

The following members attend the meeting

Dr. C. K. Mohan - Principal - 

Dr. Anandaraman 

Dr. C. R. Krishna Kumar Anma - CRK 

Dr. P. K. Jayaraman 



No. 1 / 2018

28/2/18

Notice

This is to inform you that a meeting of Grievance Redressal Committee will be conducted on 28/2/2018 at 3.00 pm in the conference hall. All the members of the committee are requested to attend the meeting to discuss the following agenda.

Agenda:

Complaints received from the students after the last meeting and its redressal.

Informants to -

Dr. R. S. Gopalan
Dr. Menoj Narayan
Dr. R. Bheebhoo -
Mrs Anjali S.P (CPH student)





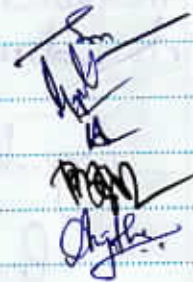


06/1/18

Minutes of the Grievance Redressal Committee meeting held on, 06.01.2018 at 3.00 pm in the Conference Hall.

Members present in the meeting.

Dr. N. V. Sugathan
Dr. R. S. Gopdi
Dr. Manoj Kaveyas
Dr. R. Ananthakrishnan
Miss. Anjali. S. P
Ms.



Agenda: Complaint received from the students after the last meeting and its redressal.

Complaint received from 11 BSc(HMS) students regarding the LCD projector replacement in the classrooms. 5/12/17.

Resolutions:

Complaint received is forwarded to the concerned department,
It is corrected on 13.01.2018 by replacing it.



No. 2/2018.

24/03/18.

Notice:

This is to inform you that a meeting of Preference Reduced Committee will be held on 24/3/18 at 3.00pm in the Conference Hall. All the members are requested to attend the meeting to discuss the following agenda.

Agenda:

Complaints received from the students and reduced mechanism.

Dr. S. S. Gopal

Dr. R. S. Gopal
 Dr. Manoj Neelajan
 Dr. R. Balakrishnan
 Dr. Anjali S.P

Dr. S. S. Gopal
 Dr. Manoj Neelajan
 Dr. R. Balakrishnan
 Dr. Anjali S.P

For

10.03.2018.

Minutes of the Inservice Pedagogical Committee meeting conducted on 10/3/18 at 3.00pm in the Conference Hall.

Following members participated in the meeting.

1. Dr. N. V. Sugathan
2. Dr. R. S. Gopalei
3. Dr. Manoj Harasys
4. Dr. R. B. Bhaskaran
5. Dr. Anjali S.P (Chairperson)
- 6.

[Handwritten signatures]

Agenda: Complaints received during the preceding month after last meeting. Complaints has been received from the following students in the preceding month.

One complaint received from A. Yaasin & Binus student regarding the frames of left faculty in the College due to strain on 29/01/18.

② From II BMS student Jagannathan on 28/2/18 regarding the loss of ID card permits for entering the class and clinical classes.

Resolutions:

Necessary steps are taken to provide left faculty and New ID card for the student, he is permitted to attend the class and clinics.

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No. 3/2018

6/6/18.

Notice:

This is to inform you that the Grievance Redressal Committee had decided to conduct a meeting at 3.00pm. in the Conference Hall on 09/06/18.

All the members are requested to attend the meeting to discuss on the following agenda.

Agenda:

Grievances of students received during the preceding period and its redressal.

Informatics - to:

Dr. R. S. Gopale
Dr. Menoj Narayan
Dr. R. Baskaran
Dr. Anjitha.S.P
1







9/6/18


Minutes of the Grievance Redressal Committee meeting on 09.06.2018 at 3.00pm in the Conference Hall.

Following members participated in the programme.

1. Dr. N. V. Sugathan
2. Dr. R. S. Gopalan
3. Dr. Manoj Mary
4. Dr. P. Brindha
5. Dr. Anjitha S.P







Agenda:
Grievance of student received during the preceding period after the last meeting.

Complaints received:

The complaints received during the last meeting after the last meeting.

IV BScMS student Chinnapanchi submitted a letter regarding the fees concern on 14.05.2018.

Resolution taken:

Management decided to waive a sum of Rs 120,00/- for two years for IV BScMS and internship course. It is intimated to the student on 16.05.2018.





No: 4/2018

5/9/18

Notice:

This is to inform you that a meeting of Grievance Redressal Committee Scheme will be held on 07/09/2018 at 3.00pm in the Conference Hall.

All the members are requested to attend the meeting to discuss the following agenda.

Agenda:

Grievances of Students received during the preceding period.

Information to:

Dr. R. S. Gopale



Dr. Manoj Narayana



Dr. R. Balakrishnan



Dr. Anjitha. S.P



7/9/18

Minutes of the meeting conducted on 7/9/2018 at 3:00pm in the Conference Hall by the Executive Leadership Committee.

Following members attended the meeting

1. Dr. N. V. Srinivasan
2. Dr. R. S. Gopik
3. Dr. Manoj Menon
4. Dr. R. Srinivasan
5. Dr. Anjitha S.P

For
[Signature]
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[Signature]
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Agenda:

Presence of students received during the preceding period after the last meeting.

Results:

No complaints received during the preceding months after the last meeting.

[Signature]

[Signature]

MEETING NO : 16














Venue: Pharmacy department
Time: 10.45am to 12.45am

Date: 06.10.17
Day: Friday

AGENDA:-

- To discuss about the details and procedures of.
1. Tutorial system.
 2. student mentoring and support
 3. magazine works
 4. women's empowerment.
 5. student's project.
 6. Tamil Teaching programme for development of language skill.

MEMBERS PARTICIPATED:-





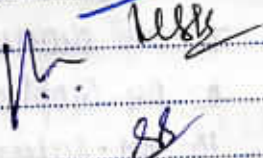






- | | |
|--|---|
| 1. Dr. P. Ajayan (H.O.D of PM / academic i/c) |  |
| 2. Dr. P.R. Sibi (H.O.D of Paediatrics / academic i/c) |  |
| 3. Dr. Sathish Kumar (H.O.D of repository) |  |
| 4. Dr. Ajith Kumar (H.O.D of community medicine) |  |
| 5. Dr. M. Muraligan (H.O.D of organon) |  |
| 6. Dr. Kalpana Kumari Anna (HOD of materia medica) |  |
| 7. Dr. Shantini Sreene Sulum (HOD of DGG) |  |
| 8. Dr. Gopika (HOD of pathology) |  |
| 10. Dr. Salini Chandran (HOD of FM) |  |
| 11. Dr. Mini (HOD of physiology) |  |
| 12. Dr. Sibi Nathanael (HOD of anatomy) |  |
| 13. Dr. Sneha (HOD of pharmacy) |  |
| 14. Dr. T. Jayakumar (Academic i/c) |  |
| 15. Dr. Venkatesh Varghese (Academic i/c) | |
| 16. Dr. V. S.P.P. | |
| 17. Dr. Sathesh M. Nair | |
| 18. Dr. Sulekha (PGD) | |
| 19. Parvitha Devi (UGD) | |

MINUTES:-

It is decided to monitor the procedure over the field of tutorial system, students mentoring class, magazine works, women empowerment, project work.

DECISIONS:-

committee members decided to monitor the above said activities in respective months whenever necessary.

<u>NAME</u>	<u>INITIALS</u>
1. Dr. T. Ajayan	
2. Dr. P. R. Sibi	
3. Dr. Satish Kumar	
4. Dr. Ajith Kumar	
5. Dr. M. Murgan	
6. Dr. Koushika Kumari Amma	
7. Dr. Panchajani	
8. Dr. Santti Seene sylvia	
9. Dr. Srija	
10. Dr. Saini Chandran	
11. Dr. Mini S-K	
12. Dr. Zion Nathanael	
13. Dr. Sneha	
14. Dr. Winsten Varghese	
15. Dr. T. Jayakumar	
16. Dr. V. Siju	
17. Dr. Sathesh M. Nair	
18. Dr. Seelakshmi	
19. Pavithra Devi	

- 2018 -

MEETING-17

Date: 23.01.18

Venue: Conference Hall.





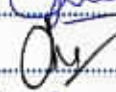


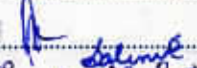








Day: Tuesday

Time: 1.30 pm - 2.30 pm

AGENDA:-

To discuss about the details and procedures regarding the students educational loan and scholarship.

MEMBERS PARTICIPATED

1. DR. P. Ajayam (HOD, Dept of PM/ Academic i/c) 
2. DR. P. R. Miji (HOD, Dept of paediatrics / Academic i/c) 
3. DR. Sathish Kumar (HOD, Dept of Reproductive & Contraception) 
4. DR. Ajith Kumar (HOD, Dept of Community Medicine) 
5. DR. M. Murgam (HOD, Dept of Organon of Medicine) 
6. DR. Krishna Kumar Amma (HOD, Dept of Materia Medica)
7. DR. Ramakjani (HOD, Department of Surgery) 
8. DR. Sanku Selene Nym (HOD, Department of OBG) 
9. DR. Gopika (HOD, Department of pathology)
10. DR. Saini Chandran (HOD, Department of Forensic Medicine) 
11. DR. Miji (HOD, Department of physiology) 
12. DR. Anu Nathanael (HOD, Department of Anatomy) 
13. DR. Sneha (HOD, Department of pharmacy) 
14. DR. Winston Varghese (Academic i/c / PGT co-ordinator) 
15. DR. P. Jayakumar (Academic i/c) 
16. DR. V. S.Pu.
17. DR. Sathesh M. Nair 
18. Dr. Sneleksumi (PGT-student representative) 
19. ~~Dr.~~ Pavithra Devi (UG-student representative) 










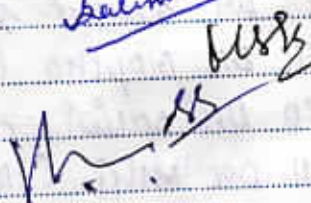
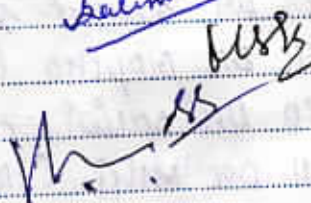
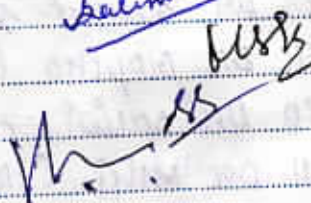
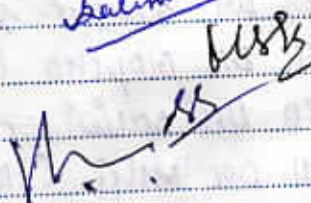






MINUTES:

It is decided to monitor the educational loan and scholarship activities for the welfare of the students.

-8102-

DECISION

committee members are decided to monitor the above said activities in the respective months whenever there is need.

<u>NAME</u>	<u>INITIALS</u>
1. DR. T. Ajayan	
2. DR. P. R. Sreed	
3. DR. Sathish Kumar	
4. DR. Ajith Kumar	
5. DR. M. Murgan	
6. DR. Krishna Kumariamma	
7. DR. Panchajani	
8. DR. Sanki Seena Syam	
9. DR. Gopika	
10. DR. Sanki Chandran	
11. DR. Mini S.K	
12. DR. Sreya	
13. DR. Zion Nathanael	
14. DR. T. Jayakumar	
15. DR. Winston Varghese	
16. DR. V. Siju	
17. DR. Sathesh M. Nair	
18. DR. Sreelakshmi	
19. Pavithra Devi	

MEETING - 18

Venue: Pharmacy department
Time: 3.30pm to 5.30pm

Date: 17.05.2018
Day: Thursday

AGENDA:-

- To discuss about procedures and details of
 - (i) sports and extra curricular activities of students
 - (ii) alumni file
 - (iii) prominent alumni file.
 - (iv) coaching classes for competitive exams
 - (v) university result - pass - regular batch.
 - (vi) Heartfulness workshop and proposal for weekly Conduction Sessions.
- MEMBERS PARTICIPATED

1. DR. T. Aravam CHOD PM / academic i/c
2. DR. P.R. Sivar CHOD of paediatrics / academic i/c
3. DR. Sathish Kumar CHOD of pharmacy
4. DR. Arathi Kumar CHOD of CM
5. DR. M. Manojan CHOD of organon
6. DR. Krishna Kumaramma CHOD of Materia Medica
7. DR. Ramshajani CHOD surgery
8. DR. Sumanth Selene Suman CHOD OBG
9. DR. Mini CHOD of physiology.
10. DR. Sneha CHOD of pharmacy
11. DR. Jyoti Natharaj CHOD of anatomy
12. DR. T. Jaya Kumar (Academi i/c)
13. DR. Nishitha Vaighanesh (Academi i/c)
14. DR. V. Srija
15. DR. Sathesh M. Nair
16. DR. Gopika CHOD of pathology
17. DR. Saini Chandran CHOD of FM
18. DR. Snehaswami C PG - co-ordinator / student representative
19. Pavithra Devi CUG - co-ordinator / student representative.

[Handwritten signatures and initials corresponding to the list of participants]

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MINUTES:-

It is decided to monitor the procedures and activities over the field of sports and extra-curricular activities, alumni files, Prominent alumni files, coaching class for competitive exams

DECISIONS:-

These members are decided to monitor the above said activities in respective months

<u>NAME</u>	<u>INITIALS</u>
1. Dr. P. Ajayam	
2. Dr. P. R. S. P. S. S.	
3. Dr. Sathish Kumar	
4. Dr. Ajith Kumar	
5. Dr. M. Mungam	
6. Dr. Kalina Kumari Amma	
7. Dr. Ranchojani	
8. Dr. Santini Seline Sylum	
9. Dr. Chopra	
10. Dr. Saini Chandan	
11. Dr. Mimi S. I. C.	
12. Dr. Zion Natharaj	
13. Dr. Sreeja	
14. Dr. Aniston Vargheese	
15. Dr. T. Jayakumar	
16. Dr. V. Siju	
17. Dr. Sathesh M. Nair	
18. Dr. Sreelakshmi	
19. Pavithra Devi	

MEETING - 19.

Venue : Conference-Hall

Date : 22.08.2018

Time : 12:30pm - 3:30pm

Day : Wednesday

AGENDA :

To discuss about the details and procedures regarding

- 1) College club activities
- 2) Anti ragging cell
- 3) Placement cell
- 4) Grievance redressal cell
- 5) University pass % - Supplementary batch.
- 6) Guidance and counselling.

MEMBERS PARTICIPATED :

1. Dr. T. Ajayan (H.O.D of PM / Academic Etc)
2. Dr. P. R. Sisir (H.O.D of Paediatrics / Academic Etc)
3. Dr. Sathish Kumar (H.O.D of Repertory)
4. Dr. Ajith Kumar (H.O.D of Community Medicine)
5. Dr. M. Murugan (H.O.D of Organon of Medicine)
6. Dr. Krishna Kumari Amma (H.O.D of Materia Medica)
7. Dr. Panchajani (H.O.D of Surgery)
8. Dr. Santhi Serene Shylum (H.O.D of OBG)
9. Dr. Geopka (H.O.D of Pathology)
10. Dr. Salini Chandran (H.O.D of Forensic Medicine)
11. Dr. Mini (H.O.D of Physiology)
12. Dr. Lian Natharaj (H.O.D of Anatomy)
13. Dr. Sreeja (H.O.D of Pharmacy)
14. Dr. Winston Varghese (Academic Etc)
15. Dr. T. Jayakumar (Academic Etc)
16. Dr. V. Siju
17. Dr. Satheesh. M. Nair
18. Dr. Sulekshmi (PG)

MINUTES :

It is decided to monitor the procedures and activities over the field of college club activities, Anti-ragging cell, Grievance redressal cell, University pass % - Supplementary batch.

DECISIONS :

Committee members are decided to monitor the above said activities in the respective months whenever necessary.

NAME	INITIALS
1. Dr. T. Ajayan	[Signature]
2. Dr. P.R. Sivar	[Signature]
3. Dr. Sathish Kumar	[Signature]
4. Dr. Ajith Kumar	[Signature]
5. Dr. M. Murugan	[Signature]
6. Dr. Krishna Kumari Amma	[Signature]
7. Dr. Panchajani	[Signature]
8. Dr. Shanthi Sekene Shylum	[Signature]
9. Dr. Geepika	[Signature]
10. Dr. Sallini Chandran	[Signature]
11. Dr. Mini . S . K	[Signature]
12. Dr. Lion Natharaj	[Signature]
13. Dr. Sreeja	[Signature]
14. Dr. T. Jayakumar	[Signature]
15. Dr. Winston Varghese	[Signature]
16. Dr. V. Siju	[Signature]
17. Dr. Satheesh M. Nair	[Signature]
18. Dr. Sreelakshmi K.	[Signature]
19. Parthiva Devi	[Signature]

24/02/2018

A meeting of the Sexual Harassment-Prevention Cell is to be conducted on 09.03.2018 at 10 in the Department of Forensic Medicine & Toxicology. Time - 3:30 - ~~5~~ 4 pm

b Agenda

1. Deciding dates for the Poster & Slogan competitions
2. Review of the last 2 months
3. Sexual Harassment Awareness for the I BAMS students.

Salini
 Dr. Salini Chandran
 Co-ordinator, Sexual
 Harassment-Prevention
 Cell.

Dr. Santhi Serene Sylwan - 24/2/18
 Dr. Geerija. L. - 24/2/18

Minutes of the meeting held on 9-03-2018
in the Department of Forensic Medicine &
Toxicology. at 3.30 pm.

Decisions

1. A poster & painting Competition & Slogan Competition is to be held in the Dept. of OBG on 19.3.2018 (Monday). Time 3.30 - 5.30 pm.

Slogan - Against Sexual Harassment

Poster - Topic - It is not a Compliment - It is harassment. (Sexual Harassment)

2. The Awareness programme for the P.G. Scholars - 2017 & 2018 Batch is to be held on 17.03.2018 at 4.00 - 4.30 pm in the College Conference Hall.
3. The Awareness Programme for the IBHMS students is to be held in the IBHMS classroom on 26.04.2018 at 3.30 pm
4. There were no complaints of Sexual Harassment till date.

Salini
Dr. Salini
Chender

Co-ordinator, Sexual Harassment
Prevention Cell.

Attendees-

Dr. Santhi Serene Sylum
Dr. Girija. L.

29/3/18

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26.04.2018.

A meeting of the Sexual Harassment-Prevention cell is to be held on 28/04/2018 in the Dept. of Forensic Medicine and Toxicology at 9.30 am along with the Women's Welfare Committee.

Agenda.

1. To decide the ~~star~~ winning slogans of the competition held on 19/3/18 ^{awareness programme} held on 26/4/18.
2. Evaluation of programmes conducted in March 2018.
3. Further programmes to be planned during the year.

Salini

Dr. Salini Chandram
Co-ordinator, Sexual
Harassment Prevention cell.

Dr. Girija. L.

GL
26/4/18

Dr. SHANTHI SERENE SYLUM V

SS
26/4/2018

SS
26/4/18

28.04.2018

Minutes of the meeting held on 28.04.2018

No incidents of Sexual Harassment has been reported.

Resolutions:-

1. The winning slogans have been selected by the Women's Welfare Committee and the Sexual Harassment Prevention Cell members. The slogans are to be mounted on the walls.
2. The I BHMS (To) Students, Awareness programme was conducted on 26.04.2018 in the I BHMS Classroom. at 3.30 pm.
3. A slogan competition & poster painting competition was conducted on ~~26.04.18~~ 19.03.18. The posters are to be send to be assessed along with the drawings of Arts Day competition to the External Evaluator. (Mr. Omakultham)
4. It has been decided to conduct ^{one} further program along with Women's Welfare Committee this year.

Dr. SHANTHI SERENG SYLUM V

28/4/2018

Dr. Girija L.

Salim
Dr. Salim
Chandran

Notice

13.8.18.

A meeting of the Sexual Harassment Prevention Cell is to be conducted on 14/8/18 at 1:00pm in the Dept: of Forensic Medicine & Toxicology.

Agenda:

1. Prize-Distribution of prizes to the winners of the Poster & Slogan contest held by the Sexual Harassment Prevention Cell on 19.03.2018.
2. Evaluation Review of the last 5 months.

Salini
Co-Ordinator
Sexual Harassment
Prevention Cell
Dr. Salini Chundran

1. Dr. Shanthi Sirene Sylum. V
2. Dr. Girija. L
3. Dr. Ayyalammai
4. Miss Sindhuja.

13/8/18

[Signature]

14/8/18

Resolutions

1. It has been decided to give away the prizes for the Slogan contest & Poster Competition during the programme - "Uphaar 2018". Rs 1500/- will be donated by the members of the Sexual Harassment Prevention cell towards cost of the prizes. Rs 1000/- is expected to be sponsored by the Management.
2. No complaints of Sexual Harassment has been received till date.

1. Dr. Salini Chandran - Salini

2. Dr. Shanthi Serene Sylum 23/8/18

3. Dr. Girija. K. 15/8/18

4. Dr. Ayyalammai Ayyal

5. Miss Sindhuja. S. Sindhuja

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Agenda.

1. A combined meeting of the Women's Welfare Committee & Sexual Harassment Prevention Cell is to be held on 19.11.18 at 3.00 pm in the Physiology Dept.

Agenda.

