

**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu - 629 161**

Minutes of the Parent Teachers Meet held on 17th, 18th, 21st and 22.12.2015

With an avowed objective to have a better rapport and interaction with all the parents of the students studying in this institution, Parent - Teachers meet for 2015 has been conducted in 4 days on 17th, 18th, 21st and 22nd December 2015 as detailed below.

| Sl. No | Date | Batch | Number of Parents attended |
|--------|------------|-----------|----------------------------|
| 1. | 17.12.2015 | I-BHMS | 57 |
| 2. | 18.12.2015 | II-BHMS | 28 |
| 3. | 21.12.2015 | III- BHMS | 27 |
| 4. | 22.12.2015 | IV- BHMS | 72 |
| | | Total | 184 |

In total 184 Parents attended the meeting

The following staff also attended the meeting

| Sl. No | Name | Designation |
|--------|------------------------|--|
| 1. | Dr.N.V.Sugathan | Dy. Medl. Superintendent |
| 2. | Dr. Winston Vargheese | P. G. Co-ordinator, Academic i/c II BHMS |
| 3. | Dr. Sisir P.R. | Academic i/c III BHMS |
| 4. | Dr. Ajayan T. | Academic i/c IVBHMS |
| 5. | Dr. Zion Natharej P.S. | Academic i/c I BHMS(Sr.) |
| 6. | Dr. Girija. L | Staff Warden (Ladies Hostel) |
| 7. | Dr. Jaya Kumar .T.K. | Academic i/c I BHMS(Jr.) |
| 8. | Dr. Suman Sankar. A.S. | Co-ordinator/ Member Secretary (NAAC/IQAC) |
| 9. | S. Ravindran Nair | Office Superintendent |
| 10. | V. Sundaresan Nair | Office Manager |
| 11. | Prem Mohan. M | Hostel i/c |
| 12. | Bhavani Amma A. | Matron (Ladies Hostel) |
| 13. | Balachandran Thampi | Asst Warden (Gents Hostel) |
| 14. | K. Ramesh | A3 Section |

The meeting has been presided over by Dr.N.V.Sugathan, Dy.Medical Supdt. The Participants have been welcomed by the respective academic i/c, Dr.N.V.Sugathan, D.M.S. addressed the gathering on all days (except on 18.12.2015) and explained the historical back ground of the institution and academic achievements and credentials of the institution for the past 15 years. He also explained the efforts and strain all have taken to reach the present level of excellence and standard we achieved.

He also detailed the track record of the institution and facilities made available in this institution follows-

- | | | |
|--|---|------------------------|
| 1. Total intake of the students (from 2000 to till date) | - | 1030- (460+570) |
| 2. Total candidates Passed out of 460 | - | 455(5 discontinued) |
| 3. Total Hostellers out of old students | - | 375 |
| 4. Total inmates as on date(Hostel) | - | 67(Gents) 425(Ladies) |
| 5. Total Rooms available in the Hostel | - | 49(Gents) 126(Ladies) |
| 6. Total intake capacity in Hostel | - | 125(Gents) 500(Ladies) |
| 7. Total No Staff warden, Asst wardens | - | 3(Gents) 8(Ladies) |
| 8. Phone facility available in Hostel | - | 1(Gents) 5(Ladies) |

Other facilities available including Hostel

1. Drinking water (R.O) Facilities
2. Stationery stores
3. Canteen (out sourced)
4. ATM within the premises
5. Television/ CCTV
6. News Papers & Magazines (English, Tamil, Malayalam) in Hostels/ Library
7. Internet facilities in the computer lab (14 Terminals)
8. Quality & hygiene food common for hostellers, and staff including Principal. There shall be no compromise in the quality of food
 1. Veg & Non-Veg
 2. Food menu is decided by a committee constituted for the purpose.
9. All students have been covered under group personal accident insurance scheme for 100000/- each.

He has also explained the future plans which are underway to augment the following facilities

1. Landry /cloth drying facilities will be provided soon
2. Prayer hall and recreation facility will be provided soon.
3. Protected water supply will be ensured.