1. Programmes - to be conducted -

Dr. Sanki Serene Sghorn - Banthe

Dr. Githija . L - on leave

Dr. Ayyalammai - Ayyal

Miss SINDHVA

Dr

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam Kanvaikumari Dist. Tamil Nadu - 629 161

31

Proceedings of the Principal, Sarada Krishna Homoeopathic Medical College, Kulasekharam
Present: Dr. C. K. Mohan

SKHMC.No.A3.Pdl/38 /2018

Dated:02.10.2018

Sub: SKHMC formation of College Committees reconstituting
Sexual Harassment Prevention Cell-orders

Ref: SKHMC.No.A3.Pdl /2015 dated 02.10.2015

Sexual Harassment Prevention Cell of SKHMC is reconstituted as follows
w.e.f.02.10.2018. The term of the cell shall be 3 years.

- 1.Dr.Salini Chandran, HoD, Forensic Medicine - Co-ordinator
- 2.Dr.Sanathi Serene Sylum, HoD,OBG - Member
- 3.Dr.L.Girija, Asso.Prof.OBG - Member


Principal

To

DMS
P.G. Coordinator
U. G. Coordinator
Co-Cu Coordinator and website Committee Coordinator
All faculty Members/Medical Officers-
All members of Sexual Harassment Prevention cell
All Staff

- ✓ Copy to Coordinator Sexual Harassment Prevention Cell (Dr. Salini Chandran)
- Copy to Coordinator IQAC
- Copy to SF(A3)

Resolutions .

19.11.18

1. It has been decided to conduct a Sexual Harassment Awareness programme for the non-teaching staff of the SKHMC, along with a Women's Rights awareness programme.
2. It has been decided to provide the awareness programme in the Regional Language.
3. The programmes are to be conducted during the second week of January 2019. The dates will be finalised after confirmation from the Resource persons.
4. Mr Ramachandran Nair and Mr. Dr. Pradeep (Advocates) will be the Resource persons for the programme. The dates will be fixed only after information getting the dates from the Resource persons when they are both free.

Dr. Salini Chandran - Convenor

~~Dr. C.R.K. Arora~~

Sexual

Salini~~Dr. Dr. Sarathi Suresh Sylam~~ - Guest

Dr. Girija L. - on leave.

Dr. - Ayyalammai - AyylMiss Sindhya - Sindhya

NOTICE

Date: 1.11.18

Notice for Youth and Class Committee meeting to be held on 3.11.18 at 8:00pm in Pharmacy department.

All the members of YRC Committee Request to attend the meeting on 3.11.18.

AGENDA:CAMPUS CLEANING PROGRAMMEMEMBERS:

- 1) President - Dr. C.K. Mohan
- 2) Programmed officer - Dr. Sarthesh N. Nay
- 3) Senior teaching faculty - Dr. P.S. Sivas
- 4) YSC Student chairman - Anthoni S. Jeyaraj
- 5) YSC Student secretary - Anupriya Narendran

A Minutes of Meeting of YEC Committee held on 3.11.18.

The meeting of YEC Unit of SKMC held on 3.11.18 at 8:00pm in pharmacy department.

Members:

- 1) President - Dr. C.K. Mohan
- 2) Programmed officer - Dr. Sathoash M. Nair
- 3) Senior teaching faculty - Dr. A. Siva
- 4) YEC student chairman - Anshuman S. Jais
- 5) YEC student secretary - Niyathi Narendran

RESOLUTION:

- 1) Discuss about the importance of hand wash and campus cleaning.
- 2) Awareness of YEC activities by - Dr. Sathoash
- 3) Instruction of campus cleaning by - Dr. Bajesh

PRINCIPAL
SKMC
SRIKANTH NARAYAN
SRIKANTH NARAYAN
SRIKANTH NARAYAN
SRIKANTH NARAYAN

[Signature]

[Signature]
Programme Co-ordinator

NOTICE

Date: 17.5.18

Youth Red Cross Unit of SKHMC has decided to conduct the Advisory Meeting on 23.5.18, at 3:00pm in Conference Hall.

All the members of the YRC advisory Committee are request to attend the meeting on 3:00pm in Conference Hall.

AGENDA:

World Red Cross Day.

MEMBERS:

- 1) President - Dr. N. V. Sugathan ✓
- 2) Programmed officer - Dr. Sathesh. M. Raju ✓
- 3) Senior teaching faculty - Dr. P. A. Sisir ✓
- 4) YRC Student chairman - Alif ✓
- 5) YRC student secretary - Anani Kuttij ✓

ADVISORY COMMITTEE MEETING

The advisory committee meeting of YRC Unit of SKHMC Hbl on 23-5-19 3:00pm in Conference Hall.


MEMBERS:

- 1) President - Dr. N.V. Sugathan
- 2) Programmed officer - Dr. Sarthesh. M. Nair
- 3) Senior teaching faculty - Dr. P.S. Sish
- 4) YRC student chairman - Ali
- 5) YRC student secretary - Maniketty, Maniketty

RESOLUTION:

- i) Discuss about the academic programmes conducted by YRC.
- ii) Discuss about the regular activities.


 PRINCIPAL
 SARADA KRISHNA HOSPITALITY MEDICAL COLLEGE
 KULASEKHARAM, JAYALAKSHMI DISTRICT.
 KANNIYAKUMARI - 625 011


 Programme Co-ordinator

NOTICE

Date: 1.11.18

Notice for youth and class committee meeting to be held on 3.11.18 at 8:00pm in pharmacy department.

All the members of YRC committee request to attend the meeting on 3.11.18.

AGENDA:CAMPUS CLEANING PROGRAMMEMEMBERS:

1) president - Dr. C.K. Mottan ✓

2) programmed officer - Dr. Sathesh M. Raj ✓

3) senior teaching faculty - Dr. P.S. Sivas ✓

4) YSC student chairman - Anthon ✓

5) YSC student secretary - Anurag ✓




A Minutes of Meeting of YPC Committee held on 3.11.18.

The Meeting of YPC Unit of SKHMC held on 3.11.18 at 8:00pm in pharmacy department.

Members:

- 1) president - Dr. C.K. Mohan
- 2) programmed officer - Dr. Sathoash M. Nair
- 3) senior teaching faculty - Dr. As. Sivas
- 4) YPC student chairman - Arthavan S. Sivas
- 5) YPC student secretary - Niyathi Narendran

RESOLUTION:

- 1) Discuss about the importance of Hand wash and campus cleaning.
- 2) Awareness of YPC activities by - Dr. Sathoash
- 3) Instruction of campus cleaning by - Dr. Bajesh.


 PRINCIPAL
 SKHMC
 SRIKANTHAPURAM DISTRICT


 program Co-ordinator

Disciplinary and Vigilance Committee
Meeting, 5.4.2017.

Sr. No.	Name	Synopsis
①	Dr. N. V. Sankar	✓
②	Dr. Winston George	✓
③	Dr. M. Nandan	✓
④	Dr. P. R. Sibi	✓
⑤	Dr. S. Ajayan	✓
⑥	Dr. Zion Mathaiy	✓
⑦	Dr. G. K. Jayalaxmi	✓
⑧	Dr. L. Ganga	✓
⑨	V. Sundaresan Nair	✓
⑩	Mrs. Bhavani Anand	✓
⑪	Balaabalan Nair	✓

**Minutes of the meeting of Disciplinary and Vigilance Committee held on
05.04.2017**

Dr. C. K. Mohan, Principal presided over the meeting
The following persons attended

- | | |
|--------------------------------|--|
| 1. Dr. N.V.Sugathan | Deputy Medical Superintendent |
| 2. Dr. Winston Varghese, | P. G Coordinator & Academic Coordinator
II BHMS |
| 3. Dr. M. Murugan, | HOD Organon |
| 4. Dr. P. R. Sisir, | HOD and Academic Coordinator III BHMS |
| 5. Dr. T. Ajayan, | HOD and Academic Coordinator IV BHMS |
| 6. Dr. Zion Natharaj | HOD and Academic Coordinator I BHMS |
| 7. Dr. T. K. Jayakumar (staff) | Academic Coordinator & Dy. Warden |
| 8. Dr. L. Girija | Dy. Warden(staff) |
| 9. V Sundaresan Nair | Office Manager |
| 10. Mrs. Bhavani Amma, | Asst. Warden |
| 11. Mr. Balachandran Nair | Asst Warden |

The meeting resolved to take appropriate action against staff & students for dereliction of duty and indiscipline if any reported against.

The committee recommends to the Principal to take appropriate action against the erring staff & students after giving chance to the concerned for rectify by themselves.

The committee has taken up for review the following cases where action against the students and staff have been initiated.

Mrs. Kumari .B.Lathika - Store Keeper. Hospital



Coordinator



Principal

Disrupting and Ugravae Committee

Meeting, 05.10.2014

Sl. No.	Name	Signature
1	Dr. N.V. Sujan	
2	Dr. Winston Varshel	
3	Dr. M. Nungau	
4	Dr. P.R. Sisir	
5	Dr. I. Jayan	
6	Dr. Dion Nalharaj	
7	Dr. G.K. Jayalumar	
8	Dr. C. Ganja	
9	V. Sundaresan Namb	
10	Mrs. Bhavani Anna	
11	Mrs. Balachandran Namb	

**Minutes of the meeting of Disciplinary and Vigilance Committee held on
05.10.2017**

Dr. C. K. Mohan, Principal presided over the meeting
The following persons attended

1. Dr. N.V.Sugathan	Deputy Medical Superintendent
2. Dr. Winston Varghese,	P. G Coordinator & Academic Coordinator II BHMS
3. Dr. M. Murugan,	HOD Organon
4. Dr. P. R. Sisir,	HOD and Academic Coordinator III BHMS
5. Dr. T. Ajayan,	HOD and Academic Coordinator IV BHMS
6. Dr. Zion Natharaj.P.S	HOD and Academic Coordinator I BHMS
7. Dr. T. K. Jayakumar (staff)	Academic Coordinator & Dy. Warden
8. Dr. L. Girija	Dy. Warden(staff)
9. V Sundaresan Nair	Office Manager
10. Mrs. Bhavani Amma,	Asst. Warden
11. Mr. Balachandran Nair	Asst Warden

The meeting resolved to take appropriate action against staff & students for dereliction of duty and indiscipline if any reported against.

The committee recommends to the Principal to take appropriate action against the erring staff & students after giving chance to the concerned for rectify by themselves.

The committee has taken up for review the following cases where action against the students and staff has been initiated.

1. Mahesh Menon - Student
2. Mohamed Ibrahim - Student
3. Ascar Ali - Student
4. Bharat Unni - Student



Coordinator



Principal



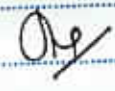






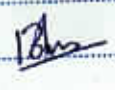
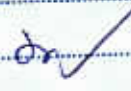
Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

12

Disciplinary and Vigilance Committee

Meeting : 06.06.2018.

Sl No	Name	Signature
1	Dr. N.V. Sugathan	
2	Dr. Winston Vagheese	
3	Dr. M. Munugan	
4	Dr. P.R. Sisir	
5	Dr. T. Ajayan	
6	Dr. Zion Natha Raj. P.S	
7	Dr. T.K. Jayakumar	
8	Dr. L. Giniya	
9	V. Sundarasan Neer	
10	Mrs. Bhavani Amma	
11	Ms. Balachandran Neer	

**Minutes of the meeting of Disciplinary and Vigilance Committee held on
06.06.2018**

Dr. C. K. Mohan, Principal presided over the meeting
The following persons attended

- | | |
|--------------------------------|--|
| 1. Dr. N.V.Sugathan | Deputy Medical Superintendent |
| 2. Dr. Winston Varghese, | P. G Coordinator & Academic Coordinator
II BHMS |
| 3. Dr. M. Murugan, | HOD Organon |
| 4. Dr. P. R. Sisir, | HOD and Academic Coordinator III BHMS |
| 5. Dr. T. Ajayan, | HOD and Academic Coordinator IV BHMS |
| 6. Dr. Zion Natharaj.P.S | HOD and Academic Coordinator I BHMS |
| 7. Dr. T. K. Jayakumar (staff) | Academic Coordinator & Dy. Warden |
| 8. Dr. L. Girija | Dy. Warden(staff) |
| 9. V Sundaresan Nair | Office Manager |
| 10. Mrs. Bhavani Amma, | Asst. Warden |
| 11. Mr. Balachandran Nair | Asst Warden |

The meeting resolved to take appropriate action against staff & students for dereliction of duty and indiscipline if any reported against.

The committee recommends to the Principal to take appropriate action against the erring staff & students after giving chance to the concerned for rectify by themselves.

The committee has taken up for review the following cases where action against the students and staff has been initiated.

- | | |
|--------------------|-----------|
| 1. Mahesh Menon | - Student |
| 2. Mohamed Ibrahim | - Student |
| 3. Ascar Ali | - Student |
| 4. Bharat Unni | - Student |


Coordinator


Principal

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

Monthly Meeting Notice(Gent's Hostel)

SKHMC/NO.1/2017

Date: 02.12.2017

It is proposed to conduct Hostel Meeting on Friday(08.12.2017) at 03.45Pm, in the presence of Assistant wardens, Night Watchman of the Gents Hostel. All Batch representatives should assemble in the Hostel reading room without fail.



Staff Warden

Copy to

The Principal
Deputy Medical Superintendent
Hostel Office

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

MINUTES.

Meeting started at 3.45 pm after tea and snacks.

All batch co-ordinators, except III BHMS (sr) 2 students are absent. They are going to Sabarimala Sastha temple.

Discussion with other all batches co-ordinators, Asst. wardens, and Night supervisor.

2 BHMS students Mr. Tejas Vikas and Mr. Anandhu.B.R. Ram, said that, in Room 404 3 persons are accommodated, but only 2 cots are available, kindly give 1 more cot.

Almost all the tables are locked, give permission to open it, and the usefulness. Lacuna in cupboards - so that we can't place the books and cashes safely.

Also need 7 plastic chairs also.

In Room No: 406 & 402 door lock is damaged, maintain it.

In Room No: 405, 2 window glasses are already broken.

In Room No: 307 and 308 - latrine flushes are not properly functioning.

Related to food, kindly change the thursdays evening snacks - Bagi - not good.

All of them have a request that, at least weekly once provide fish.

Sunday meals, puliserry is not good, provide Puzi ponu @, & Annbar.

In case of rice, equal quantity of ponnai and cherkal pat rice provide.

Some Suggestions from the side of Asst. warden

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

During dining time, unnecessary talks and problems are creating.
Ask them, to switch off lights and fans when relieving from rooms.
Kindly reduce the volume of mobile phones.

After that, discuss with the student co-ordinators, such matters, they are agree to clear it.

Another one suggestion and request from the student co-ordinators side, provide separate places to dry their cloths.

After all discussions, the meeting came to an end at 5.15 pm.

The following ones are attend the meeting.

1. Asst. Warden. Mr. Krishnakutty Nair — XSK
2. " " Mr. Thulasidharan Nair — [Signature]
3. Night Supervisor — Mr. Vijil Kumar — [Signature]
4. Internee — Dr. Ashams Ann Shaj — llk
5. IV BHMS — Mr. Mahesh Menon — [Signature]
Mr. Suresh Babu — [Signature]
6. III " (Jr) — Mrs. Savind. P. G. — [Signature]
Mrs. Gopinath. G. — [Signature]
7. II BHMS — Mr. Vijayaraghavan — [Signature]
Mr. Sreehari. M. Thulasi — [Signature]
8. I BHMS — Mr. Tejas Vikas. G. G. — [Signature]
Mr. Ananthu. B. R. Rama — [Signature]



[Signature]

M. T. K. Jayakumar

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

Monthly Meeting Notice(Gent's Hostel)

SKHMC/NO.2/2017

Date: 27.12.2017

It is proposed to conduct Hostel Meeting on Thursday(04.01.2018) at 03.45Pm, in the presence of Assistant wardens, Night Watchman of the Gents Hostel. All Batch representatives should assemble in the Hostel reading room without fail.



Staff Warden

Copy to

The Principal
Deputy Medical Superintendent
Hostel Office

MINUTES

meeting started at 4.00 pm after the tea and snacks.

The student co-ordinators, Asst. Wardens, and night Supervisor are attend the meeting.

From the side students request was - kindly provide Wi-Fi facility to hostel.

In Wednesdays, evening snacks Buggi is not good, so kindly provide instead of this, pazhampori (a) parippuvada.

In Thursdays the quantity of parotta will be increased, not at all sufficient to us.

In case of Idiyappam and Chappathi's now a days, they are not good.

Idiyappam, suggestions about white Potato stov.

In Room No: 402 - Switch Board is little bit hard, and loose-contact problems.

Following ones are attend the meeting.

1. Krishnan Kutty Nair - ^{28/12} 28/12
2. Vijil Kumar - ^{28/12} 28/12
3. Dr. Ashams Ann Shaj - ^{28/12} 28/12
4. Mr. Mahesh Menon - (IV) BAMS - ^{28/12} 28/12
5. Mr. Govind. P. G - III BAMS (Tr) - ^{28/12} 28/12
6. Mr. Omkar. L. S - III " (Sr) - ^{28/12} 28/12
7. Mr. Vijayaraghavam - II " - ^{28/12} 28/12
8. Mr. Sreehari. M. Thulasi - II " - ^{28/12} 28/12
9. Mr. Tejas Vikas. G. G. - I " - ^{28/12} 28/12

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

Monthly Meeting Notice(Gent's Hostel)

SKHMC/NO.3/2018

Date: 31.01.2018

It is proposed to conduct Hostel Meeting on Wednesday(07.02.2018) at 03.45Pm, in the presence of Assistant wardens, Night Watchman of the Gents Hostel. All Batch representatives should assemble in the Hostel reading room without fail.


Staff Warden

Copy to

The Principal
Deputy Medical Superintendent
Hostel Office

MINUTES

After Tea and Snacks, at 4.45 pm itself, the meeting will be started.

Suggestions and complaints of students and Asst. Wardens are discussed in the meeting.

The Students are not properly enter their names in out-going register.

P.G. Scholars and Internees are unnecessarily using lights after 10.30 pm.

Students are requested to fit light near the wash-Basin.

In first floor - 4 closets are not properly maintained - it is awkward to see.

Top floor - in corridor 1 light and 1 fan additionally needed.

In Sunday food - meals - instead of pulissey - kindly add parippu.

In Friday meals - No curry will be distributed, add 1 curry.

Following ones are present in the meeting.

1. Mr. Krishnan Kutty Nair - ~~2/2~~
2. Mr. Vijil Kumar - ~~2/2~~
3. Mr. Suresh Babu (IV) BHMS - ~~2/2~~
4. Mr. Mahesh Menon (IV) " - ~~2/2~~
5. Mr. Omkar. L.S (III) " (Sr) - ~~2/2~~
6. Mr. Sakthi Vigneswar (III) " (Sr) - ~~2/2~~
7. Mr. Govind. P.G. (III) " (Jr) - ~~2/2~~
8. Mr. Gopinath. G. (III) " (Jr) - ~~2/2~~
9. Mr. Vijayaraghavan. (II) " - ~~2/2~~
10. Mr. Sreehari. M. Thulasi (II) " - ~~2/2~~

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

Monthly Meeting Notice(Gent's Hostel)

SKHMC/NO.4/2018

Date: 28.02.2018

It is proposed to conduct Hostel Meeting on Thursday(08.03.2018) at 03.45Pm, in the presence of Assistant wardens, Night Watchman of the Gents Hostel. All Batch representatives should assemble in the Hostel reading room without fail.


Staff Warden

Copy to

The Principal
Deputy Medical Superintendent
Hostel Office

MINUTES

After tea and snacks, the meeting will be started at 4.45 pm.

In III floor, non-availability of mirror, and put light near wash-basin.

In Room No: 402, A table is available without drawer.

In Room No: 403, disturbances of rats, and it will destroy the books.

In Room No: 404 - need of 3 plastic chairs, and 3 tables are there, but have no drawers.

In Room No: 405 - need of 1 chair, and provide lock and key to the lockers;

In Room No: 406 - need of 4 plastic chairs;

About food, nowadays no particular complaints. It is as much as good, and the inmates are also happy.

No more discussions, meeting will be come to an end at 5.40 pm.

The following ones are attend the meeting.

1. Mr. Krishnan Kutty Nair — *DKK*
2. Mr. Vijil kumal. — *P. Jeyaraj*
3. Mr. Mahesh menon (IV) BHMS — *MP*
4. Mr. Suresh Babu (IV) " — *SA*
5. Mr. Omkar L.S (III) " (Sr) — *AS*
6. Mr. Sakthi Vigneshwar (III) " (Sr) — *Dr. Vigneshwar*
7. Mr. Sopinath. G. (III) " (Sr) — *Dr. S. P. S.*
8. Mr. Govind. P. G. (III) " (Sr) — *Dr. G. P. G.*
9. Mr. Sreehari. M. Thulasi (II) " — *Dr. S. H.*
10. Mr. Vijayaraghavan (II) " — *Dr. V. R.*
11. Mr. Tejas Vikas. G. G. (I) " — *Dr. T. V. G. G.*





Notice

Public relation committee meeting is to be held on 12th Sep. 2017 at 3.00 pm in the college conference Hall. All members of the committee are requested to attend the meeting.

Agenda:

- Discus about foundation day celebrations
- Discus about convocation ceremony.
- celebrating the library week.

Informing to:





Dr. Deepa - by
 Dr. Soorej babbin - 
 Mr. V. Sunderasan Nar. 
 Mr. S. Raveendran Nar 
 Dr. V. Lathish Kumar. 


Coordinator


minutes of the meeting held on 12th September 2017 at 3:00 pm.

Dr. V. Sathish Kumar Coordinator of public relation Committee presided.

The following members attended the meeting.

Dr. Deepa - Lecturer 
 Dr. Sooraj babbar - Lecturer 
 Mr. M. Sunderasan Nair - office manager 
 Mr. S. Raveendran Nair - office Superintendent 

The Committee discussed the following matters to Achieve the public relation Goals.

- It is decided to celebrate the Foundation day Celebrations on 1st Nov 2017. Senior Journalist & chief editor, Newspaper was our Guest in the programme.
- It is decided to celebrate our Convocation Ceremony on 4th Nov 2017 and Dr. prof. S. Geethalekshmi M.D. Ph.D., Vice-chancellor, The TN-Dr. M.G.R. medical university, Chennai - is our chief Guest of Convocation Ceremony.  and decided to send the information to the public through the leading Newspapers.
- It is decided to celebrate the Library week on 18th Nov 2017. and Dr. Krishnaprasad, Principal, St. Hindu College of Education was our chief guest in the programme.

Coordinator: 


PRINCIPAL

Notice

public relation committee meeting is to be held on 28.12.17 at 3.00 pm in the college conference hall. All members of the committee are requested to attend the meeting.

Agenda :

- Discus about Ayush Minister - visit to our college.
- Mahanavami. Birth day celebrations.

Informations to :

Dr. Deepa
 Dr. Sooraj babbar
 Mr. N. Sunderasan Nair
 Mr. S. Raveendran Nair
 Dr. V. Lathesh Kumar.

By







 Coordinator

minutes of the meeting held on 28-12-2017 at 8.00 pm.

Dr. V. Sathesh Kumar, Coordinator of public relations Committee presided.

The following members attended the meeting.

Dr. Deepa - Lecturer. 
 Dr. Sreejith babbar - Lecturer 
 Mr. N. Sridharan Nair - office manager. 
 Mr. S. Raveendran Nair - office Superintendent 

The committee discussed the following matters to achieve the public Relation Goals.

- It is decided to give warm welcome to our Ayush minister who is going to inaugurate our Skill Lab on 10.1.2018.
(Sree-pith-yaso-Nair)
- It has been decided to celebrate our master Hahnemann Birthday celebrations on 8th April 2018 in our college Auditorium.
Mr. Hridayanarayan Kumar, Assoc. Prof. and Kanyakumari Health (Govt) Dr. K. C. Srinivasan, prof. Dept. of medicine, National Honours Research Institute of mental Health Govt of India, Kottayam will be the chief guest of the programme.

Coordinator: 


PRINCIPAL

Notice

Public relations Committee meeting is to be held on 10th Mar 2018 at 5:00 pm in the college Conference Hall. All members of the committee are requested to attend the meeting.

Agenda:

- Discus about Hahnemanns Birthday Celebrations.
- Celebrations of Arts Festival
- Discus about Alumni meet, college day & Homeocon.
- NABH Accreditation ceremony.

Informative to:

Dr. Deepa

Dr. Seerjebbin

Mr. N. Sunderasan Nar

Mr. S. Raveendran Nair

Dr. V. Sathish Kumar

By




Coordinator

minutes of the meeting held on 10th April 2018 at 3:00 pm

Dr. V. Sathesh Kumar Coordinator of public relation Committee presided.

The following members attended the meeting.

Dr. Deepa - Lecturer by
 Dr. Suresh Kumar - Lecturer. ~~by~~
 Mr. N. Sunderasan Nair - office manager. ~~by~~
 Mr. S. Ravendran Nair - office Superintendent ~~by~~

- The Committee discussed the following matters to Achieve the public Relation goals.
- It has been decided to celebrate our master Hahnemann Birthday celebrations on 8th April in our College Auditorium. Dr. K.C. Murakudhara, prof. Dept of medicine, National Homoeo Research Institute of mental Health Govt of India, Kottayam will be the chief guest of the programme.
- It has been decided to celebrate Arts Festival - Thravambika 2018 on 17th May 2018. and Mr. Thulasidharan Nair Cine Artist and Kumari Pehlan Tamil poet will be guest.
- It has been decided to conduct Alumni meet, College day and Homoeo from 12 to 13th May 2018.
- Hon-ble Judge K. Annachalam Sub Judge, padmanabhapuram K.C. Dist is our chief guest for the college day.
- Dr. R. Samesekhar, Dean, K.C.G.M.C. Asanipallam, will be the Chief guest of Homoeo.
- It has been decided to Celebrate NABH Accreditation Ceremony on 14 May 2018, and Sri. A.R. Rahulnath P.A.C. Addl. collector K.C. Dist is our chief guest of this Accreditation ceremony.
- The whole programme schedule was highlighted in medias and Advertisements were made in newspapers.

Notice

Public relations Committee meeting is to be held on 3rd Oct 2018 at 3:00 pm in the College Conference Hall. All members of the committee are requested to attend the meeting.

Agenda:

- Discusses about Foundation day celebrations
- Discusses about Inauguration of Foundation month programmes and Convocation Ceremony.

Informations to:

- Dr. Deepa
- Dr. Soosy Jobbin
- Ms. V. Sunderasarnair
- Mr. S. Raveendran Nair
- Dr. V. Sathish Kumar
- Dr. Sheeba
- Dr. Sunny Mon.
- Dr. A. Parva

by










 Coordinator

minutes of the meeting held on 3rd of 2018 at 3:00 pm

Dr. A. Bano Coordinator of the meeting presided

The following members attended the meeting

Dr. Deepa

Dr. V. Sathish Kumar

Dr. Sheeba

Dr. Sonny man

Mr. B. Sunderasan nair

Mr. B. Raveendran nair

The Committee discussed the following matters to achieve the public relation goals.

- It has been decided to celebrate the Foundation day ~~and~~ celebration in an grand manner and the inauguration of the Foundation month programmes.
- Shri. pan. Radhakrishnan Hon'ble minister of State of Finance and Shipping, Govt of Andhra will be an chief guest to inaugurate the Foundation month programmes.
- padmahee. Dr. V. K. Gupta, former chairman, Scientific advisory committee CCRH, Govt. of India will be an chief guest in our foundation ceremony.

Coordinator

A. Bano

PRINCIPAL

Agenda & Discussion:

Agenda I.

It is discussed and agreed to grant permission and to direct the principal for getting the permission, with the permission of parents and to directed to submit a copy of the study tour report to the Coordinator, Study Tour Committee.

Agenda II.

It is discussed and agreed to grant permission and to clear over the parents or guardians permission and directed to submit a copy of the study tour report to the Coordinator Study Tour Committee.

The Members present on the meeting.

- Dr. M. Rameshan ✓
- Dr. N. V. Supathin ✓
- Dr. Winston Varghese ✓
- Dr. T. Arayan ✓
- Dr. Arith Kumar M.V. ✓
- Dr. S. Sreya ✓
- Dr. T. K. Jayalaxmi ✓
- Dr. Saman Bantaru A.S. ✓
- Dr. Selvi Chandran ✓
- Dr. Manoj Narayan V. ✓

for ✓
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 ✓
 ✓

100R COMMITTEE MEETING 18.09.2017.

16.09.2017.

CIRCULAR

A meeting of the tour committee shall be conducted at Department of pharmacy on 18.09.2017 at 2.00 pm. All the members are asked to attend without fail.

Agenda:

- ① To discuss about the institutional policy
- ② To discuss about the study tour by Community medicine department
- ③ To discuss about the visits Patalipatnai Horticultural Unit by PG Students of Department of Organon.

Yours sincerely

[Signature]
16/9/2017

Dr. P. Narayanan
Coordinator, tour committee.

Informations to

- Dr. N.V. Sugathan
- Dr. Winston Vasghe
- Dr. Ajayan. T
- Dr. Ajil Kumar. M.V
- Dr. Lion Nalhanaj
- Dr. Soreja. S.
- Dr. Sathish Kumar. V.
- Dr. Jayalalan. T.K
- Dr. Sunam Shankar. A.S.
- Dr. Sakhi Chauhan.
- Dr. Manoj Narayan. V.

[Signature]

[Signature]

[Signature] (leave)

[Signature] (leave)

[Signature]

[Signature]

[Signature]

[Signature]

The meeting was held at Pharmacy department on 18/09/2013

Discussion.

1. Agenda: 1.

The members of the committee had discussed about the institutional policy and accepted. They also decided some of the things shall be reviewed later in need of the institution.

2. Agenda: 2.

The study tour programme of department of Community medicine was discussed and the date was postponed to 12-15 October of 2014. Instead of the proposed 6 & 7th October of 2014.

For granting permission the following things shall be confirmed.

1. Parents permission compulsory in the form of written mail.
2. The name of the faculties shall be confirmed with their phone number.
3. All phone number of individual students shall be enlisted.
4. Defined programmes shall be submitted on or before 20/9/2014, to the tour committee.

3. Agenda: 3.

The planing for visit to Pechiparai on 19/9/2013 by the PG students of Agronomy. It is decided to meet the principal for getting the letter for permission to the institution.

Members present.

1. Dr. N. V. Sugathan.
2. Dr. Winston Varghese.
3. Dr. Ajayam T.
4. Dr. Ajithkumar - M.V.
5. Dr. Lini Katharine P.S
6. Dr. S. Sreelaxmi.
7. Dr. Valluvaran V.
8. Dr. Jayakumar

- 8. Dr. T. K. Jayalaxmi.
- 9. Dr. Suman Sankar A.S.
- 10. Dr. Kalini Chaudhary
- 11. Dr. Manoj Narayan.

[Signature]

[Signature]
Balini

PRINCIPAL
PARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, EENYAKUMARI DISTRICT,
TAMIL NADU - 629 161

[Signature]

[Signature]
12/11/2018

Dr. M. Narayan
Co-ordinator of the Committee.

INSTITUTIONAL POLICY ON TOUR.

1.0. Planning.

The study tour shall be planned in advance, at least one month before and to be submitted to the committee before 30 days of the stipulated day of tour. Every tour shall be approved by the tour committee.

2.0. Types of Tour

The tour may be a study tour or recreative tour.

2.1. The study tour shall be for the first year, Homoeopathic pharmacy for two days and for the fourth year one day by Community medicine. Visit to CRH Kottayam for first part M.D, by the department of Research.

2.2. The recreative tour shall be decided by Academic-in charge P. G. Coordinator needed.

3.0. Responsibility.

3.1. The concerned department is responsible for study tour

3.2. The concerned academic-in charge is responsible for recreative tour.

3.3. If both are combined, the responsibility shall be divided by both.

4.0. For students.

4.1. Permission: The student can attend the tour only after the

permission of parents is forwarded to the principal through email or by written letter to the concerned academic in charge. The granting of permission shall be only by the principal.

4.2. Dress Code:

The students must wear the Apoon as per the institutional dress code for study tour.

4.3. Work Diary and Study Tour Report.

4.3.1. Work diary.

Every participants, students must be with the institutional work diary for the study tour purpose, duly signed by the teacher in charge at the end of the tour after verification.

4.3.2. Study Tour Report

Based on the observations written in the work diary the student shall submit the study tour report individually within 15 days.

4.4. Safety of students.

4.4.1. Teacher student ratio

The teacher student ratio shall be 1:20 as proportionate to the Male/Female ratio.

4.4.2. Accommodation

The accommodation and safety shall be justified by the concerned academic in charge.

4.4.3. Recreative activities:

Horse riding, Elephant riding, Cycling, Bathing in sea, or river shall be prohibited. Ship voyage to be allowed only by the oral permission from Principal, at the time of need.

4.4.4. Leave off in advance.

No student is permitted to leave early or on the way without the permission of Academic in charge. If parent is

not physically seen in the spot to get down, the student shall be taken to the college. The academic in charge is the only responsible person to allow the student to get embark on the way.

4.5. Insurance.

Insurance Coverage shall be done for every student.

4.6. Use of mobile phones.

4.6.1. The mobile phone shall be permitted only with the permission of Academic in charge. The numbers shall be enlisted in advance for reference.

4.6.2. Selfie is not permitted.

4.6.3. Ear phones are not permitted.

4.6.4. The use of cell phone is prohibited between the entry and exit of technical visit.

5.0. Railway/Airway trips.

Railway/Airway trips shall be planned in advance at least four months earlier and the excursions shall be planned. Insurance Coverage, and parents permission must be compulsory only in the written format.

6.0. Honorarium.

6.1. Honorarium shall be granted for teacher/attending the show shall be Rs1000/-^{and} for senior teaching faculty for twenty four hours from the departure from the campus.

6.2. For the partly participating staff may be granted only the time of joining to the tour, and the leaving off from the tour.

7.0. Year planning.


The date of study tour shall be planned in advance and notified into the student's handbook/calendar every year during the year planning.

8.0. Reporting and Submission

The academic in charge / AOD in charge for study tour shall report to the principal every three years home by phone or Message when on tour. Tour report shall be submitted to the Principal within 10 days with the following documents.

Xerox Copy of the

1. Travel expenditure receipt.
2. Accommodation - Hotel receipt.
3. Photo of Bus with number.
4. Place of visit
5. Photo of resource person takes the class.
6. Photo with institutional ways attending.


PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KUDASHEHARAM, KANAKANUR DISTRICT
TAMILNADU - 619 101

TOUR COMMITTEE MEETING 19.07.2018

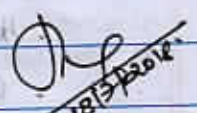
18.07.2018

CIRCULAR

A meeting of the tour committee shall be conducted at Department of pharmacy on 19.07.2018. Thursday at 1.30 pm. All the members of the committee are asked to attend without fail.

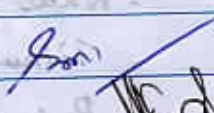

Agenda. 1. To discuss about the planning of Pharmacy department Study Tour

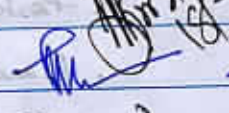
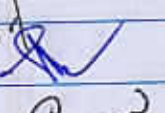
Yours Sincerely,


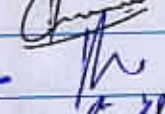

Dr. M. Suresh Kumar
Coordinator Tour Commitee.



Information to



- Dr. N. V. Sugathan
- Dr. Winston Varghese.
- Dr. Jayan. T
- Dr. Aris Kumar. M. V.
- Dr. Lion Nalliaraj
- Dr. Sreya. S.
- Dr. Sathish Kumar. V.
- Dr. Jayakumar. T. K.
- Dr. Sunam Sankar. A. S.
- Dr. Selvi chandran.
- Dr. Manji Narayan.
- Dr. P. R. Sisir (Dr. R. M. Y. V.)

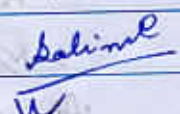
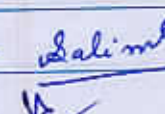
 

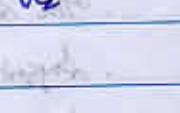

 

Agenda and Discussion.

Agenda: Planning of Study tour 2018.

Reference to the request submitted by Dr. S. Sreya HOD of Homoeopathic Pharmacy, Tour Coordinator, Pharmacy study tour 2018 has given details of the tour planning and the parents' consent for 85 students and for the remaining 14 students, the academic-in-charge of the particular batch has assured to take responsibility. The tour committee is recommending for conducting the Study tour 2018 as per schedule.

Suggestions:

Dr. N. V. Sugathan Deputy Medical Supdt & has suggested the following:

He has suggested to visit to the following places in accordance to the need & the stages of students.

- . Jawahar Lal Nehru Botanical Garden Paluv
- . Homoo. Allepey
- . CRH. Kottayam
- . Forensic laboratory chennai.
- . Primary Health Centre. Infectious disease Centre.
- . Water purification plant
- . Titanium factory. Chavara
- . Pasteurisation unit. Mithra.
- . Baroda. library by Dr. R.P. Patel.
- . Ooty Topical Botanical Garden. CRH. (Chitram)
- . Ghazipur - HPA Lab
- . Sewage Lab - Bahule Morini. Kumbakonam.
- . CERH. Noida.
- . HPPCO. Calcutta also NH
- . Food Processing Unit. Alappala.
- . Modern Rice mill.
- . Also suggested to enlarge the committee with more women members.
- . Suggest for incentives for staffs attending in tour
- . to allot dist. for student attending in tour fees.

TOUR COMMITTEE MEETING 31.07.2018

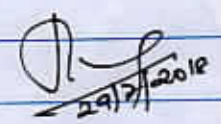
29.07.2018

CIRCULAR

A meeting of the tour committee shall be conducted at Department of pharmacy on 31.07.2018. Tuesday at 1.30pm. All the members of the committee are asked to attend without fail.

Agenda: To discuss about the planning of Study Tour Organon. III BHMS.

Yours sincerely,



Dr. M. TORUKAN
Co-ordinator tour committee.

Information to

Dr. N.V. Sengatran

Dr. Winston Varghese

Dr. Ajayan. T.

Dr. Ajil Kumar. M.V

Dr. Zion Nathanaj. P

Dr. Sreeja. S.

Dr. Sathishkumar. V

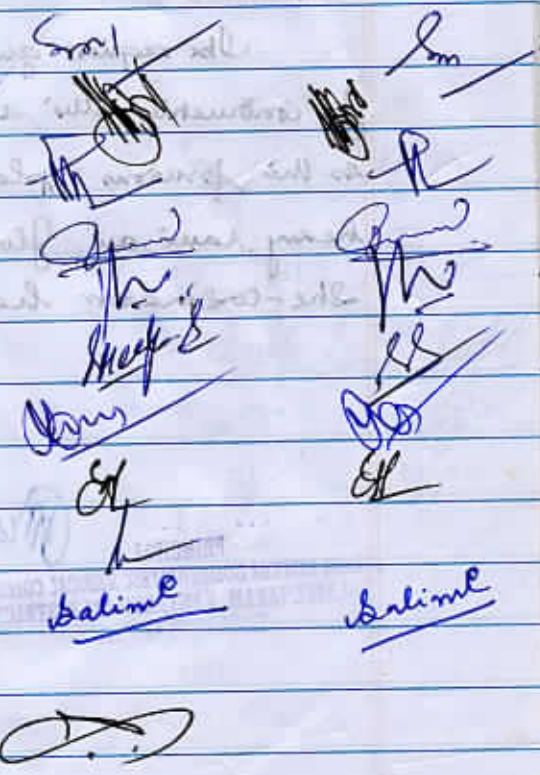
Dr. Jayakumar. T.K.

Dr. Suman Sankar. A.S.

Dr. Salini Chandran.

Dr. Pawan Narayan. V

Dr. P.R. Sisir Academic in charge of BHMS.



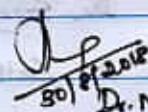
Agenda and Discussion

Agenda - Planning of Study tour 2018.

Refer to the request submitted by Dr. P.R. Sisir, Academic in charge - U1 Beters. The tour committee is recommending for conducting the study tour on 2nd August 2018, as per the schedule.

30/08/2018.

The request given by Dr. P.R. Sisir, Academic in charge is for conducting the study tour on 5th September 2018, Wednesday as the previous planning was on 2nd August 2018, due to heavy rain and flood. In this context, for the tour committee the coordinator had recommended for study tour


30/08/2018
Dr. M. MARUDAN
Coordinator, Tour Committee.


PRINCIPAL
SRINIDA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANTAKUMARI DISTRICT,
TAMIL NADU - 629 181

NOTICE

14-6-2017

Placement cell Meeting is to
 held on 16-6-2017 at 2.30pm in
 the conference hall.

AGENDA

- Efforts to provide placements
- Preparation of reports of placements of previous batches.

Information to

Dr. Mini. S. K.

Dr. Lal. M. P.

Dr. Sreeja. S.

Dr. Venugopal. K. A.

[Signature]
[Signature]
[Signature]

[Signature]
 Co-ordinators

MINUTES OF MEETING
OF PLACEMENT CELL

16-6-2017

Meeting of the Placement cell held under the Chairmanship of Dr. C.K. Mohan, the Principal and Dr. N.V. Sugathan (Co-ordinator) on 16-6-2017 at 2.00 pm in the Conference Hall.

Following members attended the Meeting

Dr. Mini S.K. *Mini*
Dr. M.P.L. *MPL*
Dr. Venugopal.K. *Venu*

The minutes are as follows.

1. Decided to display available job opportunities through advertisement. Announcement of MRB examination is communicated.
2. Planned for preparation of placement reports of outgoing batches.

Mini
Co-ordinator

Mini
Principal

26-12-17

NOTICE

Placement Cell Meeting is to
 held on 28-12-2017 at 2.00 pm in
 the conference hall.

AGENDA

- Career guidance class
- Review of placement reports

Information to

Dr. Mini. S. K
 Dr. Lal M. P
 Dr. Sreepa. S
 Dr. Sanju. S
 Dr. VENUGOPAL. KA.

MSB
 ✓
 ✓
 ✓
 ✓
 ✓





Co-ordinators

MINUTES OF THE MEETING
OF PLACEMENT CELL

28-12-2017

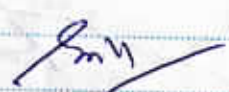
Meeting of the placement cell held under the Chairmanship of Dr. C. K. Mohan and Dr. N. V. Sugathan (Co-ordinators) on 28-12-2017 at 2.00 pm in the conference hall.