Dr. Winston Vargheese, P. G. Co-ordinator and Academic i/c narrated the achievements of the students performance both in Academic and Research Projects besides Govt Jobs secured by our past students.

The following parents have been unanimously selected by parents to represent in the committee to be formed.

1. Dr. Nagarajan M.N.,(Nagercoil)
Guardian of Amaris Vijaiitha M.,
(Mob.No. 9443120528)
2. Mr. G. Rajan (Kulasekham)
F/o. Vaishnavi R.
(Mob. No. 9443161944)
3. Mr. Murugan
F/o. Shanmathy,
Mob. No.9894872182
4. Mrs. V. Sangeetha (Thiruvananthapuram)
M/o. S. Anjana
Mob. No.09947501636
5. Mr. Ahamed Kabir
F/o. Nasnin Kadheeja
Mob.No.7418287588

The above 5 Parents representatives also addressed the meeting.

The following suggestions /queries have been made by the Parents.

1. Work load on the students –viz assignments / Records
2. Morning college time to be changed from 8.30am to 9.00am
3. Inadequate drying / washing facility
4. Increased study leave period
5. Complaint of water quality
6. Hygiene and nutritious food
7. Poor connectivity of phone facility
8. Prayer hall in hostels
9. Fruits stall/ Milk Supply facility
10. Guest house facility for visiting parents.
11. Parotta in the menu should be avoided
12. Keerai- Variety to be included
13. Monkey menace
14. Some complaints in food menu served on Wednesday/ Sunday
15. Women counsdlor

Dr.N.V.Sugathan, DMS, replied to all the queries/ suggestions raised by the Parents and promised speedy resolution.

As for as the workload is concerned, pattern assigned by the Govt/ University/ CCH etc being followed which cannot be deviated.

Parents have also been apprised the importance of attendance of students both in Academic and Clinical side.

DMS
And
Convenor




Principal

PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist, Tamil Nadu

Minutes of the meeting of Parents of III BHMS Students (2016-17) held on 02.03.2016 at 2.30pm in the College Conference Hall.

82 Parents attended the meeting

Dr.N.V.Sugathan, DMS Presided other the Meeting.

The following persons also attended the meeting.

1. Dr. Winston Vargheese, P.G.Coordinator & Academic i/c II BHMS
2. Dr .P.R.Sisir, HoD & Academic i/c. III BHMS
3. Dr .T.Ajayan HoD& Academic i/c, IV BHMS
4. Dr.Zion Natharaj, Academic i/c, I BHMS(Sr.)
5. Dr.T.K.Jayakumar, Academic i/c, I BHMS(Jr.)
6. V.Sudaresan Nair office Manager
7. V.Raveendran Nair office Manager
8. Prem Mohan CA to Principal
9. Mrs. Bhavani Amma, Matron Ladies Hostel.

Dr. Winston Vargheese welcomed the parents,

Dr.N.V.Sugathan, explained to the parents the reasons and importance of conducting the parents meeting as detailed below.

1. Parent- Teachers interaction meeting are convened so that students welfare can be ~~ϕ~~ensured by getting feedback from parents. Teachers can apprise the parents regarding weak areas of students.
2. In continuation of the Parents- Teachers meeting held on 17,18,21,22.12.2015, PTA has been formed with the following members of PTA as executive and office bearers including parent representatives.

- | | | |
|--|---|---------------------------|
| 1. Dr.C.K.Mohan, Chairman, Principal, SKHMC | - | Patron, PTA |
| 2. Dr . M.N.Nagarajan Parent Representative | - | Chairman, PTA |
| 3. Dr .Winston Vargheese, PG Coordinator & Academic i/c II BHMS Teacher representative | - | Vice chairman, PTA |
| 4. Dr. N.V.Sugathan, DMS-Teacher Representative | - | Secretary/ Treasurer, PTA |
| 5. G. Rajan Parent- representative | - | Joint Secretary ,PTA |
| 6. Mr. Murugan, Parent- representative | - | Executive Member PTA |

| | |
|---|-------------------------|
| 7. Mrs. Sangeetha, Parent-representative- | Executive Member PTA |
| 8. Mr. Ahamed Kabir, Parent-representative- | Executive Member, PTA |
| 9. Dr. P.R.Sisir, HoD & Academic i/c, III BHMS | - Executive Member, PTA |
| 10. Dr. T. Ajayan, HoD& Academic i/c IV BHMS | - Executive Member, PTA |
| 11. Dr. Zion Natharaj, Academic i/c I BHMS (Sr.) | - Executive Member, PTA |
| 12. Dr.T.K.Jayakumar Academic i/c I BHMS(Jr.) | - Executive Member, PTA |

Dr.N.V.Sugathan, DMS/Secretary/Treasurer, PTA has explained the various measures already taken and /or being taken based on the feedback/ suggestions received from the Parents.

1. Phone connectivity

To have a better phone connectivity in the Hostels 4 additional mobile phone connections are added in addition to the landline / and coin phone facility already available.

2. Visitor's Room/ washing & Drying facility

Civil works are in progress and facility would be made available as soon as possible.

3. Food Menu/ Fruit stall and Milk vending facility

Based on the feedback from the Parents and students, efforts are underway to accomplish the suggestions.

Regarding Parotta in the food menu, as 50% of the hostel inmates are in favour of Parotta, substitute food for other 50% of the hostellers are being considered.

The following new suggestions/ feedback/ queries have been received from parents.

1. Inclusion of fish, in the menu
2. Quantity of chicken served
3. Inclusion of meat in the menu
4. Non- receipt of BC Scholarships and Scholarships for first graduates (Subbulekshmi@Subashini, Ragavi, Rajalekshmi, Akila)

Regarding scholarships, proposal have already been sent to govt.

Dr. P. R. Sisir, Acadmic i/c III BHMS, explained in detail the importance of attendance of students and exhorted the parents to act accordingly. He also explained the importance and details of annual plan. He also expressed the vote of Thanks to one and all.



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7. ~~S.Raveendran Nair office Manager~~ *Supdt*
8. Prem Mohan CA to Principal
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Parent Representative - Chairman, PTA
3. Dr .Winston Vargheese, PG Coordinator
& Academic i/c II BHMS
Teacher representative - Vice chairman, PTA
4. Dr. N.V.Sugathan,
DMS-Teacher Representative - Secretary/ Treasurer, PTA
5. G. Rajan Parent- representative - Joint Secretary ,PTA
6. Mr. Murugan, Parent- representative - Executive Member PTA

- | | |
|---|-------------------------|
| 7. Mrs. Sangeetha, Parent-representative- | Executive Member PTA |
| 8. Mr. Ahamed Kabir, Parent-representative- | Executive Member, PTA |
| 9. Dr. P.R.Sisir, HoD & Academic i/c, III BHMS | - Executive Member, PTA |
| 10. Dr. T. Ajayan, HoD& Academic i/c IV BHMS | - Executive Member, PTA |
| 11. Dr. Zion Natharaj, Academic i/c I BHMS (Sr.) | - Executive Member, PTA |
| 12. Dr. T.K. Jayakumar Academic i/c I BHMS (Jr.) | - Executive Member, PTA |

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Dr. P. R. Sisir, Acadmic i/c III BHMS, explained in detail the importance of attendance of students and exhorted the parents to act accordingly. He also explained the importance and details of annual plan. He also expressed the vote of Thanks to one and all.



**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu – 629 161**

No.A1.Pd169/17

Date: 01.03.2017

Minutes of the meeting of Parents of III BHMS Students held on 01.03.2017 at 11.30pm at College Conference Hall.

On the eve of Students promotion to subsequent academic year the meeting of Parents of III BHMS Students has been convened.

Agenda for the meeting are as follows

1. To interact with parents and Parents with teachers to keep informed, the weak areas of their wards and also to get the feedback from the Parents.

2. To inform the parents about the existence of PTA already in place and discuss with them about the Changes/ additions if any parents /Teachers feel necessary.