Following members attended the Meeting

Dr. Dini. S. K. 
Dr. M. R. Col 
Dr. VENUKOTILAKI 
Dr. SREEJA-S 

The minutes are as follows

1. Decided to invite SDHYA to give a class on "Professional Excellence Exclusively for Homoeopathic House Surgeons"
2. Placement reports are reviewed and updated.


Co-ordinator


Principal

0120

Sarada Krishna
Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

NOTICE

2-06-18

Placement cell meeting is to be held on 04-06-2018 at 2:00 pm in the conference hall

AGENDA

- Activity of placement cell
- Job fair 2018
- Registration process of Job fair

Information to

Dr. Mini. S. K.

Dr. Lal. M. P.

Dr. Sreeja. S.

Dr. Sanjiv. S.

D

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Coordinator

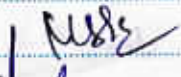



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Co-ordinator

MINUTES OF THE MEETING OF
PLACEMENT CELL

4-06-18

The meeting of the Placement cell held under the chairmanship of Dr. C.K. Mohan, the Principal, and Dr. N.V. Sujanathan (Co-ordinator) on 04-06-2018 at 2.00 pm in the Conference hall.

Following members attended the Meeting

Dr. Mini S.R. 
Dr. M.R. Col 
Dr. H. SREEJA S. 
Dr. S. SANJU 

The minutes are as follows

1. Activities of the placement cell are reviewed and discussed
2. Decided to conduct Job fair 2018 on August and items to be taken are discussed.
3. For the registration process, registration committee is formed.


Co-ordinator


Principal

NOTICE

8-12-18

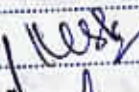


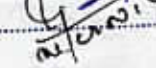
Placement cell meeting is to be held on 10-12-18 at 2.00 pm in the Conference Hall.

AGENDA

- Review on feedback of Job fair.
- Activity of the Placement cell.

Information to

Dr. Mini. S. K.
 Dr. Lal. M. P.
 Dr. Sreeja. S.
 Dr. Sanju. S.



Co-ordinator

MINUTES OF THE MEETING
OF PLACEMENT CELL 10-12-18

The meeting of the Placement cell held under the chairmanship of Dr. C.K. Mohan, the Principal and Dr. N.V. Siganth, Co-ordinators on 10-12-18 at 2.00pm in the conference hall.

Following members attended the meeting

Dr. Mini S.K. - ABK
Dr. M.R. Col - ABK

Dr. SREETA - ABK
Dr. SANJU - ABK

The minutes are as follows.

1. Feedback on Job fair 2018 are analysed and discussed.
2. Decided to conduct activities such as campus selection programmes and promoting placements by displaying job opportunities.

ABK
Co-ordinators

ABK
Principal

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

SKHMC EMPLOYEES WELFARE ASSOCIATION
EXECUTIVE MEETING

SKHMC - SWT/ 02 /2016

Date: 07.10.2016

NOTICE

It is proposed to conduct a Executive meeting on 10.10.2016 at 2.30 pm in the Anatomy Demonstration Room.

Agenda:

1. Discussion about the submission of passport size photo and Aadhar card copy – to open S.B. account.


Secretary

Copy to

All Executive Members

minutes:-

In continuation of the awareness programme conducted on 5.10.2016, the staff welfare executive committee meeting was held on 10.10.2016 at 2.30 PM in the Anatomy Demo. room.

The following executive members were attended the meeting:

1. Dr. P.S. Zion natha raj
2. Mrs. Sreeja Kumari
3. Mr. Suresh Babu
4. Dr. Santhi Serene Sylum
5. Mr. Sasikumaran.k.
6. Mr. Vinod kumar
7. Mrs. Sindhu.

[Signatures]
Sreeja Kumari. R.
Suresh Babu
Dr. Santhi Serene Sylum
Sasikumaran.k.
Vinod kumar
Mrs. Sindhu.

The following decision was taken by the committee.

The willing staff members are requested to submit, two phosphate size photos and Address card copy to the college office, as early as possible to open the S.B. Account in the Post-Office at Kulasekharam.

[Signature]
Secretary.

[Signature]
PRINCIPAL

Sarada Krishna Homoeopathic
Medical College, Kulasekharam

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

SKHMC EMPLOYEES WELFARE ASSOCIATION
EXECUTIVE MEETING

SKHMC - SWT/ 03 /2016

Date: 12.10.2016

NOTICE

It is proposed to conduct a Executive meeting on 18.10.2016 at 2.30 pm in the Anatomy Demonstration Room.

Agenda:

1. Discussion about Accident Insurance Scheme.


Secretary

Copy to
All Executive Members

Minutes of executive meeting
held on 18.10.2016.

The employees welfare association executive committee meeting was held on 18.10.2016 at 2.30 pm in the Anatomy demonstration room.

The following executive members were attended the meeting.

1. Dr. P.S. Zion natha raj
2. Mrs. Sreeja kumari
3. Mr. Sukesh Babu
4. Dr. Sambhi Serene Sylum
5. Mr. Sasi kumaran
6. Mrs. Sindhu.
7. Mr. Vinod Kumar.

minutes:

To insist the staff members to join accident insurance scheme under the Govt. Policy.


Secretary.


PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kulasekharam



SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE

An Establishment of K.V. Education Trust,
(Regd. No. 132/97 under Trust Act of India)

KULASEKHARAM, KANYAKUMARI DIST., PIN - 629 161, TAMIL NADU.

PHONE : 04651 - 279448, Fax.: 04651 - 280100

Website : www.skhmc.org E-mail: college@skhmc.org

SKHMC/E1/Pdl-102/2018

19.03.2018

CIRCULAR

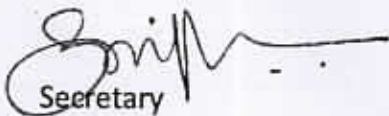
Sub: Staff Welfare - SKHMC Staff Welfare Association Trust- General Body Meeting of the Trust- Convened on 22.03.2018 at 3:00 pm regarding:-

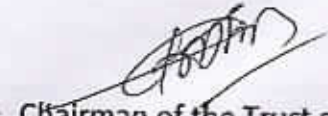
As per the decision taken in the Executive Committee Meeting held on 19.03.2018, it has been decided to convene the General Body Meeting of the Sarada Krishna Homoeopathic Medical College Staff Welfare Association Trust on 22.03.2018(Thursday) at 3:00pm in the Conference Hall.

The meeting shall be held in the presence of the Principal, DMS, P.G Coordinator and U.G. Coordinator.

Agenda for the Meeting

1. Membership Registration
2. Monthly Contribution
3. Fundraising- Chitty
4. Staff Welfare loan
5. Fixing Norms for giving Marriage-gift-Service Period.


Secretary


Chairman of the Trust and
Principal

To

All Staff (Teaching/Non-Teaching/Hospital/Hostel & Mess)

Copy to Coordinator Staff Welfare Committee

Copy to Coordinator IQAC.

Minutes of the General body meeting

Sarada Krishna Homoeopathic Medical College
General body meeting was
stagg welfare Trust, held on 22.03.2018
at 3PM at the College Conference Hall.

Dr. C.K. Mohan, Principal and chairman
of the Trust presided over the meeting

The following persons also attended.

Dr. N.V. Sugathan DMS

Dr. Winston Varghese P.A. Coordinator

Dr. Krishna Kumari Amma U.A. Coordinator

Dr. P.S. Zien Matha Raj - Secretary of the Trust

There were 131 employees attended
the meeting.

Dr. Santhi Serene Sylam, welcomed the
participants.

Dr. C.K. Mohan, Principal in his
address informed about the registration of
the Trust as a ~~an~~ new initiative
with all members of the stagg as part
of the trust.

Dr. N.V. Sugathan, in his address
informed about the ^{works} ~~action~~ we have
been taking for the past 2 years, which
culminated in the formation of the Trust
duly registered now. Though ~~with~~ we
have registered the trust now, we have
been doing so many stagg welfare
measures including Health Insurance
scheme and Postal saving schemes for
the willing staff.

members of the staff welfare Trust.

Dr. Winston Varghese, PA Coordinator, spoke a few words, Dr. Krishna Kumari Anna, U.A. Coordinator, also spoke and wished all success to the trust and its activities. Dr. P.S. Zion Natha Raj, secretary of the trust detailed the activities and proposed action plan envisaged as follows.

We have registered Sarada Krishna Homoeopathic Medical College - Staff Welfare Trust - on 12.03.2018, this trust deed, is in the office of Sub Registrar Thiruvattar, Northandam Registration District.

Name of the trust is:

"SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE STAFF WELFARE TRUST"

Abbreviated as "SKHMC-SWT"

According to the bylaws and Trust deed registered,

The first office bearers/Executive Committee of this trust is as follows:-

1. Dr. C.K. MOHAN - Chairman of the Trust.
2. Dr. N.V. SUGATHAN - Vice chairman
3. Dr. P.S. ZION NATHARAJ - Secretary.
4. Mr. A. SURESH BABU - Joint secretary
5. Mrs. R. SREEJA KUMARI - Treasurer.

7. Mr. K. SASIKUMARAN - Executive member

8. Mrs. K. SINDHU - Executive member.

9. Mr. M. VINODH KUMAR - Executive member.

The Executive committee consisting of 9 members including one chairman, one vice-chairman, one secretary, one joint secretary, one Treasurer and Four executive committee members as above.

The general body accepted the above members executive members.

The following (Agenda) matters have been discussed and resolved in the general body meeting of the Sarada Krishna Homoeopathic Medical College Staff Welfare Trust.

1. One time membership fee of Rs 100/- per head shall be collected

2. Monthly contribution (subscription) at the following rates shall be collected from each member.

(a) Staff getting salary upto Rs 5,000/-
= Rs 20/- per month

(b) Staff getting total pay Rs 5,001 to 10,000/-
= Rs 30/- per month

(c) Staff getting total pay Rs 10,001 and above
= Rs 50/- per month.

Note: All payments to be collected from

(3) As a fund raising measure it has been decided to conduct money pooling scheme by contributing a fixed amount by the willing members of the trust. This scheme shall be co-ordinated by the secretary of the Trust.

(4) Staff welfare loan - to trust members for the purpose noted below at the rates/ Table mentioned below:-

Purpose: to incur the expenditure on marriage/sickness/education by the trust members.

Note: Loan shall be distributed to the members from January 2019 onwards only.

Pay Range	Loan amount (Eligibility)	Recovery mode (to be recovered)
1. Total pay up to Rs 5000/-	Rs 10,000/-	20 instt @ Rs 500/- Per month. Commencing from the month succeeding to the month of disbursement of loan.
2. Total pay Rs 5001 to 10,000/-	Rs 15,000/-	15 instt @ Rs 1000/- per month. Commencing from the month succeeding to the month of disbursement of loan.
3. Total pay Rs 10,001 and above	Rs 20,000/-	10 instt @ Rs 2,000/- per month.

⑮ The following decisions have also been taken in the meeting.

(a) to give a gift money for the marriage of the staff - Rs 3,000/-

Note: The members working for a period of minimum 6 months is eligible.

(b) to give a consolation amount of Rs 5,000/- in the event of deaths of the staff members of the Trust.


Secretary.



PRINCIPAL
Sarada Krishna Homoeopathic
Medical College, Kulasekharam

Notice

Date: 18/04/18

Intellectual Property Rights cell of the college has decided to conduct a meeting on 25/04/18 at 1.30pm in the conference hall.

Agenda of the meeting

Discuss about the activities of the Intellectual Property Rights cell to be conducted
To discuss about the areas where IPR can be applied to.





Notice to the following persons.

- B. N. V. Srinathar
- B. Eswararaj
- B. C. V. Chandraya
- B. R. Brahmsaran




Minutes of the meeting of Intellectual Property Rights Cell, held on 25/04/18 at 1:30 p.m.

Dr. C. K. Mohan, Principal, and chairman of the cell presided over the meeting, the following members also participated.

- (1) Dr. Sathyan, Dy. Medical Supdt. Member 
- (2) Dr. Eswaradas, Research Coordinator. Member 
- (3) Dr. C.V. Chandrāja, Research of farm Member 
- (4) Dr. Bindu Saran, Faculty and Co-ordinator 

Agenda of the meeting

- To discuss about the IPR cell activities to be conducted
- To discuss about the areas where IPR can be applied.

Resolution

1. It was decided to conduct a one day workshop on Intellectual property rights and innovation by Dr. Kastha Baby, Director of Institute for Intellectual Property Rights, Anna University, Chennai on 19/05/18.
2. It was decided to apply for copy rights for the magazines published by the teaching departments.

**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu**

SKHMC/A2/Pdl 67/2018

Date: 19.04.2018

CIRCULAR


Sub: Sarada Krishna Homoeopathic Medical College, Kulasekharam- Institutional Ethical Committee Meeting to be held on 26th April 2018 to evaluate the synopsis of 2017 Batch PG students – Regarding

Ref: Member Secretary, IEC Letter dated on 19.04.2018

It has been decided to convene a meeting of Institutional Ethical Committee on 26th April 2018 at 10 a.m at the college conference hall to evaluate the synopsis of 2017 Batch PG students.


Principal

Copy to

Deputy Medical Superintendent
P.G. C-ordinator 
Secretary, Research Committee
Member- Secretary, IEC
Co- Ordinator, IQAC

2

**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE,
KULASEKHARAM, KANYAKUMARI DISTRICT, TAMIL NADU**

INSTITUTIONAL ETHICAL COMMITTEE

11.05.2018

Proceedings and Minutes of IEC meeting held on 26.04.2018

The research proposals of 29 MD students of 2017 batch were reviewed by the experts in the committee and the following corrections as in Annx. were suggested.

Corrections were recommended to be carried out with the help of the Guide



Member Secretary



**B. Krishna Prasad
Chairman**

**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE,
KULASEKHARAM, KANYAKUMARI DISTRICT, TAMIL NADU**

INSTITUTIONAL ETHICAL COMMITTEE

Date: 26.04.2018

Venue: Conference Hall

Attendance sheet

Sl.No	Name and Particulars	Signature
1.	Dr. Krishna Prasad, Chairman, IEC, SKHMC	B. Krishna Prasad
2.	Dr. S. Gopinathan Nair Member, IEC, SKHMC	- Absent -
3.	Dr. Rani Enoch, Member, IEC, SKHMC	Rani Enoch
4.	Adv. G. Sreekumaran Nair, Member, IEC, SKHMC	G. Sreekumaran Nair
5.	Rev. Fr. Xavier Lawrence, Member, IEC, SKHMC	- Absent -
6.	Mr. Jaya Chandran, Member, IEC, SKHMC	Jaya Chandran
7.	Mrs. R. Shelin Mary, Member, IEC, SKHMC	R. Shelin Mary
8.	Mr. G.K. Nampoothiri, Member, IEC, SKHMC	G.K. Nampoothiri
9.	Dr. Chandraja.C.V., Member Secretary, IEC, SKHMC	C.V. Chandraja

From,

The Member Secretary

Ethics Committee skhmc

Sarada Krishna Homoeopathic Medical College

Kulasekharam

To,

Member ,

Ethics Committee, SKHMC.

Sub: Meeting of ethics committee skhmc – inviting

Respected sir/madam,

The meeting of skhmc ethics committee, is proposed to be held on 13th July 2017, Thursday at seminar hall of Sarada Krishna Homoeopathic Medical College, Kulasekharam. Kindly make it convenient to attend.

Date: 13-07-2017

Time : 10 A.M.

Venue: Conference Hall, Sarada Krishna Homoeopathic medical college, Kulasekharam

Agendas for Meeting – attached

01-07-2017

Kulasekharam

Yours sincerely,

Member Secretary



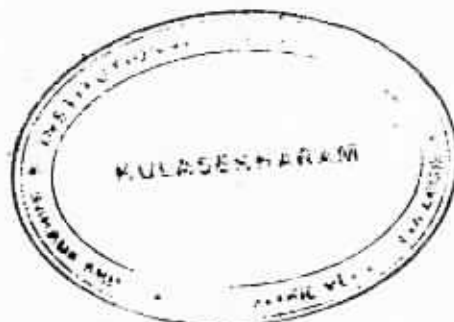
Institutional Ethics Committee Meeting - Minutes
Sarada Krishna Homoeopathic medical college, Kulasekharam

Date: 13.07.2017 – Thursday
Time: From 10.00 a.m. to 4.00 p.m.
Venue: Conference hall, Sarada Krishna Homoeopathic medical College, Kulasekharam
Members Present: Dr. B. Krishna Prasad
Dr.S.Gopinathan nair
Dr. Rani Enoch
Adv.G.Sreekumaran Nair
Mr. Jaya Chandran
Mrs. R. Shelin Mary
Mr. G.K. Nampoothiri
Mrs. C.V. Chandraja

Members Absent:

Rev.Fr.Xavier Lawrence- absence communicated as due to personal affairs
Quorum available

Approval of last meeting minutes



**INSTIUTIONAL ETHICAL COMMITTEE
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT, TAMIL NADU – 629 161**

Date: 09.05.2019 (Thursday)
Time: 11:00 am to 12:30 pm
Venue: Conference Hall,
Sarada Krishna Homoeopathic Medical college, Kulasekharam

Members present: Dr. B. Krishna Prasad (Chairman)
Dr. Rani Enoch,
Adv.G.Sreekumaran Nair
Mr. Jaya Chandran
Mr. G.K. Nampoothiri
Mrs. R. Shelin Mary
Dr.Chandraja.C.V (Member secretary)

Members Absent: Dr. S. Gopinathan Nair
Rev. Fr. Xavier Lawrence

**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari District, Tamil Nadu – 629 161**

Minutes of Ethical committee meeting- 09.05.2019 (Thursday)

Sl.No	Name of Ethical committee Members	Signature for approval
1.	Dr. B. Krishna Prasad- Chairman	<i>B. Krishna Prasad</i>
2.	Dr. S. Gopinathan Nair	Absent
3.	Dr. Rani Enoch,	<i>Rani Enoch</i>
4.	Adv.G.Sreekumaran Nair	<i>G. Sreekumaran Nair</i>
5.	Rev. Fr. Xavier Lawrence	Absent
6.	Mr. Jaya Chandran	<i>Jaya Chandran</i>
7.	Mrs. R. Shelin Mary	<i>Shelin Mary</i>
8.	Mr. G.K. Nampoothiri	<i>G.K. Nampoothiri</i>
9.	Dr.Chandraja.C.V.- Member secretary	<i>C.V. Chandraja</i>

- The meeting started at 11.00 a.m. with a welcome address by The Chairman.
- The major agenda of this Ethical committee is reissuing clearance to 2 Ph.D candidates, Dr.Manoj Narayan.V and Dr.Balan M S, on their revised topics suggested by The Tamil nadu Dr.M.G.R. Medical University, Guindy, Chennai.
- These candidates had been given clearance besides their previous application and Ethical clearance as on 25/10/2018.
- There was detailed discussion on the topic, and the IEC committee had given their approval.
- There were no conflicts of interest.

Sl.No	Proposal. No	Name of the Applicant	Details of proposal
1.	179	Dr.Manoj Narayan.V	A clinical study to estimate the variation in IgE levels in patients with allergic rhinitis before and after constitutional Homoeopathic medicines
2.	181	Dr.Balan.M.S	Assessing the efficacy of Homoeopathic Constitutional medicines in Chronic Tonsillitis

C.V. Chandraja
Member Secretary 09/05/2019
(Dr.Chandraja.C.V)

**Member Secretary
Institutional Ethics Committee
Sarada Krishna Homoeopathic Medical College
Kulasekharam.**

MEETING NO: 4

Venue: 2.06.2018

Date: 2.06.2018

Time: 2:30 PM to 3:30 PM

Day: Saturday.

AGENDA:-

- Regarding the "WORLD ENVIRONMENTAL DAY"
- As a part of ECO club, students council members also involved in the "PLASTIC FREE CAMPUS".

MEMBERS PARTICIPATED:-

1. Dr C.K. Mohan
2. Mr. Vikram H.J.
3. Dr. Vaisnavi J.A.
4. H. Avani Prakashan
5. Mr. Teja Prakash
6. Miss Nivethitha K.M.
7. Mr. Suseendran

MINUTES:-

Discussing about the role of student council members on "PLASTIC FREE CAMPUS" conducted by ECO club SKHMC.

DECISIONS:-

On June 5 2018 "WORLD ENVIRONMENTAL DAY" students council decided to take part in Plastic free campus conducted by ECO club.

NAME

INITIALS

1. DR. C. K. MOHAN

B

2. DR. P. AJAYAN

3. DR. V. HARISANKAR

Dr. V. Harisankar

4. DR. VAISHALI

T. Pranjy
K. M. V. S. S. S. S.

5. ANAMI VIKRAMAN

6. TEJAS VIKAS G. G.

7. SUSEENDHAN

8. NAVEENITHA K. M.

9. VISHANTH K. T.

* DR. HARISANKAR V.

AM. PROFESSOR, PM DEPT.

FACULTY ADVISOR.

CO-ORDINATOR OF STUDENTS

COUNCIL.

PRINCIPAL
SARADA KRISHNA MEMORIAL MEDICAL COLLEGE
KANYAKUMARI DISTRICT
620 161

MEETING NO: 5

Venue: Conference Hall

Date: 25.06.2018

Day: Monday.

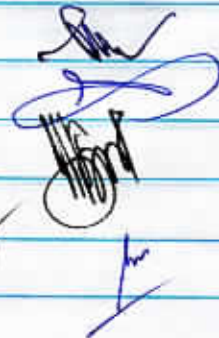
Time: 2.30pm to 4.00pm.