3. To inform the Parents about the group personal accident cum Health Insurance scheme covering all the students for a sured sum of Rs.1,00000/- (Accident) and Rs.50,000/- (Health Insurance) per year. Individual Policy cards are being issued for cashless delivery of service.

Dr.N.V.Sugathan, DMS, and Secretary / Treasurer Presided over the meeting. 74 Parents attended the meeting.

The following staff also attended the meetings.

1. Dr. P. R. Sisir - Academic incharge III BHMS and HoD.
2. Dr. Krishna Kumari Amma - HoD, Department of Materia Medica
3. Dr. T. Ajayan - HoD, Department of Practice of Medicine & Academic incharge IV BHMS.
4. Dr. T. K. Jaya Kumar - Academic incharge I BHMS and Staff warden (G.H.)
5. Dr. Panchajani - HoD, Department of Surgery
6. Dr. Girija L. - Staff warden
7. Mr. V. Sundaresan Nair - Office Manager
8. Mr. S. Raveendran Nair - Office Superintendent

- | | | |
|-----------------------------|---|------------------------------|
| 9. Mr. M. Prem Mohan | - | C.A. to Principal |
| 10. Mr. Balachandran Thampy | - | Asst. Warden (Gents Hostel) |
| 11. Mrs. Suseela Kumari | - | Asst. Warden (Ladies Hostel) |
| 12. Mrs. Ajitha | - | Asst. Warden (Ladies Hostel) |

Dr. P. R. Sisir welcomed the gathering and explained in detail the Academic Plan for III BHMS and distributed a Print out of detailed Academic schedule for the III BHMS. He exhorted all the parents to cooperate for the smooth conduct of the Academic Plan as scheduled. All the Students will be entrusted with the Academic counselors to sort out all the academic problems.

Parents have been called on to give their feedback/ Suggestions queries

The following points have been raised by the parents.

1. Regarding use of lap Tops
2. Rice variety to be considered for inclusion in the food menu.
3. Cloth drying facility
4. Provision of net in the windows of IIIrd floor of the Ladies Hostel building
5. PTA Executive to meet once in 6 months.

Dr.N.V.Sugathan, while addressing the parents also replied to the Suggestions/ queries raised by the parents as follows.

1. Parents should ensure minimum use of Phone by their wards with a Specific mention to avoid smart phone and high end phones.

2. Parents should take personal care to ensure safety of their wards during their travel on holidays.

As for as the achievements of the institution he mentioned as follows.

- a) Our College has secured 5 years continuous permission of the Ministry of AYUSH Govt. of India.
- b). Our College is in the process of getting NABH and NAAC accreditation.
- c). Institution has facilities viz SKETCH for placements and Research oriented activities for the students after completion of Course.

Regarding the feedback from the parents, efforts are underway to address the deficiencies pointed out .

The meeting also unanimously selected Mrs. Ranjani Vijayakumar of Trichy (Mob.No.8754060281) M/o. Noushika, III BHMS Student as a new PTA Executive Member in the place of Mrs. V. Sangeetha, M/o. S. Anjana.

Dr. T. Ajayan, Academic incharge IV BHMS and Dr. T. K. Jayakumar Academic incharge I BHMS (Sr.) also spoke.

Mr.G.Rajan, PTA Joint secretary also spoke on the occasion.

Dr.P.R.Sisir, Academic incharge III BHMS extended vote of Thanks.


Office Manager


DMS & PTA Secretary


Principal



PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASABHARAM, KANYAKUMAR
TAMIL NADU - 629 161

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist., Tamil Nadu – 629 161

No.A1.Pdl69/17

Date: 08.03.2017

Minutes of the meeting of Parents of IV BHMS Students held on 08.03.2017 at 11.30pm at College Conference Hall.

On the eve of Students promotion to subsequent academic year the meeting of Parents of IV BHMS Students has been convened.

Agenda for the meeting are as follows

1. To interact with parents and Parents with teachers to keep informed, the weak areas of their wards and also to get the feedback from the Parents.
2. To inform the parents about the existence of PTA already in place and discuss with them about the Changes/ additions if any parents /Teachers feel necessary.
3. To inform the Parents about the group personal accident cum Health Insurance scheme covering all the students for assured sum of Rs.1,00000/- (Accident) and Rs.50,000/- (Health Insurance) per year. Individual Policy cards are being issued for cashless delivery of service.
4. To arrange with the Parents an interaction session with the HoD's concerned.

Dr.N.V.Sugathan, DMS and Secretary/ Treasurer presided over the meeting 78 parents attended the meeting.

The following staff attended the meeting.

1. Dr. T. Ajayan, Academic i/c IV BHMS & HoD, Practice of Medicine
2. Dr. M.Murugan, HoD, Organon of Medicine
3. Dr. Winston Vargheese, P.G.Coordinator & Academic i/c II BHMS
4. Dr. P. R. Sisir, Academic i/c III BHMS & HoD, Paediatrics
5. Dr. Ajith Kumar M.V, HoD, Community Medicine
6. Dr. V. Sathish Kumar, HoD, Repertory
7. Dr. T. K. Jaya Kuamr Academic i/c, I BHMS
8. Mr. V. Sundaresan Nair, Office Manager
9. Mr. Raveendran Nair, Office Superintendent
10. Mr. M. Prem Mohan, C.A. to Principal
11. Mr. Balachandran Thampy, Asst warden (Gents Hostel)
12. Mrs. Bhavani Amma, Asst warden (Ladies Hostel)

Dr. T. Ajayan welcomed the gathering and explained in detail, the Academic plan for IV BHMS and distributed, Printout of detailed Academic schedule for the IV BHMS. He advised the Parents to attend the counseling session arranged with the HoD's. All the Students will be entrusted with the Academic counselors to sort out all the Academic problems. He explained the mentoring system arranged for the welfare of the students. Students should utilise the clinic lab facilities made available in the College.

Parents have been called on to give their feedback / Suggestions, queries.

The following points have been raised by the Parents.

1. To provide dictionary facility
2. To provide milk and fruits on cost.
3. Shortage of Electricity during nights.
4. Improvement in the quality of food.
5. Some Parents appreciated the overall College environment of the College.
6. One Parent specially appreciated the impartial performance of Dr. P. R. Sisir, Academic incharge III BHMS

Dr.N.V.Sugathan, while addressing the parents feed back/Suggestions/queries replied as follows.

1. Earnest efforts are underway to address the deficiencies pointed out.
2. Parents should ensure minimum use of phone by their wards with a specific mention to avoid smart phone and high end phones.
3. Parents should take personal care to ensure safety of their wards during their travel on Holidays.
4. Parents should discourage the tendency of their wards to stay outside the Hostel as day scholars.
5. Students should make use of the facilities like sketch for placements and Research oriented activities.

Dr. Winston Vargheese, P. G. Co-ordinator and Academic i/c II BHMS while addressing the Parents, explained the importance of Skill lab and facilities provided for the benefit of the Students at large. He exhorted the parents to dissuade the usage of high end Phones and constant monitoring of smart phones by their wards.

Dr. P. R. Sisir, Dr. T. K. Jayakumar also addressed the parents meeting.

One Mr. Kesavaperumal, F/o. Jayalekshmi has been unanimously selected as Executive member of the PTA.

The Meeting ended with the vote of Thanks by Dr. T. Ajayan, Academic incharge IV BHMS.


Office Manager
8317


Secretary
DMS & Treasurer


Principal



PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist, Tamil Nadu**

Minutes of the meeting of Parents of III and IV BHMS (Supplementary Batch)
Students held on 28.08.2017 at 11.30am at the College Conference Hall.

The following persons attended the Meeting.

1. Dr. N. V. Sugathan, DMS
2. Dr. P.R. Sisir, HoD and Academic in-charge III BHMS,
3. Dr. T. Ajayan, HoD and Academic in-charge IV BHMS,
4. Dr. Winston Vargheese, PG Coordinator and Academic in-charge II BHMS
5. Dr. Zion Natharaj P.S., HoD, and Academic in-charge I BHMS.