AGENDA :-

- Regarding the proper planning and preparation of the South Indian Homoeo Fest BALLERINA 2018 at Shree Vidhyadhikaraja Homoeopathic Medical College, Memom.

MEMBERS PARTICIPATED:-

1. Dr T. Ajayan
2. Dr P.R. Sisir
3. Dr Winston Varghese.
4. Dr V. Harishankar
5. Dr Sathesh M Nair.



MINUTES :-

- Discussion about the South Indian HomoeoFest BALLERINA 2018 at Shree Vidhyadhikaraja Homoeopathic Medical College Memom on 8.7.2018 to 11.7.2018.




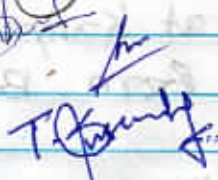

DECISIONS :-

- It is decided to participate in the South Indian inter collegiate HOMEO FEST "BALLERINA 2K18", FOR that students co-ordinators were elected for "BALLERINA 2K18"
- Interested students of this institution for participating in "BALLERINA 2K18" are requested to give their details to the students co-ordinator of this programme.
- Students council members of this institution are request to engage their full support and to the "BALLERINA 2K18" till its completion.

NAME

INITIALS:-

1. Dr. T. Ajayan
2. Dr. P. R. Sibi
3. Dr. Winston Varghese
4. Dr. V. Harisankar
5. Dr. Sathesh M. Nair
6. Suseendheran
7. Avani Vithaman
8. Dr. Vaishali

Thanks



Dr. V. Harisankar
Faculty advisor,
Students council co-ordinator

MEETING NO: 6

Venue : conference Hall

Date : 5-11-2018

Day : Monday

Time : 3-30 pm to 4-30 pm.

AGENDA:

Regarding the proper planning and about arms of the medical camp (NSS camp) at Kanyakumari.

MEMBERS PARTICIPATED

1. Dr. T. Ajayan

2. Dr. P. R. Sisir

3. Dr. Winston Vargheese

4. Dr. V. Harishankar

5. Dr. Sonny Mon

MINUTES:

Discussion about the NSS medical camp at Kanyakumari which is to be conducted from 13-11-2018 to 17-11-2018.

DECISION

- It is decided to participate in the NSS medical camp. For this, members of NSS are selected.

- MEETING NO. 2
- Among the members of NSS, interested students of this institution are requested to give their details for participating to the coordinator by giving their permission letters.
 - students Council Members of this institution are request to engage their full support to the 'NSS medical camp' till its completion.

NAME

SIGNATURE

1. Dr. T. Ajayan



2. Dr. P. R. Sisir



3. Dr. Winston Yargheese



4. Dr. Y. Harishankar



5. Dr. Sonny Mon.



6.

MINUTES

Discussion about the programme which is to be held for Christmas Day celebration which is decided to be conducted on 21/12/19.



Dr. Y. Harishankar

Faculty Advisor

Students Council Coordinator



PRINCIPAL
 KAPPA PRINCE WOMEN'S MEDICAL COLLEGE
 KULASRYAM, KANYAKUMARI DISTRICT,
 TAMIL NADU - 619 101

MEETING NO: 7

Venue : Pediatric Department

Date : 15-12-2018

Day : Friday

Time : 3.30pm to 4.30pm

AGENDA

About the proper planning and preparation for Christmas Day celebration which is supposed to be conducted in our institution.

MEMBERS PARTICIPATED

1. Dr. T. Ajayan

2. Dr. P. R. Sisir

3. Dr. Winston Varghese

4. Dr. Y. Hanshankar

5. Dr. Sonny Mon

MINUTES

Discussion about the programmes which is to be decided for Christmas Day celebration which is decided to be conducted on 21/12/18, Friday.

MEETING NO 8

DECISIONS:

- Discussed & decided to collect fund for Christmas Day Celebration.
- Decided the competitions for Christmas Day Celebration.
- Students Council Members are requested to support the Celebration.

NAME

Signature

1. Dr. T. Ajayan
2. Dr. P.R. Sisir
3. Dr. Winston Vargheese
4. Dr. V. Harishankar
5. Dr. Sonny Mon.

MINUTES

Dr. V. Harishankar
Faculty Advisor

Students Council Coordinator

Minutes :

10.9.17.

Conducted a meeting in conference hall at 2.00pm in connection with ozone layer awareness programme by Eco club.

Agenda:

1. To conduct an awareness programme about the ozone layer.
2. To make the activities of the Eco club more lively.

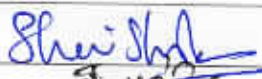






Faculties attended:

1. Dr. N. V. Srepathan
2. Dr. T. Apayan
3. Dr. Abhisankar V.
4. Dr. Sathesh Kumar.
5. Dr. Arundhan Vaeghese

Students

1. Ashok. B. T.
2. Haripath. H. G.
3. Usae Bose
4. Kheerba Beela
5. Anam Ann Shaj.
6. Anathy. P.
7. Lini Jijy
8. Mays. P.
9. Sanjeev. Sathesh.
10. Athira. P. B.
11. Shilpa. M.
12. Lijya John.
13. Anthee Sabu.
14. Anu. M.

PG scholars

1. Sheela Sheela. 
2. Joseph 
3. Vipin Das. 
4. Madhura Kumar. 
5. Mahima S. 
6. Swarni Mathan. 
7. Dr. Rajesh R.S. 

Decisions:

1. It is decided to conduct an awareness programme on gene layer.
2. It is to be decided to conduct on 20/9/17.
3. Dr. Issac Sohanaraj and Dr. Eswaradas were decided to invite as the chief guest.
4. It is decided to conduct a cycle rally as a part of this and Mr. Sree Kumar, State secretary of Tamil Nadu was invited to flag off the programme.



CO-ORDINATOR

Dr. Harishankar

PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

Minutes:




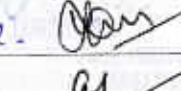

2/10/17

Conduct a meeting of the Eco club in conference hall at 2.00pm.

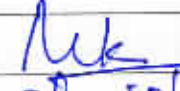


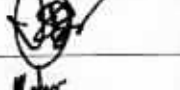
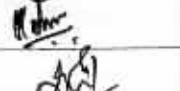
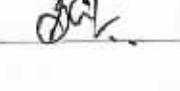
Agenda:

1. Conduct an awareness programmes on dengue.
2. To make the activities of Eco club more socially.





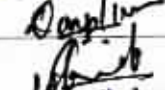

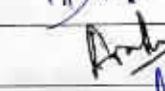
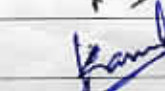


Faculties attended

1. Dr. N. V. Suresh Kumar 
2. Dr. Hari Shankar 
3. Dr. Ajith Kumar 
4. Dr. Sathish Kumar 
5. Dr. Jaya Kumar 

StoPz scholars

1. Dr. Mithesh Kumar 
2. Dr. Sheela Sheela 
3. Dr. Anusha 
4. Dr. Vipin Das 
5. Dr. Mahima S 
6. Dr. Rakesh R.S 

Students:

1. Harish B. M. G 
2. Lekshmi Thyagarajan 
3. Vaidha V. P. 
4. Usha Bose 
5. Dimple S. G. 
6. Anshu S. 
7. Philip Kumar 
8. Arathi Madhureddy 
9. Kamalini Raja 
10. Manish T. K. 

Decisions:

- 1) It is decided to conduct an awareness programme on Dengue on 14/10/17 at Govd High School Puliyasowalai.
2. It is decided to conduct an awareness rally in connection with the programme.
3. Awareness class was decided to be taken up by Dr. Vipin Das, Dr. Methun Kumar and Dr. Mahima-S



PRINCIPAL

SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

CO-ORDINATOR.

Dr. HANISHAN KANU-V

1/1/18



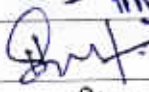
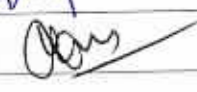
Minutes

Conduct a meeting of Eco club in conference hall at 2.00 pm.

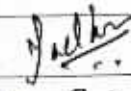
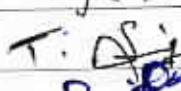

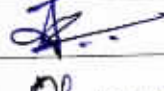
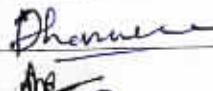



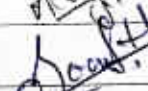

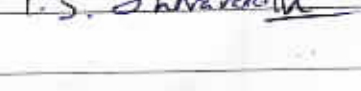
Agenda:

- Selection of new student co-ordinators for the Eco club.
- Discussion on activities regarding Eco club.

Faculties attended

1. Dr. N. V. Sepalkar 
2. Dr. T. Aryan 
3. Dr. Harshabai V. 
4. Dr. Sakshi Bhamare 

Students:

1. Yashu Bhatnagar 
2. Suseendran 
3. Parvitha Devi 
4. Akhitha Arith 
5. Dhannu 
6. Healthy S. Vijayan 
7. Ajeeya 
8. Anshika 
9. Ananya Anuraj 
10. Soumya 
11. Sravanthi 

Decisions:

1. It is decided to select Yashu Bhatnagar and Sravanthi as the student co-ordinators for the Eco club.

MINUTES

Venue :- Conference Hall.

Time :- 2:30pm to 3:30pm

AGENDA:

Regarding Plastic Free Campus in connection with World Environmental Day.

Faculties attended:

1. Dr. H. V. Sugathan
2. Dr. T. Ajayan
3. Dr. Harisankar V.
4. Dr. Sathish Kumar

[Signatures]

Students:-

1. Yedhu Krishnan
2. Susendran
3. Pavithra Devi
4. Akshitha ~~Asok~~ ASOK
5. Dhanuree
6. Arathy S. Vijayan
7. Ajaya
8. Anvitha
9. Alanjana Anis Jose
10. Soham
11. Aravanti

[Signatures]

Decisions:-

Committee decided that welcome speech and introduction to environment will be given by Dr. Harisankar V. As a guest, Dr. Kalairaman is to be invited. Campus cleaning programme will be conducted

by Eco club members / students. Mrs. Shravathi.
from IV BHMS will give vote of thanks.

PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 101

CO-ORDINATOR.

D. HARASHEKAR-V.

Minutes of the Meeting of Parents of II BHMS Students held on 23.09.2017 at 11.30am at the college Conference Hall.

Deputy Medical Supdt presided. The following persons attended.

1. Dr. Winston Vargheese P.G. Coordinator, and II BHMS Academic i/c.
38 parents attended.

Dr. Winston Vargheese welcomed the gathering and explained the academic programme. Except 4 students who lacked attendance, others have no problem as for the class attendance is concerned, Parents should give utmost importance to the regularity of their wards in class. He also explained the facilities available in the College. The following queries /suggestions have been raised by the parents.

1. Keerai variety should be included in the menu.
2. Some parents complained about shortage of Food on some occasion
3. Change in menu is also sought for

Dr. N. V. Sugathan, DMS explained in detail the procedure being followed. For food menu. Changes if warranted would be made duly following the procedures already in place.

Clinical Tie up with govt. Medical College/ Hospital has been arranged as per the orders of govt. issued on that.

He also informed the parents about the following.

1. 5 year permission up to 2021 granted to the colleges by the Govt. of India
2. Regarding Exit Exam being introduced by AYUSH Ministry.
3. Accreditation Certificate already got for our Hospital Lab
4. Proposal to get NABH/NAAC accreditation.


Principal

Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniyakumari District- 629161
Minutes of the meeting of PTA (IV BHMS) held on 10.11.2018.

Dr. N.V.Sugathan DMS presided over the meeting.

The following persons also attended the meeting.

- | | |
|----------------------------|-------------------------------|
| 1. Dr. M. Murugan, | HOD, Organon |
| 2. Dr. P. R. Sisir | Academic Coordinator III BHMS |
| 3. Dr. T Ajayan | Academic Coordinator IV BHMS |
| 4. Dr. Zion Natharaj,P.S | Academic Coordinator I BHMS |
| 5. Dr. T. K. Jayakumar, | Academic Coordinator I BHMS |
| 6. Dr. M. V. Ajith Kumar, | HOD, Community Medicine |
| 7. Dr. V. Sathish Kumar.V, | HOD, Repertory |
| 8. Dr. L. Girija | Dy. Warden (staff) |
| 9. Mr Krishnan Kutty Nair, | Asst warden(GH) |

59 parents attended

Agenda

1. On the eve of students promotion to the subsequent academic year of study (III to IV BHMS) the meeting has been convened.

2. To interact with the parents to keep informed the weak areas of their wards and also to get feedback from them.

3. To inform the parents about the existence of PTA already in place and discuss with them about the changes /additions if they feel necessary.

Dr. Ajayan Academic Coordinator welcomed and presented the introduction address. He explained in detail the Academic plan for IV BHMS. This is the first batch in the new stream of 1-1/2, years of study in IV BHMS. He supplied to all parents a copy of the Academic plan. He requested the parents to monitor according to the plan. Students cannot miss any classes. He welcomed all parents to interact with all HODs after the meeting.

Next Dr. N. V. Sugathan DMS addressed and invited suggestions /questions from the parents. He advised the parents first to contact Asst. Wardens, Dy. Warden (staff) and Academic Coordinator in case of emergency.

Dr. P. R. SISIR. Dr. M. Murugan, Dr. Zion Natharaj, Dr. V. Sathish Kumar, Dr. L. Girija, Dr. T. K. Jayakumar also spoke.

Mr. Sajjan, parent and PTA executive also spoke.


Coordinator.


Principal

**Homoeopathic Medical College,
Kulasekharam, Kanniyakumri , District-629161**

Minutes of the meeting of PTA held on 24.11.2018 (III BHMS)

Dr. N. V. Sugathan DMS presided

The following staff also attended

1. Dr. M. Murugan,	HOD, Organon of Medicine
2. Dr. Krishna Kumari Amma,	UG Coordinator
3. Dr. P. R. Sisir,	Academic Coordinator III BHMS
4. Dr. Santhi Serene Sylum	HOD, OBG
5. Dr. T. K. Jayakumar,	Academic Coordinator IBHMS
6. Dr. L. Girija,	Dy. Warden (staff)
7. Dr. A. Bino,	Faculty Surgery
8. V. Sundaresan Nair	Office Manager
9. M. Prem Mohan,	Hostel i/c

57 parents attended.

Dr. P. R. Sisir Academic Coordinator welcomed. He explained the detailed academic plan for III BHMS, a copy of the same has been supplied to all parents. They have also been informed about the 3 months observership programme being arranged for the students. They have been advised not to allow students to avail leave during the observership.

He also informed the parents about the following.

Most of the infrastructure facilities have been accomplished. Deficiency regarding food complaints have been rectified and constantly being monitored.

Those who satisfy the attendance criteria alone will be permitted to sit for the exam. Regarding usage of mobile phones, parents should ensure minimum usage of phones and see it is misused.

Hostellers should communicate with parents and vice versa only through Hostel Asst wardens, Dy. Wardens staff.

Regarding payments of college fees in two installments it should be paid annually.. In case of difficulty they should write to the Principal for any change.

Dr. Sisir mentioned about the foundation programs now being conducted in the college from 1.11.2018 to 1.12.2018.

Dr. Krishna Kumari Amma UG Coordinator in her address advised the parents to contact the respective Academic Coordinator about their wards.. Hostellers should return to the hostel on the previous day while returning from leave instead of the opening day.

Dr. T. Ajayan explained the details of induction classes and starting PM subject in the III BHMS.

He also explained SKETCH Programme

Dr. T. K. Jayakumar, Dr. L. Girija, also spoke.

Mr Joe, parent and PTA executive member also spoke.



Coordinator.



Principal

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniyakumri , District-629161**

**Minutes of the meeting of Parents Teachers Association (II BHMS) held on
1.12.2018 at 1.30 pm.**

Dr. N. V. Sugathan DMS presided

The following staff also attended

- | | |
|----------------------------|---|
| 1. Dr. Winston Vargheese | PG Coordinator & Academic Coordinator II BHMS |
| 2. DR. .M. Murugan | HOD, Organon of Medicine |
| 3. Dr. P. R. Sisir, | Academic Coordinator III BHMS |
| 4. Dr. Krishna Kumari Amma | U. G. Coordinator |
| 5. Dr. T. Ajayan, | Academic Coordinator IV BHMS |
| 6. Dr. Gopika R. S, | HOD Pathology |
| 7. Dr. Zion Natharaj, | Academic Coordinator IBHMS |
| 8. Dr. T.K. Jayakumar, | Academic Coordinator I BHMS. |
| 9. Dr. V. Siju | Faculty ,Forensic Medicine |
| 10. Dr. Shalini Chandran, | HOD Forensic Medicine |

Dr. Winston Varghese Academic Coordinator welcomed. He advised the parents not to encourage their wards to avail leave unnecessarily. He also advised them to contact him regularly to know their wards performance.

Dr. N. V. Sugathan DMS in his address told to act according to the students calendar schedule..

Parents have been advised to see that their wards are not missusing the usage of mobile phones.

Mr. Karuppasamy, F/O Aathavan I BHMS also spoke.

He requested provision rest rooms for the patents who come from faraway places.



Coordinator.



Principal

**Minutes of the meeting of parents of I BHMS students (PTA) held on 08- 09-2018
at 1.30 P.M at College Conference Hall**

Dr N.V Sugathan DMS Presided over the meeting the following persons attended the meeting.

77 parents attended the meeting.

SLNO	NAME	DESIGNATION
1	Dr P.R Sisir	Co-coordinator &academic in charge of III BHMS
2	Dr.Winston Vargheese	PG Coordinator & in charge of II BHMS
3	Dr.Krishna Kumari Amma	UG Coordinator
4	Dr.Zion Natha Raj	Academic incharge I BHMS
5	Dr.S.Sreeja	HOD Department of Pharmacy
6	Dr.T.K Jayakumar	Academic in charge of I BHMS &Staff Warden
7	Dr.N.Leena	Faculty Anatomy department
8	Dr.K.R Reshmy	Faculty ,Physiology Department
9	Dr.G.S Deepa	Faculty ,Physiology Department





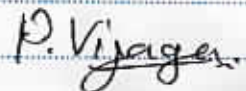

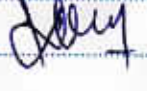
Dr .T.K Jayakumar, Academic in charge I BHMS welcomed the gathering, Dr.Krishna Kumari Amma in her Address detailed various steps we undertake to improve the knowledge as a whole.

Dr.N.V Sugathan, requested the parents to give their suggestion /Feed back so that a comprehensive reply could be given.

The following suggestion /complaints are made by the parents

1. More improvements to be made in the food facility in the hostel
2. Guest Accommodation facility in the hostel for the parents coming from the far away places.
3. To send the Hostellers along with the parents of other hostellers
4. Food quality particularly chickens and vegetables to be more boiled.
5. Milk for those hostellers who require such a facility.
6. Smart phones to be banned.
7. One parent (F/O Muthusumathy) appreciated the efforts taken by the college to get the NABH/NAAC Accreditation.

Meeting of SC/ST/OBC cell - 5.1.2017.

S.No.	Name.	Signature.
①.	Dr. N.V. Sugathan, BMS	
②.	Dr. Winston Varadachari, PGE	
③.	SA. Subha. (D/He)	
④.	E. Vasanthi. (Hospital)	
⑤.	P. Vijaya. (Supportive staff)	
⑥.	T. Suseendran. (Student)	
⑦.	K. Chinna Pandi (Student)	

Minutes of the meeting of SC/ST and OBC Cell held on- 05.01.2017

Dr. C. K. Mohan, Principal presided over the meeting
The following persons attended

- | | |
|---------------------------|----------------------|
| 1. Dr. N. V. Sugathan | Dy.Medl.Supt |
| 2. Dr. Winston Vargheese, | PG Coordinator |
| 3. S. A. Subha | Administrative Staff |
| 4. C. Vasantha | Hospital Staff |
| 5. P. Vijaya | Supportive Staff |
| 6. Suseendran T, | UG Student |
| 7. K. Chinnapandi, | UG Student |

The meeting discussed the following issues and resolved accordingly.

1. Filling up of seats reserved for BC/MBC students in UG and PG courses.
2. Facilitating to get scholarships from Backward classes welfare department for UG and PG students.
3. Grievances/ Complaints from BC/MBC/OBC students

Admission to UG/PG courses for AY 2016-17

For UG:

13 BC candidates and 9MBC candidates have been allotted by the Selection committee, Directorate of Indian Medicine and Homoeopathy, Chennai, against 15 BC and 10 MBC seats earmarked for UG course under Govt quota.

For PG:

5 BC candidate have been allotted under Govt quota against the earmarked 5 seats and no MBC candidate have been allotted against 3 earmarked seats under Govt quota.

Scholarship benefits

For the year 2016-17: 83 eligible scholarship applications of BHMS students are being processed for recommending to the department of Backward classes welfare

No grievances/complaints have been reported.




Coordinator



Principal

Meeting of the ST/OBC Cell -
 5.1.2017

Sl. No.	Name	Squad
1	Dr. M.V. Kupathas DMS	✓
2	Dr. Winston Varshaa PGC	
3	SA. Subha (Office)	Subha
4	P. Vijaya (Supportive staff)	P. Vijaya
5	e. Vasanthi (Hospital)	Chitra
6	Sasendran, T. (Student)	T. Sasendran
7	K. Chinnappa (Student)	Chinnappa

Minutes of the meeting of SC/ST and OBC Cell held on- 05.12.2017

Dr. C. K. Mohan, Principal presided over the meeting
The following persons attended

1 .Dr. N.V.Sugathan	Deputy Medical Superintendent
2. Dr.Winston Vargheese,	PG Coordinator
3. S. A. Subha	Administrative Staff
4. C. Vasantha	Hospital Staff
5. P. Vijaya	Supportive Staff
6. T.Suseendran	UG Student
7.Chinnapandi	UG Student

The meeting discussed the following issues and resolved accordingly.

A.SC/ST

1. Filling up of seats reserved for SC/ST students in UG and PG courses.
- 2 Facilitating to get scholarships from Adidravdar and tribal welfare Dept. for UG and PG students.
3. Grievances /Complaints from SC/ST students /staff

Admission to UG/PG courses for AY 2017-18

For UG:

9 candidates have been allotted by the Selection committee Directorate of Indian Medicine and Homoeopathy, Chennai, against 9 seats earmarked for UG course under Govt quota.

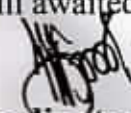
For PG

One candidate have been allotted under Govt quota against the earmarked 2 seats candidates belong to ST category could not be filled in UG and PG Courses due to non allotment of candidates.

Scholarship benefits



For the year 2017-18 27 eligible scholarship applications of BHMS students are being processed for recommended to the Department of Adidravdar and Tribel welfare, for sanction of scholarships.

For PG students: Applications of 3 SC candidates have been filed online and sanction is still awaited.


Coordinator


Principal

Meeting of Sel 85/OBC cell - 6.1.18

Srno.	Name	Signature
1	Dr. N. V. Sugathan, DMS.	
2	Dr. W. S. M. Vasudevan, PGC	
3	SA. Soma (O/A)	Subha
4	C. Vasantha (Hospital)	Umesh
5	P. Vijaya (Supervisor St. 36)	P. Vijaya
6	T. Suseendran (Student)	T. Suseendran
7	Chinnabandi, K. (Student)	Umesh

Minutes of the meeting of SC/ST and OBC Cell held on- 06.01.2018

Dr. C. K. Mohan, Principal presided over the meeting
The following persons attended

1. Dr. N. V. Sugathan	Dy.Medl.Suptd
2. Dr. Winston Vargheese,	PG Coordinator
3. S. A. Subha	Administrative Staff
4. C. Vasantha	Hospital Staff
5. P. Vijaya	Supportive Staff
6. Suseendran T,	UG Student
7. K. Chinnapandi,	UG Student

The meeting discussed the following issues and resolved accordingly.

1. Filling up of seats reserved for BC/MBC students in UG and PG courses.
2. Facilitating to get scholarships from Backward classes welfare department for UG and PG students
3. Grievances/ Complaints from BC/MBC/OBC students

Admission to UG/PG courses for AY 2017-18

For UG:

18 BC candidates and 10 MBC candidates have been allotted by the Selection committee, Directorate of Indian Medicine and Homoeopathy, Chennai against 15 BC and 10 MBC seats earmarked for UG course under Govt quota.

For PG:

5 BC candidate have been allotted under Govt quota against the earmarked 5 seats and 1MBC candidate have been allotted against 3 earmarked seats under Govt quota.

Scholarship benefits

For the year 2017-18: 83 eligible scholarship applications of BHMS students are being processed for recommending to the department of Backward classes welfare.

3 scholarship applications of PG students have been field online and amount is yet to be sanctioned.

No grievances/complaints have been reported.


Coordinator


Principal

Meeting of SC / ST / OBC coll. - 5.12.18

Sl. No.	Name	Signature
①	Dr. N.V. Supakhan Dns	NS
②	Dr. Winston Varughese PGC	WV
③	SA. Subha (DJA)	Subha
④	C. Vasanthi (Hospital)	CV
⑤	P. Vijaya Sajjanare staff	P. Vijaya
⑥	T. Subendran (Student)	T. Subendran
⑦	K. Chinnabandi (Student)	K. Chinnabandi

Minutes of the meeting of SC/ST and OBC Cell held on- 05.12.2018

Dr. C. K. Mohan, Principal presided over the meeting

The following persons attended

1 .Dr. N.V.Sugathan	Deputy Medical Superintendent
2. Dr.Winston Vargheese,	PG Coordinator
3. S. A. Subha	Administrative Staff
4. C. Vasantha	Hospital Staff
5. P. Vijaya	Supportive Staff
6. T.Suseendran	UG Student
7.Chinnapandi	UG Student

The meeting discussed the following issues and resolved accordingly.

A.SC/ST

1. Filling up of seats reserved for SC/ST students in UG and PG courses.
- 2 Facilitating to get scholarships from Adidravdar and tribal welfare Dept. for UG and PG students.
3. Grievances /Complaints from SC/ST students /staff

Admission to UG/PG courses for AY 2018-19

For UG:

6 candidates have been allotted by the Selection committee Directorate of Indian Medicine and Homoeopathy, Chennai, against 9 seats earmarked for UG course under Govt quota.

For PG

No candidate have been allotted under Govt quota against the earmarked 2 seats candidates belong to ST category could not be filled in UG and PG Courses due to non allotment of candidates. But 2 candidates have been admitted in SC category under management quota.

Scholarship benefits

For the year 2018-19 2 eligible scholarship applications of BHMS students are being processed for recommended to the Department of Adidravdar and Tribal welfare, for sanction of scholarships.

For PG students: Nil


Coordinator


Principal

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

4

Memory cell - Meeting

5.11.2016,

S.No.	Name	Signature
①	Dr. N.V. Suralhas, DMS	[Signature]
②	Dr. Winston Varshma, P.G.C.	[Signature]
③	Dr. Sru V, (Faculty)	[Signature]
④	Dr. G.R. Shree, Faculty	[Signature]
⑤	Mrs. Jamban <u>I</u> (Hospital)	J. Jamban
⑥	Nishu R.S (Student)	[Signature]
⑦	Jaithrasis (Student)	Fathimas

Minutes of the meeting of Minority cell held on 05.11.2016

Dr. C. K. MOHAN Principal presided.

The following persons also attended.

Dr. N.V.Sugathan	-	Deputy Medical Superintendent
Dr. Winston Varghese	-	PG Coordinator
Dr.Siju V.	-	Faculty
Dr.Shinee G.R.	-	Faculty
Mrs. Jeniba.J	-	Dispenser.
Nigel R.S	-	U.G.Student
Aathirai S.	-	U.G.Student

The meeting discussed the following issues and resolved as detailed hereunder.

1. Empowering the students and staff belong to minority communities. As part of the activities Minority Cell basically helps minority students including Christians, Muslims for their advancement.
2. The meeting reviewed the various measures taken academically through counseling, personality coaching, tutorial classes.
3. It also reviewed the measures taken to get scholarships for the minority students as detailed below.
 - Labour welfare board -1
 - Nalavariyam -1
 - Thozhilar Nalavariyam-1
 - Prime Ministers Scholarship for Minorities – 3
4. The meeting expressed satisfaction on the various measures taken by the management in providing facilities to the students and staff belong to minority communities.
5. Details of scholarship applications of Minority students and students belong to the weaker section, recommended is as hereunder.


Coordinator

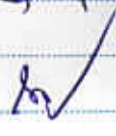


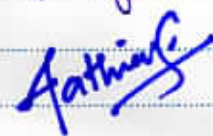

Principal

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

6

Monthly Cell - Meeting
6.11.2017.

S.No.	Name	Signature
①	Dr. M. V. Suralhasi, Dy. Medical Officer	
②	Dr. Winston Varghese, P.G.C.	
③	Dr. Fakhira Shams. A, Faculty	
④	Dr. Deepthi Fernandez, M (Faculty)	
⑤	Mrs. Jeniba. P (Hospital)	J. Jeniba.
⑥	Nigel. R.S. (Student)	
⑦	Arthuras. S. (Student)	

Minutes of the meeting of Minority cell held on 06.11.2017

Dr. C. K. MOHAN Principal presided.

The following persons also attended.

Dr. N.V.Sugathan	-	Deputy Medical Superintendent
Dr. Winston Varghese	-	PG Coordinator
Dr.Fathima Shama A	-	Faculty
Dr.Deepthi Fernandez W.	-	Faculty
Mrs. Jeniba.J	-	Dispenser.
Nigel R.S	-	U.G.Student
Aathirai S.	-	U.G.Student

The meeting discussed the following issues and resolved as detailed hereunder.

1. Empowering the students and staff belong to minority communities. As part of the activities Minority Cell basically helps minority students including Christians, Muslims for their advancement.
2. The meeting reviewed the various measures taken academically through counseling, personality coaching, tutorial classes.
3. It also reviewed the measures taken to get scholarships for the minority students as detailed below.

Indian Charitable Trust	-1
Nalavariyam	-1
Thozhilar Nalavariyam	-1
Uzhavar Nalavariyam	-1
Prime Ministers Scholarship for Minorities	- 3
4. The meeting expressed satisfaction on the various measures taken by the management in providing facilities to the students and staff belong to minority communities.
5. Details of scholarship applications of Minority students and students belong to the weaker section, recommended is as hereunder.


Coordinator




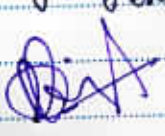


Principal

Sarada Krishna

Homoeopathic Medical College & Hospital
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

8

Majority Cell - Meeting. 7.11.2018.

S.No.	Name	Signature
①	Dr. Winston Kanykar P.B. Coorath.	
②	Dr. Sowmy RSG. (Faculty)	
③	Dr. Bathira. B. Nay (Faculty)	
④	Mrs. Jeniba. I (Asst. Phd)	J. Jeniba.
⑤	Neel. R.S. (Student)	
⑥	Bathirai S. (Student)	

Minutes of the meeting of Minority cell held on 07.11.2018

Dr. C. K. MOHAN Principal presided.

The following persons also attended.

Dr. Winston Varghese	-	PG Coordinator
Dr. Sowmya R.S.G	-	Faculty
Dr. Aathira V.Nair	-	Faculty
Dr.Sherin Sheeba	-	Medical officer
Mrs.Jeniba J.	-	Dispenser
Nigel R.S	-	U.G.Student
Aathirai S.	-	U.G.Student

The meeting discussed the following issues and resolved as detailed hereunder.

1. Empowering the students and staff belong to minority communities. As part of the activities Minority Cell basically helps minority students including Christians, Muslims for their advancement.
2. The meeting reviewed the various measures taken academically through counseling, personality coaching, tutorial classes.
3. It also reviewed the measures taken to get scholarships for the minority students as detailed below.

Indian Charitable Trust	-1
Nalavariyam	-1
Thozhilar Nalavariyam	-1
Uzhavar Nalavariyam	-1
Prime Ministers Scholarship for Minorities	- 3
4. The meeting expressed satisfaction on the various measures taken by the management in providing facilities to the students and staff belong to minority communities.
5. Details of scholarship applications of Minority students and students belong to the weaker section, recommended is as hereunder.


Coordinator


Principal



Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

CIRCULAR

SKHMC / A1/ 5185/ 2018(2)

Date : 01.01.2019

Sub : SKHMC, Innovation Cell to create initiatives among students and to disseminate knowledge orders issued - reg.

Ref : Proc. No.A1/5185/2018, dt.: 01.01.2019

In the reference cited, an innovation cell, has been constituted with students as its members to create an eco system for innovation including incubation centre and other initiatives for creation and transfer of knowledge among state holders.

Academic Co-ordinators, and H.o.D's are requested to provide necessary support to the student members of the cell to present their proposals before 20th January 2019, by giving them permission from 3.30 p.m. to 4.30 p.m. to complete the task assigned.


Principal

To

All Academic Co-ordinators

All HoD's

Copy to Nodal Officer, Innovation Cell (Dr. N.V. Sugathan, Dy.Medl.Suptd)

Copy to Co-ordinator, IQAC

Minutes

Date: 2/01/2019.

A meeting of the innovator cell was held at the conference hall to discuss about the innovative projects to be given to the students.

Following persons participated in the meeting.

Dr. N. V. Sengathar, DMS, Nodal officer.

Dr. S. Yoga, P.G. Scholar

Dr. R. Bandhusaran, Co-ordinator IPD cell

Santhos Balaji S - IV B.H.M.S

V. Jayaraghavan, III B.H.M.S

Snehasri M. Thulasi, III B.H.M.S

Agasth B. Prasath, II B.H.M.S

Aathavan K. II B.H.M.S

Yashik Ibrahim S II B.H.M.S

Nidhi Manoj I B.H.M.S



Resolution.

From the meeting it was decided to support the following students to move forward with Internet of things (IoT) project of Isterashala. Institution will be taking the burden of payment of Kit fee Rs. 2000 for each student.

Selected students are asked to report the progress of the project periodically every week to the Nodal officer.



Notice

Date: 27/2/19

Innovation cell of S.K.H.M.C has decided to conduct a meeting in the conference hall on 13/3/2019 at 3:30 p.m.

Agenda of the meeting

Reconstituting Innovation cell.
Discussion on progress of IOT project.

Following persons are requested to attend the meeting-

- Dr. N.V. Sugathan, Principal
- Dr. R. Pradhuramas, IPR cell co-ordinator
- Dr. S. Yoga, P.G. Scholar.
- Santhos Palaji - IV B.H.M.S
- Vijayaraghavan - III B.H.M.S
- Sreehari M. Thulasi - II B.H.M.S
- Agost B. Prasad. - II B.H.M.S
- Atharvan. K. - II B.H.M.S
- Yashik Ibrahim - II B.H.M.S

Handwritten signatures and initials in green and black ink, including a large green checkmark at the top.

Minutes

01.03.19

A meeting of the innovation cell was held at the conference hall on 1.3.19 at 3.30pm

Following persons participated in the meeting.

Dr. N. V. Sugathan, Principal

Dr. R. Brodhusaran,

Dr. S. Yoga

Santhos Balaji

Vijayaraghavan

Sreerani M. Thulasi

Agasth B. Poosad

Aathavan. K

Yashik Ibrahim

[Handwritten signatures and initials in blue and green ink, including a large green checkmark at the top.]

Resolution

In this meeting progress of the 107 projects were discussed and decided to submit by today

In this meeting it was announced the change of Nodal officer. Dr. N. V. Sugathan, since he was promoted to the Principal.

from this month onwards Dr. R. Brodhusaran Lecturer, Dept. of pathology will be co-ordinator of innovation cell.

[Handwritten signature in green ink.]

Notice

Date: 19/06/19

Innovation cell has decided to conduct a meeting on 20/6/19 at 3.30pm in the conference hall.

Agenda of the meeting

Evaluation of Innovation cell activities.

Following persons participated in the meeting

Dr. N.V. Sugalhas, Principal

Dr. R. Bindhusaran, Programme officer, Innovation cell

Dr. S. Yoga

Santhosh Balaji

Vijaya Sagarani

Sreedhara M. Thulasi

Agesh B. Prasad

Kishan K.

Yashik Ibrahim



Minutes

20/6/19

A meeting of the innovation cell was held in the conference hall at 2.30pm.

Following persons participated in the meeting

Dr N.V. Sughathan, Principal

Dr R. Bodhusaran Co-ordinator of Innovation cell

Dr S. Yoga, PG Scholar

Saathish Baraji

Vijaya Sathyan

Sreehari M. Thulasi

Aghosh B. Prasad

Aathavan K.

Yaswik Ibrahim

[Handwritten signatures and initials in blue and black ink, including names like 'Sugathan', 'Bodhusaran', 'Yoga', 'Baraji', 'Sathyan', 'Thulasi', 'Prasad', 'Aathavan', 'Ibrahim', and 'Prof.']

Resolution

Two students from the college, Aghosh B Prasad and Sreehari were prizes in IOT projects submitted. They were appreciated in the meeting.

Decided to submit new projects in Internshala and other innovation platforms.

Sreehari M. Thulasi and Aghosh B. Prasad have submitted new project Nitro challenge on Internshala.

[Handwritten signature in blue ink: 'B R Bodhusaran']

[Stamp: PRINCIPAL SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE KULASEKHARAM, KANYAKUMARI DISTRICT, TAMIL NADU - 629 161]

SARADA KRISHNA
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Minutes of the Anti Ragging Committee Meeting held on 18.09.2017, Dr.C.K.Mohan, Principal presided over the meeting.


The following members attended the meeting

1. Dr.C.K.Mohan, Principal
Ph. No. 04651 – 279448
2. Dr. N.V. Sugathan, D.M.S.
Ph.No.: 04651 – 286343, Mob.No.: 9443558786
3. Dr. Winston Vargheese, P.G. Co-ordinator & Academic in-charge – II BHMS
Ph.No.: 0471 – 6527776, Mob.No.: 9443692478
4. Dr. P.R. Sisir, Academic in-charge – III - BHMS
Mob.No.: 9443474941
5. Dr. Ajayan. T., Academic in-charge – IV-BHMS
Ph.No.: 0471 – 2290122, Mob.No.: 9442365199, 09995605094
6. Dr.T.K.Jayakumar, Academic in – Charge – I – BHMS (Jr.)
Ph.No.04651- 277281, Mob.No.: 9443693619
7. Dr. Zion Natharaj P.S., Academic in-charge – I-BHMS (Sr.)
Mob.No.: 9486757034
8. Dr. L.Girija, Staff Warden - Ladies' Hostel
Ph.No.: 9442382082
9. Smt. Bhavani Amma, Matron – Ladies' Hostel
Ph.No.: 04651 – 278948
10. Sri. Balachandran Thampi. S, Asst. Warden – Gent's Hostel
Ph.No.: 04651 – 280948

Dr.Winston Vargheese, Convenor of the Anti Ragging Committee, read out the minutes of the last meeting held on 03.06.2017. The meeting reviewed the Anti Ragging measures now being followed in this institution. The meeting also discussed the steps to be taken to curb the menace of ragging.

The members of the Anti Ragging Squad within the AntiRagging committee has also interacted briefly and reviewed the steps to be taken to curb the menace of ragging


Convenor


Principal

ovement

SARADA KRISHNA
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

7

Minutes of the Anti Ragging Committee Meeting held on 02.02.2018, Dr.C.K.Mohan, Principal presided over the meeting.

The following members attended the meeting

1. Dr.C.K.Mohan, Principal
Ph. No. 04651 - 279448
2. Dr. N.V. Sugathan, Deputy Medical Superintendent
Ph.No.: 04651 - 286343, Mob.No.: 9443558786
3. Dr. Winston Vargheese, P.G. Co-ordinator & Academic in-charge - II BHMS
Ph.No.: 0471 - 6527776, Mob.No.: 9443692478
4. Dr. P.R. Sisir, Academic in-charge - III - BHMS
Mob.No.: 9443474941
5. Dr. Ajayan. T., Academic in-charge - IV-BHMS
Ph.No.: 0471 - 2290122, Mob.No.: 9442365199, 09995605094
6. Dr.T.K.Jayakumar, Academic in - Charge - I - BHMS (Jr.)
Ph.No.04651- 277281, Mob.No.: 9443693619
7. Dr. Zion Natharaj P.S., Academic in-charge - I-BHMS (Sr.)
Mob.No.: 9486757034
8. Dr. L.Girija, Staff Warden - Ladies' Hostel
Ph.No.: 9442382082
9. Smt. Bhavani Amma, Matron - Ladies' Hostel
Ph.No.: 04651 - 278948
10. Sri. Thulaseedharn Nair , Asst. Warden - Gent's Hostel
Ph.No.: 04651 - 280948

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Dr.Winston Vargheese, Convenor of the Anti Ragging Committee, read out the minutes of the last meeting held on 02.12.2017. The meeting reviewed the Anti Ragging measures now being followed in this institution. The meeting also discussed the steps to be taken to curb the menace of ragging.

The members of the Anti Ragging Squad within the AntiRagging committee has also interacted briefly and reviewed the steps to be taken to curb the menace of ragging

[Handwritten signature]
Convenor



[Handwritten signature]
Principal

SARADA KRISHNA
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Minutes of the Anti Ragging Committee Meeting held on 26.06.2018, Dr.C.K.Mohan, Principal presided over the meeting.

The following members attended the meeting

1. Dr.C.K.Mohan, Principal
Ph. No. 04651 – 279448
2. Dr. N.V. Sugathan, Deputy Medical Superintendent
Ph.No.: 04651 – 286343, Mob.No.: 9443558786
3. Dr. Winston Vargheese, P.G. Co-ordinator & Academic in-charge – II BHMS
Ph.No.: 0471 – 6527776, Mob.No.: 9443692478
4. Dr. P.R. Sisir, Academic in-charge – III - BHMS
Mob.No.: 9443474941
5. Dr. Ajayan. T., Academic in-charge – IV-BHMS
Ph.No.: 0471 – 2290122, Mob.No.: 9442365199, 09995605094
6. Dr.T.K.Jayakumar, Academic in – Charge – I – BHMS (Jr.)
Ph.No.04651- 277281, Mob.No.: 9443693619
7. Dr. Zion Natharaj P.S., Academic in-charge – I-BHMS (Sr.)
Mob.No.: 9486757034
8. Dr. L.Girija, Staff Warden - Ladies' Hostel
Ph.No.: 9442382082
9. Smt. Bhavani Amma, Matron – Ladies' Hostel
Ph.No.: 04651 – 278948
10. Sri., Achuthan Nair, Asst. Warden – Gent's Hostel
Ph.No.: 04651 – 280948

Dr.Winston Vargheese, Convenor of the Anti Ragging Committee, read out the minutes of the last meeting held on 02.02.2018. The meeting reviewed the Anti Ragging measures now being followed in this institution. The meeting also discussed the steps to be taken to curb the menace of ragging.

The members of the Anti Ragging Squad within the AntiRagging committee has also interacted briefly and reviewed the steps to be taken to curb the menace of ragging


Convenor




Principal

SARADA KRISHNA
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161

Minutes of the Anti Ragging Committee Meeting held on 10.10.2018 Dr. C.K. Mohan, Principal presided over the meeting.

The following members attended the meeting

1. Dr.C.K.Mohan, Principal
Ph. No. 04651 – 279448
2. Dr. N.V. Sugathan, Deputy Medical Superintendent
Ph.No.: 04651 – 286343, Mob.No.: 9443558786
3. Dr. Winston Vargheese, P.G. Co-ordinator & Academic in-charge – II BHMS
Ph.No.: 0471 – 6527776, Mob.No.: 9443692478
4. Dr. P.R. Sisir, Academic in-charge – III - BHMS
Mob.No.: 9443474941
5. Dr. Ajayan. T., Academic in-charge – IV-BHMS
Ph.No.: 0471 – 2290122, Mob.No.: 9442365199, 09995605094
6. Dr.T.K.Jayakumar, Academic in – Charge – I – BHMS (Jr.)
Ph.No.04651- 277281, Mob.No.: 9443693619
7. Dr. Zion Natharaj P.S., Academic in-charge – I-BHMS (Sr.)
Mob.No.: 9486757034
8. Dr. L.Girija, Staff Warden - Ladies' Hostel
Ph.No.: 9442382082
9. Smt. Bhavani Amma, Matron – Ladies' Hostel
Ph.No.: 04651 – 278948
10. Sri.,Mohan, Asst. Warden – Gent's Hostel
Ph.No.: 04651 – 280948

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Dr.Winston Vargheese, Convenor of the Anti Ragging Committee, read out the minutes of the last meeting held on 26.06.2018 The meeting reviewed the Anti Ragging measures now being followed in this institution. The meeting also discussed the steps to be taken to curb the menace of ragging.

The members of the Anti Ragging Squad within the AntiRagging committee has also interacted briefly and reviewed the steps to be taken to curb the menace of ragging

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Convenor



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Principal

MINUTES OF THE MEETING OF THE SPECIAL COMMITTEE ON RESEARCH

A meeting of the special Committee on Research, Sarada Krishna Homoeopathic Medical College, Kulasekaram was held at Conference hall of the college on 23rd August 2017 at 10 am.

The Attendees were:

1.	Dr.C.K.Mohan, Chairman, Research Committee
2.	Dr.Eswara Das, HOD, Research Department
3.	Dr.Hari Singh, Advisor, Research Committee
4.	Dr.Ravi.M.Nair, Advisor, SKHMC
5.	Dr.M.Murugan, Vice Chairman, Research Committee
6.	Dr.Chandraja.C.V., Secretary, Research Committee
7.	Dr.N.V.Sugathan, DMS, SKHMC
8.	Dr.WinstonVargheese, PG Co-ordinator
9.	Dr.Sisir.P.R., HOD, Department of Pediatrics
10.	Dr.C.R.KrishnakumariAmmu, HOD, Department of Materia medica
11.	Dr.Ajayan.T, HOD, Department of Practice of Medicine
12.	Dr.Sathish Kumar, Department of Repertory
13.	Dr.SumanSankar. Professor, Department of Repertory

Agenda:

- Functioning of Research Department
- One year Action plan for Research department
- Inauguration of Research Department

The Chairman welcomed all the Officials' and experts and expressed his desire that the Committee would put efforts to bring innovation of ideas and develop scientific studies on different areas of Homeopathy including clinical and fundamentals. He assured to provide all possible support to undertake research within the available resources and informed that the college is recognized by the Government as one in the forefront on education. This bring more focus to develop research department as a unique center in India, especially when the institute is embarking to introduce PhD program.

Dr M Murugan, Vice Chairman, Research Committee initiating discussion suggested that

Individualization is the corner stone in Homeopathy and the clinical research should be based on this cardinal principle.

Prof (Dr) Eswara Das, HOD, Research Department acknowledged with thanks his selection as HOD in the Department of Research and requested all the Members of the Committee to encourage other faculty Members ,PG and UG students of the institution to bring out of box thinking for innovation and research. He proposed that each Departments should initiate smaller studies with the available information in the hospital in the form of retrospective studies on epidemiological as well as clinical areas . For this there is a need to create base line data bank on the OPD and IPD services. He also suggested to review whether similar studies elsewhere conducted in any other institution to be taken as a model.

Dr Hari Singh, Hony. Advisor, Research Committee asked to monitor the registration number for the case records of 31st December 2010 and first registration number for the case records of 1st January 2011. He also proposed for the systematic review of major research area in Homoeopathy to be made available in Research Department (Data bank). Further suggestions were:





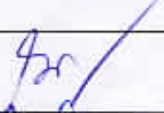


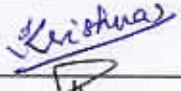
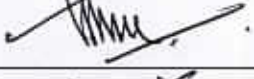
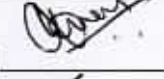


- Subscribing enough number of peer reviewed journals.
- Maintain a catalogue of CCRH publication with their Back volumes.
- Increase the research interest among staffs and plan to begin writing for the research proposal.
- Need for the collaboration of research departments with many centers.
- More studies should be planned in Drug proving soon.
- Sensitize the students regarding drug proving especially students who are doing their internship.
- A Sensitization Program should be scheduled within 15 days.
- Simple research suggested such as clinical verification of main symptoms from Allen's Keynote (ill proved drug) for which a prospective study will be of choice.

Dr.WinstonVarghese suggested that the expert would be the Alumni working in CCRH, Chennai, Dr.Rosemin, who is undertaking similar works for her research. He also recommended to collect records of toxicological report of all medicine and also to collect forensic report of medicines.

Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanayamari Dist., Tamil Nadu

Special Research Committee Meeting

Date: 23.08.2017

Sl.No.	Name & Designation	Signature
1.	Dr. Eswara Das, HoD, Advisor, Research Dept., SKHMC	
2.	Dr. Hari Singh, Advisor, Research Committee	
3.	Dr. C. K. Mohan, Chairman	
4.	Dr. M. Murugan, Vice-Chairman	
5.	Dr. B. Krishna Prasad, Member	
6.	Dr. N.V. Sugathan, Member	
7.	Dr. Winston Vargheese, Member	
8.	Dr. Sisir P.R., Member	
9.	Dr. C.R. Krishnakumari Amma, Member	
10.	Dr. Ajayan. T, Member	
11.	Dr. Sathish Kumar. V, Member	
12.	Dr. Suman Sankar. A.S., Member	
13.	Dr. Chandraja, Research Officer	


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TAMIL NADU - 629 161



Sarada Krishna
Homeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu

SKHMC/A2/PdI-67/2017

22-11-2017

CIRCULAR

Sub: Research Committee on 22-11-2017 regarding

Ref: Secretary, Research Committee, letter dated 15-11-2017

A meeting of Research Committee is to be held on 22-11-2017 at 10 am at the Conference Hall. This meeting was scheduled to review STSH proposal and give instructions to complete their research at time.

Agenda:

Review for STSH 2017batch students


Principal

Copy to,

Secretary, Research Committee

The Deputy Medical Superintendent

PG Coordinator

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanyakumari Dist., Tamilnadu-629161**

STSH REVIEW MEETING

22/11/2017


AGENDA:

- ❖ Submitted the proposal to CCRH for STSH 2017

The students, who had submitted the proposal to CCRH for STSH 2017, are asked for 5 min presentation in conference hall at 2pm.

Dr.Eswara das, Head, Dept of Research moderated the session by, by giving them necessary advices to improve the process of research. 28 students were presented their proposal .List of the students has been attached.


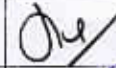


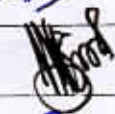

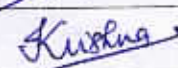



Dr.P.R.Sisir, Co ordinator of STSH 2017 and Dr.Chandraja .C.V, Research Officer, monitored the session.


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TAMIL NADU - 629 161

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanyakumari Dist., Tamilnadu-629161**

Attendance sheet

22-11-2017

Sl.No	Name of the Staff	Signature
1	Dr.Eswara Das Head Research Department	
2	Dr. C.K. Mohan, Patron, Research Committee, SKHMC	
3	Dr. M.Murugan, Chairman, Research Committee, SKHMC	
4	Mrs. C.V.Chandraja, Secretary, Research Committee, SKHMC	
5	Dr. N.V.Sugathan, Deputy Medical Superintend, SKHMC,	
6	Dr. Winston Vargheese, PG Co-ordinator, SKHMC,	
7	Dr. Sisir.P.R. Head, Department of Paediatrics	
8	Dr. Krishna Kumari Amma, Head, Department of Materia Medica	
9	Dr.Santhi Sereene Sylum.V, Head, Department of Materia Medica	
10	Dr. Ajayan.T., Head, Department of Practice of Medicine	
11	Dr.Suman Sankar.A.S., Professor/ Guide. Department of Repertory	
12	Dr.Manoj Narayanan.V, Professor/ Guide. Department of Organon of Medicine	


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TAMIL NADU - 629161

**Sarada Krishna
Homeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu**

SKHMC/A2/Pdl-67/2017

06-10-2017

Circular

Sub: Sarada Krishna Homeopathic Medical College, Kulasekharam- research and Development- Research Committee Meeting on Drug Proving on 11-10-2017.
Ref: Secretary, Research Committee Letter (Received on 05-10-2017)

It has been decided to convene a meeting of Research Committee on 11-10-2017 at 10.15 am at the Conference Hall. This precise meeting is for Planning drug Proving & Issuing of Medicine


Principal

To

Copy to Deputy Medical Superintendent

Copy to Secretary, Research Committee

Copy to Co- Coordinator, IQAC

Copy to PG Coordinator

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanyakumari Dist., Tamilnadu-629161**

RESEARCH REVIEW MEETING

11-10-2017

AGENDA:

- ❖ Conduction of Drug Proving in our Institution.

On 11th October 2017, committee discussed on how to conduct Drug Proving in our Institution. The members of the committee suggested acute medicine, vegetables kingdom and easily available drugs for reproving.

Dr.Sreeja, HOD, Dept. of Pharmacy will clear up the methodology and Dr.Krishnakumari Amma HOD, Dept of Materia Medica, will developed detailed literature review from Marteria Medica pura.

Dr.Surej Bobbin and Dr. Hari Sankar, who had been trained in Drug Proving was asked to take a stimulation class to staff on 15th November 2017.

A circular was requested to be delivered from Principal regarding the conduction of Drug Proving in our Institution.








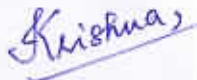




(Attendance Sheet Attached)


PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

11th October 2017

Research Review Meeting

List of members

SL.No	Name	Signature
1.	Dr.C.K.Mohan, Chairman, Research Committee	
2.	Dr.Eswara Das, Head, Research Department	
3.	Dr.M.Murugan, Vice Chairman, Research Committee	
4.	Dr.Chandraja.C.V., Secretary, Research Committee	
5.	Dr.N.V.Sugathan, Deputy Medical Superintend, SKHMC	
6.	Dr.WinstonVargheese, PG Co-ordinator	
7.	Dr.Sisir.P.R., Head, Department of Pediatrics	
8.	Dr.C.R.KrishnakumariAmm, Head, Department of Materia medica	
9.	Dr.Ajayan.T, Head, Department of Practice of Medicine	
10.	Dr.Sathish Kumar, Head, Department of Repertory	
11.	Dr.SumanSankar. Professor, Department of Repertory	
12.	Dr.Manoj Narayanan, Professor, Department of Organon of Medicine	


PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

Minutes of Meeting of cultural committee is held on
8-12-17 at conference hall.

Date

Page

MEETINGS No : 31

Venue : Conference Hall

Time : 2:00pm to 3:00pm

Date : 8th Dec, 2017

Day : Friday

AGENDA :

Regarding the proper planning and preparation
of Freshers party 2017.

Members participated :

1) Principal - Dr. C. K. Mohan

2) DMS - Dr. N. V. Sugathan

3) Dr. T. Ajayan

4) Dr. Winston Varghese

5) Dr. P. R. Sisir

6) Dr. Zion Natharaj

7) Dr. J. K. Jayakumar

MINUTES :

Freshers party is decided to conduct on 16th December
2017 (Friday) under the knowledge of co-ordinator of Arts
and culture.

DECISION :

It is decided to conduct the Freshers party on
16th December 2017 (Friday)

It is decided to conduct tasks for Freshers
Co-ordinator - Dr. T. Ajayan.

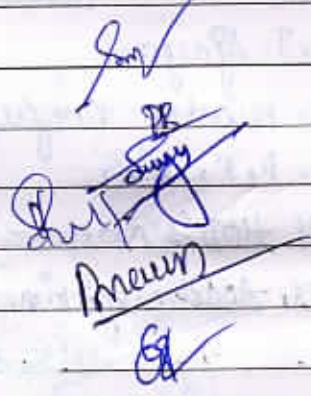
1. Dr. C.K. Mohan
2. Dr. N.V. Sugathan
3. Dr. T. Ajayan
4. Dr. Winston Varghese
5. Dr. P.R. Sisir
6. Dr. Jayakumar



GA

Minutes of the meeting of the cultural committee was held on 8.12.2017 at conference hall.

1. Dr. N.V. Sugathan
2. Dr. Panchajani
3. Dr. V. Siju
4. Dr. Harisankar
5. Dr. Srijit PR
6. Dr. T.K. Jayakumar
7. Dr. P.R. Sisir



Representatives

- UG - Dhannukree
- PG - Dr. Namina



Coordinator

minutes of the meeting of the cultural committee was held on 16/12/2017 at pharmacy department.

Page

MEETING No: 32.

Venue: Pharmacy department

Date: 16.12.2017.

Time: 3.00pm to 4.30pm

Day: Saturday.

Agenda:-

Regarding the proper planning and preparation of Christmas celebration 2017

Members participated:-

1. Principal - DR. C.K. Mohan

2. DMS - DR. N.V. Sugathan

3. DR. T. Afayam

4. DR. Winston vaigheese

5. DR. P.R. Siji

6. DR. T. Jayakumar

7. DR. Zion Natharaj

8. DR. Breeja

9. Students Council members

MINUTES:-

Christmas day celebration is decided to celebrate on 23rd december Saturday in the college campus. It will be coordinated by the co-ordination of the committee of arts and culture.

DECISION:-

It is decided to celebrate the Christmas day programme on 23rd december, Saturday.



Coordinator: DR. T. Afayam.

Various competitions are decided to conduct in the college campus.

NAME



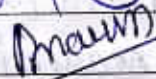

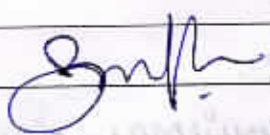
INITIALS

1. DR C.H. MOHAN
2. DR N.V. SUGATHAN
3. DR T. APAYAN
4. DR P.R. SPSI
5. DR WINSTON VARGHESE
6. DR JAYAKUMAR T.


Minutes of the meeting of the cultural committee was held on 16/12/2017 at pharmacy department.

1. Dr N.V. Sugathan
2. Dr Panchajani
3. Dr. V. Sife
4. Dr. Harisankar
5. Dr. Saiji PR.
6. Dr. T.K. Jayakumar
7. Dr. Winston Varghese
8. Dr. Zion Natharaj

Representatives:-

UG - Dr. Pramulha
PGI - Dr. Naama


 Principal

minutes of the meeting of the cultural committee was held on 03/01/2018 at pharmacy department

Page

MEETING NO: 33

Venue: Pharmacy department

Date: 03.1.2018

Time: 2.00pm - 3.00pm

Day: Saturday

Agenda:-

Regarding the proper Planning and Preparation for Pongal festival celebration 2018.

Members participated

1. Principal - Dr. C.K. Mohan.

2. DMS.

3. Dr. T. Ajayan.

4. Dr. Winston Varghese.

5. Dr. P.R. Sisir.

6. Dr. T.K. Jayakumar.

7. Dr. Zion Natharaj.

8. Dr. Sreeja.

9. Student council member Arani Vikraman

MINUTES:

Pongal celebration is decided to conduct the ceremony on 13th January 2018, Saturday under the knowledge of co-ordinator of Arts and Culture.

Decision:

It is decided to conduct the Pongal celebration on 13th January 2018.

co-ordinator: Dr. T. Ajayan.

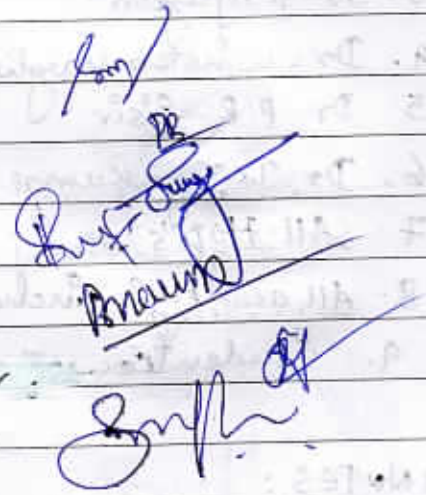
It is decided to conduct various competition on that day.

1. Dr. C.K. Mohan.
2. Dr. N.V. Sugathan.
3. Dr. T. Ajayan.
4. Dr. P.R. Sesir.
5. Dr. Winston Vaigheese
6. Dr. Jayakumar T.



minutes of the meeting of the cultural committee was held on 03.01.2018 at pharmacy department.

1. Dr. N.V. sugathan
2. Dr. Panchajani
3. Dr. V. siju
4. Dr. Hari Sankar.
5. Dr. Saji P R
6. Dr. T.K. Jayakumar
7. Dr. Zion Natharaj.



Representatives

- UGL - Pravin Kumar
- PGU - Dr. Malini



Coordinator

minutes of the meeting of the cultural committee was held on 20.02.2018 at conference hall

Date

Page

MEETING NO: 34

Venue: Conference Hall

Date: 20th Feb, 2018

Time: 11:00am to 12:00pm

Day: Tuesday.

AGENDA:

Regarding the proper planning and preparation for Farewell celebration 2017

Members Participated:

1) Principal: Dr. C.K. Mohan

2) DMS: Dr. N.V. Sugathan

3) Dr. T. Ajayan

4) Dr. Winston Varghese

5) Dr. P.R. Sisia

6) Dr. Zion Natharaj

7) Dr. T.K. Jayalumar

8) Student Council members: Anil

Arani Vikraman

Minutes:

Farewell celebration is decided to conduct on 27th February 2018 under the knowledge of co-ordinator of Arts & science

Decision:

It is decided to conduct FAREWELL Party on 27th February 2018

co-ordinator: Dr. T. Ajayan

NAME

- 1. Dr. C.K. Mohan
- 2. Dr. T. Ajayan
- 3. Dr. N.V. Sugathan
- 4. Dr. P.R. Sisi
- 5. Dr. Winston Varghese
- 6. Dr. T. Jayakumar

[Handwritten signatures and initials in blue ink, including 'R', 'Jm', and a large signature]

Minutes of Meeting of cultural committee on 20-8-18 at conference Hall.

- Dr. N. V. Sugathan
- Dr. Panchajani
- Dr. V. Sifu
- Dr. Hare sankar
- Dr. Saji P.R.
- Dr. Ziss Natteraj
- Dr. T.K. Jayakumar

[Handwritten signatures and initials in blue ink, including 'Jm', 'R', 'Saji', 'Ziss', and 'T.K. Jayakumar']

Representatives:

- PA - Dr. Mahima
- NA - Dharmavee

[Handwritten signature]
Coordinator

Minutes of the Meeting of the Organising Committee held on 23.10.2017 at 3.00pm to discuss, Conducting the Inter Collegiate Sports Meet for the Academic Year 2017-2018 with Financial assistance of the The Tamil Nadu Dr. M. G. R. Medical University Chennai.

As per the guidelines of The Tamil Nadu Dr. M. G. R. Medical University , Chennai, the organising Committee, formed to conduct the Inter Collegiate Sports Meet, shall consists as follows.


- | | | |
|---|-----|-------------------------------|
| 1. Principal, SKHMC | - | Chairman,organising Committee |
| 2. Dr. N. V. Sugathan, DMS | - | Member |
| 3. Dr. T.K. Jayakumar,
Staff Advisor for Students and
Coordinator Sports Committee. | } - | Member |
| 4. Dr. P. R. Sisir, Senior Professor | - | Member |
| 5. Dr. T. Ajayan,
Faculty Leading the Hosting team | - | Member |
| 6. T. Suseendran,
III BHMS (Student) | - | Sports Secretary |
| 7. Femi Shaji
IV BHMS (Student) | - | Fine Arts Secretary |

The organising Committee deliberated in detail the modatites /steps to be followed for the smooth conduct of the Inter Collegiate Sports meet to be held from 10.11.2017 to 13.11.2017.

Dr. T. K. Jayakumar, Coordinator has been authorised to take necessary action to finalise Programme schedule for the Sports Meet and despatch the same to the AYUSH Colleges in time.

As per the guidelines, Registration fees can be collected from the participating Institution. Accordingly it has been decided to collect Registration Fee for the participants from the Institution as follows.

- | | | |
|--|---|-----------|
| 1. Up to 5 Participants | - | Rs.1000/- |
| 2. 5-10 Participants | - | Rs.2000/- |
| 3. 10-20 Participants | - | Rs.3000/- |
| 4. 20-30 Participants | - | Rs.4000/- |
| 5. 30 and above upto a maximum
of 55 Participants | - | Rs.5000/- |


Co-ordinator
Organising Committee

Chairman
Organising Committee

A13. Poll 64/2017

Minutes of the Meeting of all Faculty members & Medical officers held on 23.10.2017 at 8.30am.

Dr. C. K. Mohan, Principal presided. DMS, P.G.Coordinator and all other Faculty Members & Medical Officers attended the meeting.

The meeting has been convened primarily to convey the conduct of the following Functions/Celebrations.

1. Founders Day- on 01.11.2017

Mr. Balachandran, Senior Journalist & Chief Editor, News Portal, bignewslive.com will be the Chief Guest.

Dr. V. Harisankar, Asso. Professor, Dept. of Practice of Medicine shall be the Convener.

2. Convocation Ceremony 2017 to be held on 04.11.2017, Dr. S. Geethalakshmi, Vice Chancellor, The Tamil Nadu Dr. M. G. R. Medical, Chennai will be the Chief Guest and confer Degrees Dr. T. R. J. Nair, Principal, National Homoeopathy Research Institute in Mental Health, Kottayam, will grace the occasion and bless the graduates.

3. Inter-Collegiate Sports Meet to be held on 10.11.2017 and 13.11.2017.

An Organising Committee to conduct the meet has been formed with Dr. T. K. Jayakumar and others.

All are requested to Co-operate to make the functions a great success.












Principal

PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

Minutes of the sports committee meeting held on 06-03-2018.

Dr. C.K. Mohan, Principal presided over the meeting.

Following members also attended the meeting.

1. Dr. N. V. Sugathan. — DMS — 
2. Dr. T. Ajayem — IV B.Hms Acile. — 
3. Dr. P. R. Sisir — III B.Hms Acile. — 
4. Dr. Winston Vargheese. — II B.Hms Acile. — 
5. Dr. Ziomath Raj. P. S. — I B.Hms Acile. — 
6. Dr. T. K. Jayakumar. — Sports Co. ordinator — 
7. T. Suseendran. — IV B.Hms. Student Member. — 
8. Pavithra Devi — IV B.Hms. Student Member. — 

The following matters have been taken up for discussion and resolved.

1. Coming Sports meet — may month.
2. Selection of Convener and Asst. Convener and different Committee Convenors.
3. Date of conducting Sports meet.

Decided to conduct sports meet for 4 days from

Co-ordinator — Dr. T. K. Jayakumar — 

Convener — Dr. P. R. Sisir — 

Asst. Convener — Dr. Sathesh. M. Nair — 

Different Committee convenors;

a) Registration and Score maintenance.

1. Dr. Bencitha Horrence Mary — Bencitha
2. Dr. S. Sheeba. —

b) Track and field, Refree Management Committee.

1. Dr. T. Ajayan. — T. Ajayan
2. Dr. M.V. Ajithkumar — Ajithkumar

c) Discipline and Attendance Maintenance.

1. Dr. M. Murugan — M. Murugan
2. Dr. C.R. Krishna Kumari Amma — CRK

d) Refreshment Committee.

1. Dr. Surej Bobbin P.G. — Surej
2. Dr. Suman Sankar. A.S. — Suman

e) Medical Emergency Committee.

1. Dr. V. Sathishkumar. — V. Sathishkumar
2. Dr. Zim Nath Raj. P.S. —

f) Sports Goods maintenance Committee.





1. Dr. A. Bino. — A. Bino
2. Dr. K.G. Venugopal. — K.G. Venugopal

Convenor & Asst. Convenor for Sports meet 2018, have been conducted in good manner, and submit a detailed report at the same.

Minutes of the Sports committee meeting held on 10-04-2019.

Dr. N.V. Sugathan, Principal, presided over the meeting.


Following members also attend the meeting.

1. Dr. T. Ajayam - IV BHMS Ac.ile - 
2. Dr. P.R. Sisir - III BHMS Ac.ile - 
3. Dr. Winston Varghese - II BHMS Ac.ile - 
4. Dr. Zion Nath Raj. P.S. - I BHMS Ac.ile - 
5. Govind. P. G. - IV BHMS - Student member -
6. Abina Augustine - IV BHMS - Student member -

The following matters have been discussed.

- a) Coming Sports meet - may month.
- b) Selection of Convener and Asst. Convener and different committee convenors.
- c. Date of conducting sports meet.

Decided to conduct sports meet for 4 days from

Co-ordinator - Dr. T.K. Jayakumar - 
 Convener - Dr. Arun. R. Nair -
 Asss. convener - Dr. Sanju. S -

Different Committee Convenors -

- a) Registration & Score maintenance.

b) Track & field and Refree management.

- 1) Dr. T. Ajayam.
- 2) Dr. M.V. Ajithkumar.

[Signature]
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c) Discipline and Attendance Maintenance.

- 1) Dr. M. Murugan.
- 2) Dr. C.R. Krishna Kumari Amma.

[Signature]
[Signature]

d) Refreshment Committee.

- 1) Dr. Surej Bobbin. P.G.
- 2) Dr. Suman Sankar. A.S.

[Signature]
[Signature]

e) Medical Emergency Committee.

- 1) Dr. V. Sathish Kumar.
- 2) Dr. Zion Nath Raj. P.S.

[Signature]
[Signature]

f) Sports Goods Maintenance Committee.

- 1) Dr. P. Bino.
- 2) Dr. K.G. Venugopal.

[Signature]
[Signature]

Convener and Asst Convener for Sports meet 'Agnitrya' 2019 have been conducted in good manner, and submit a detailed report of the same.

[Signature]
Sports Co.ordinator.









[Signature]
Principal.

MINUTES.

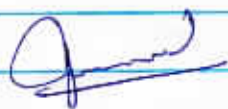
An Extension activity - meeting was conducted on 14-12-2017 at 2:30pm at community medicine department.

Faculties attended:

- 1) Dr. A. BINO - 
- 2) Dr. T. Ezhilavasi - 
- 3) Dr. R. Panduraman - 
- 4) Dr. V. SIVU - 
- 5) Dr. M. V. Ajithkumar - 
- 6) Dr. Benictha Horrence May - 

② Following decisions are taken:

- ① submission of detailed programme events with circular, photos etc. on 21-12-2017 at 2:30 pm.




PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

MINUTES

An extensive activity meeting was conducted on 20-1-2018 at 2.30 PM in department of Community Medicine department.

Doctors attended:

- 1) Dr. N.V. Suresh
- 2) Dr. T. Arjuna
- 3) Dr. M.V. Arthanas
- 4) Dr. Sathesh Kumar
- 5) Dr. Sunil Kumar
- 6) Dr. ~~Hanshankar~~ Sivaji
- 7) Dr. ~~Sunil Kumar~~ Hanshankar
- 8) Dr. Gopalan
- 9) Dr. R. Brahmachari
- 10) Dr. Archana Nair
- 11) Dr. Remya R
- 12) Dr. Josema Maria L
- 13) Dr. G. Seraphine Aarogyaa
- 14) Dr. Divya J.B
- 15) Dr. Rajesh R.O
- 16) Dr. Anu V. Nair
- 17) Dr. SATHESH M. NAIR
- 18) Dr. Peshma Jeghu
- 19) Dr. P.R. Sivas

Following decisions are taken

- 1) Submission of report activities from 2012 to 2017 to the concerned committee in charges on 22-1-2018
- 2) World cancer day programme on 2018 Feb 4th

[Signature]

PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASHECHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 620 001

[Signature]

MINUTES

An extension activity meeting was conducted on 24.03.2018 (Saturday) at 2.30 pm at Conference Hall, in the presence of Principal & Deputy Medical Superintendent

DOCTORS ATTENDED

1. Dr. N. V. Sugathan
2. Dr. M. U. Ajith Kumar
3. Dr. Suran Sankar
4. Dr. T. Ezhilarasi
5. Dr. Divya J. B.
6. Dr. Leshmi Soghu
7. Dr. V. Siju
8. Dr. R. Parathomasan
9. Dr. Liz Arun R Nair
10. Dr. Rajesh. R. B.
11. Dr. HARISARIKAR. V.
12. Dr. A. Bino
13. Dr. Sonny Mon. R.
14. Dr. Sathesh. M. Nair
15. Dr. Archana Nair S.P.
16. Dr. Tasena Maria L.
17. Dr. G. Seraphine Anandya
18. Dr. RENYA. R.
19. Dr. Fatima Shama A.
20. Dr. Shaba. S.

Following decisions were taken.

- 1) Separation of same programmes for by done by different subcommittees within 5 days
- 2) Submission of completed report (for each program) in front of IAC before 31st March
- 3) Bank files should be kept by each committee

CENTRAL LIBRARY.

8/11/17

NO:9

NOTICE

Sub: Meeting - Convening of Library Committee on 10-11-2017
at 2.00 Pm. Regarding.

It has been decided to convene a meeting of the
Library Committee on 10-11-2017 at 2.00 Pm. All the
members, of the Library Committee (as detailed below)
are requested to attend the meeting.

Agenda:

Conducting Library Week from 14-11-17 to 21-11-2017

Members of the Committee:

1. Dr. Sisir P.R., HoD Paediatrics & Staff in charge.
2. Dr. N.V. Sugathan., Deputy Medical Superintendent
3. Dr. Winston Vargheese, PG. Co-ordinator.
4. Dr. Ajayan.T, HoD Practice of Medicine
5. Dr. Zion Natharaj. P.S, HoD Anatomy.
6. Dr. Salini Chandran, HoD Forensic Medicine
7. Dr. Chandraba. C.V. Research officer.
8. Mrs. L. Sree Kumari, Librarian, Co-ordinator.
9. Mrs. Preetha. K.B., Asst. Librarian.

Student Members:

1. Dr. Sundara Pandiyaraj. - II P.G.
2. Dr. Sherin Sheeba. C - II P.G.
3. Miss. Yoga. S - Internee
4. Miss. Akshaya Tharangini. A - IV BHMS
5. Mr. Shakthi Vigneshwar. G - III BHMS (S)
6. Miss Sindhuja. S. - III BHMS (S)
7. Miss Avani Vikraman - III BHMS (J)
8. Miss Raveena. R. - II BHMS
9. Mr. Arjun. S - I BHMS.

10. All the members of Library Committee (as detailed below)

CENTRAL LIBRARY.

LIBRARY COMMITTEE MEETING - 10-11-2017.

The meeting of the Library Committee was conducted at Research Section in Library on 10-11-2017 to decide how to conduct the Library Week 2017. The meeting was attended by the following persons.

1. Dr. Sisir P.R. HOD Paediatrics & Staff in charge.

2. Dr. Winston Varghese, P.G. Co-ordinator.

3. Dr. Ajayan T, HOD Practice of Medicine.

4. Dr. Zion Matharaj, P.S. HOD Anatomy

5. Dr. Salini Chandran, Forensic Medicine.

6. Dr. Chandrappa C.V., Research Officer

7. Mrs. L. Sreekumari, Librarian, Co-ordinator

8. Mrs. Preetha K.B., Asst. Librarian.

Student Members:

1. Dr. Suresh Pandiyaraj - II PG

2. Dr. Sherin Sheeba C - II PG

3. Mrs. Yoga S - Internee.

5. Mr. Shakti Vigneshwar. - III BHMS (S)

Shakti

6. Miss. Sindhuja. S - III BHMS (S)

S.S.

7. Mr. Anju. S. - I BHMS.

Anju.S.

The following decisions were taken in the meeting

1. To conduct Library week Programme from 14th to 21st November.

2. To conduct 'Book Review' By Dr. Suman Senkar; on 14th November.

3. To conduct Exhibition of the Newly arrived Books in the Central Library on 15th November.

4. To conduct debate organized by Dr. P.R. Sisir, Faculty in charge of Central Library on 16th November - 2017

5. To conduct exhibition of new books by Jaypee brothers on 17th November.

6. To conduct Valedictory meet on 18th November.

Suggestions advanced by the Faculty Members:

1. Subscription of departmental journals must be recorded in the Central Library

2. UG Journals (at least one) in every department must be subscribed.

3. The details regarding the Annual Budget

Suggestions advanced by the Students:

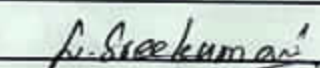
1. The date of returning the lending books may be extended from the existing one week to two weeks.
2. The Prescribed Text Books and Journals should also be issued to the Students.
3. The number of General Books, Journals and Competitive Journals may be increased in the Central Library.
4. The No. of Computers in its lab. may be increased and Repertory Software may also be installed in all of them.
5. A Literary club may be formed in the Central Library.
6. More Books on Gynaecology and Obstetrics may be made available in the Library.
7. Provide more Research Books and Journals in the Research Department.

It was decided to submit all the proposals of both Faculty and Students for favour of considerable and necessary action before the Chairman cum Principal.

The meeting was over at 3.30 Pm.


PRINCIPAL




Co-ordinator.

CENTRAL LIBRARY

No. 10

NOTICE

10/4/18

All members of the library Committee are informed that there shall be a meeting of the library committee members on 12/4/18 in the library research section at 2.30 pm.

Agenda:

1. Implementing Book Bank in the Central library
2. Library Membership for all administrative staff
3. To present action report.
4. To discuss about the allocation of funds/expend.

Members of the Committee

1. Dr. Sisir P.R.	HOD, Paediatrics	
2. Dr. N.V. Sugathan	Depty Med. Superintendent	
3. Dr. Winston Varghese	P.G. Co-ordinator	
4. Dr. Ajayan. T.	HOD, Practice of Medicine	
5. Dr. Lion Matharaj, P.S	HOD, Anatomy	
6. Dr. Salini Chandran	Forensic Medicine	
7. Dr. Chandraba. C.V.	Research officer	
8. Mrs. Sree Kumari L.	Librarian	

Student Members

1. Dr. Sundara Pandiyaraj	II PG	
2. Dr. C. Sherine Sheeba	I PG	
3. Ms. Yoga. S.	Internee	
4. Ms. A. Akshaya Tharangini	IV BHMS	
5. Ms. G. Shakthi Vigneshwar	III BHMS (Senior)	
6. Ms. S. Sindheya	IV BHMS (Senior)	
7. Ms. Arani Vikraman	III BHMS (Junior)	
8. Ms. Raveena. R.	II BHMS	
9. Mr. Anjun. S	I BHMS	



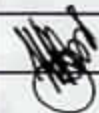
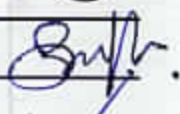



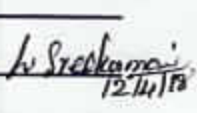




To

All members of the library Committee (as detailed above)
 Copy to

CENTRAL LIBRARY

LIBRARY COMMITTEE MEETING - 12/4/18

The meeting of the library committee was conducted at Research section in library on 12/4/18. The meeting was attended by the following members.

1. Dr. P.R. Sibir HOD Paediatrics, Staff incharge 
2. Dr. N.V. Sugathan Deputy medical superintendent 
3. Dr. Winston Varghese P.G Co-ordinator 
4. Dr. Lim Natharaj HOD, Anatomy 
5. Dr. Suman Sankar A.S. IQAC, Co-ordinator 
6. Dr. Salini chandran HOD, Forensic medicine 
7. Dr. Chandranya C.V Ethical committee, coordinator 
8. Mrs. Sree Kumari L. Librarian 
9. Dr. Sundara Pandiyan II PG (Student) 
10. Miss. Yoga. S Intern (Student) 
11. Miss Sindhya II BScs (Student) 
12. Mr. Arjun. S. I BScs (Student) 

The following resolutions were taken in the meeting
1. To implement book bank in the Central Library.
Faculty members, students & Alumni shall be

Books shall be given to the eligible students identified by the Management. To maintain five copies for each book. Books should be returned without damage, at the end of each year of study.

2. To provide Library Membership to all the administrative staff.

- Library card to be issued to all permanent staffs.

- To add more general books

Suggestions advanced in the meeting

1. To inform about activation in the NDL posted by all the students and faculties.

2. Library working hours to be enhanced from the existing time to 7.30am. to 7.00pm.

3. Readers Digest and Competition Success are to be subscribed in the Central Library.

4. As per plans and programmes of the SKHMC Central Library, for the year 2017-18

Grant Allotted - Rs 5,05,000/-

Total Expenditure - Rs 4,88,915/-

Excess - Rs. 2,807/-

Savings - Rs. 1,88,921/-

As per the plans and programmes for the year 2018-19 funds Rs. 6,00,000/- may be allotted before 2/11/18.

5. The Librarian presented the action report on the decisions of the previous meeting.

The meeting concluded at 3.30pm.



PRINCIPAL

Sarada Krishna Homoeopathic
Medical College, Kulasekharam

S. Sreekumar
Co-ordinator



CENTRAL LIBRARY.

No:11

NOTICE

31/8/18

Sub: Meeting Convening of Library Committee on
03-09-2018 at 2.00 Pm. reg.

It has been decided to convene a meeting of the Library Committee in the Research Section of Central Library on 3/09/2018 at 2.00 Pm, in the Presence of the Principal. All the members of the Committee (as detailed below) are requested to attend the meeting.

Agenda:

1. Reconstitution of Library Committee members
2. Section for PhD Reference.
3. Utilization of new I.D card (with barcode)
4. Further development - Suggestions

Members of the Committee:

1. Dr. Sisir. P. R. - HoD Paediatrics, Library Staff in charge.
2. Dr. N. V. Sugathan - Deputy Medical Superintendent.
3. Dr. Winston Varghese - P. Co-ordinator.
4. Dr. C. R. Krishnakumari Amma - U Co-ordinator
5. Dr. Ajayan. T - HoD Practice of Medicine
6. Dr. Zion Natharaj. P. S. - HoD Anatomy
7. Dr. Salini Chandran - HoD Forensic Medicine
8. Dr. Chandraya. C. V - Research officer.
9. Mrs. L. Sreekanani - Librarian, Coordinator
10. Mrs. Preetha. K. B - Asst. Librarian

Student Members:

1. Dr. Sundara Pandiyaraj - II PG

3. Miss Akshaya Tharangini - Internee.		
4. Mr. G. Shakti Vignewar - IV BHMS		
5. Miss S. Sindhuja.	IV BHMS	
6. Ms. Avani Vikraman.	III BHMS.	
7. Miss Raveena - R.	II BHMS.	
8. Mr. Arjun. S.	I BHMS	

To,

All members of the Library Committee.
(as detailed above)

Copy to:

1. Co-ordinator Library Committee ✓
2. Co-ordinator T&AC ✓

CENTRAL LIBRARY

LIBRARY COMMITTEE MEETING. 3/9/2018

The meeting of the Library Committee was conducted at Research Section the Library on 3/9/18 at 2.00 pm. Dr. P.R. Sisir. welcomed the members of the Library Committee. The meeting was attended by the following persons

1. Dr. P.R. Sisir, HoD Paediatrics & Staff incharge.
2. Dr. Winston Varghese - P.G. Co-ordinator
3. Dr. Krishna Kumari Amma - U.G. Co-ordinator
4. Dr. Suman Sankar - Co-ordinator IDAC.
5. Dr. Ajayan. T - HoD Practice of medicine
6. Dr. Zion Matharaj - HoD Anatomy
7. Dr. Salini Chandren - Asst. Prof. Forensic Medicine
8. Dr. Chandrāja C.V - Research officer
9. Mrs. Sreelakshmi L. - Librarian, Co-ordinator.
10. Mrs. Preetha K.B - Asst. Librarian.
11. Dr. Sundara Parthasaraj - II P.G.
12. Dr. Sherio Sheeba C. - II P.G.
13. Mr. Shakti Vigneshwar - IV BHMS
14. Ms. Sradhuja S - IV BHMS
15. Ms. Aravikilesaman - III BHMS
16. Ms. Raveena R. - II BHMS
17. Mr. Arjun S - I BHMS.

The following decisions were taken in the meeting:

1. New P.G. Students members to be added, as Final P.Gs are leaving by October-2018

2. All members should show the Barcode

near the scanner for reminding about the same.

3. DSpace must be opened and utilized by Staffs and Students.

4. To conduct awareness Programmes to the T-BHMS Students.

5. To conduct atleast two Book exhibitions Per year.

6. Book Bank. Members were requested to Contribute generously for the Book Bank development. The following members have agreed to contribute for the same.

1. Dr. Winston Varghese. Rs-5000/-

2. Dr. Zion Natharaj Rs - 2000/-

3. Dr. Salini Chandran - Few Books

4. Dr. Girija. L. Few Books.

Suggestions Advanced in the meeting:

1. PhD Reference Section to be developed Separately.

2. Inter Library loan with other Library to be developed.

3. To start a Library in Hospital for Patients. It shall consists of News papers and General Books and Journals to be introduced.

4. Separate Notice Board for the Notification of Seminar Conference and New arrivals of the library with Colours Papers to be introduced.

5. To increase more number of - Psychiatry and Psychology Books.

6. Journals - Repertory and Morgan - Repertory to be Purchased

7. To provide night lending Books from 4.00pm onwards

8. To Login all books from the NDL Portal.

It was decided to Submit all the Proposals for favour of considerable and necessary action before the Chairman cum Principal. The meeting was over at 3.30pm.

PRINCIPAL

Sarada Krishna Homoeopathic
Medical College, Kulascharam



Co-ordinator.