Parents of 8 students (III and IV) attended the meeting.

Dr. P. R. Sisir, Academic in-charge III BHMS welcomed

Dr. N. V. Sugathan, DMS in his address emphasised the importance of Parents meeting. He said about the regular meeting with the parents of all batches to interact with the parents for the welfare of their wards. He informed the Parents about the five year permission upto the AY-2020-21 from the Govt. of India.

As a follow up condition College has to get NABH (Hospital) and NAAC accreditation with in a time bound period. Also admissions should be made based on the centralized common pattern. As a student welfare measure, All students have been covered under Health and Accident Insurance for a sum of Rs.50,000+1,00,000/- respectively). As for as academic discipline is concerned, He exhorted all parents to cooperate with the College management to avoid shortage of attendance besides other academic plans. Parents should restrain their wards from exorbitant use of Mobile Phone particularly high end smart phones.

He also explained in detail the Exit Exam for the Degree holders proposed by the Govt. of India to be implemented shortly, After getting the BHMS Degree, those who passed the Exit Exam alone shall practice.

He also informed all the parents about the PTA which is in place in the College.

Parents views have also been elicited.

Dr. P. R. Sisir, Academic in-charge III BHMS explained in details the teaching / Academic plan for III BHMS and he also stressed the importance of attendance and academic discipline.

Dr. T. Ajayan, Academic in-charge explained in detail the Academic Plan for IV BHMS and he also the importance of Attendance and the academic discipline.

Both of them advised the parents to have a watch on their wards to complete the assigned works.

Parents have been requested the meet the concerned HoD's and the Academic in-charge concerned before leaving the college.



Principal

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KULASEKHARAM, KANYAKUMARI DISTRICT,
TAMIL NADU - 629 161

**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist, Tamil Nadu**

Minutes of the meeting of Parents of I BHMS Students held on 16.09.2017 at 11.30am at the College Conference Hall.

Dr. N. V. Sugathan, Deputy Medical Supdt. Presided over the meeting. The following persons attended the meeting.

1. Dr. Winston Vargheese, P. G. Coordinator and Academic i/c II BHMS
2. Dr. P. R. Sisir, HoD, Paediatrics and Academic i/c III BHMS
3. Dr. Zion Natharaj, HoD, Dept of Anatomy, Academic i/c I BHMS

63 Parents attended the meeting Dr. Zion Natharaj, Academic i/c., I BHMS (Senior) welcomed the meeting and explained in detail the Academic plan for the Academic year. Parents have been apprised about the students performance and the efforts of the College to enhance the overall standard of the students.

Separate arrangements have been made for the Parents to meet the HoD's of Physiology, Pharmacy and Anatomy Depts. Next the DMS addressed the meeting. He explained to the parents about the period of 1 month left for the current Academic year which is very crucial. Students should complete all the academic plans before the exam scheduled from 16.10.2017, 35% of students are hardly have attendance. We could start the academic year only at the end of December 2016. On the management side everything is being made to the level best.

Parents should advise the students accordingly and see that students use the phone judiciously.

The following feedbacks have been received from the Parents.

1. Parents in unanimity sought complete restriction on the use of smart phone by the students. Instead of smart phone base phone can be allowed.
2. Visitor's Room with bath facility shall be arranged for the visiting Parents.
3. Food served in the Hostel needs review for improvement.
4. Quality of the milk to be put under review (Nanjil Milk).
5. Water quality to be reviewed to avoid skin problems of some students

In reply to the queries /feedback from the parents, DMS replied that all the problems in Hostel would be resolved soon. As for as food menu is concerned, Food menu is finalized after receiving feedback from the Hostellers. A Committee consisting of all stake holders including student representatives are involved before finalising the food menu. Any changes can be made only by following the procedure already in place.

Dr. Winston Vargheese, P. G. Coordinator and Academic i/c II also addressed the Parents and apprised the usage of smart phone by students. Parents should have close watch on their wards.

Dr. P. R. Sisir, expressed Vote of Thanks



Principal
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TAMIL NADU - 629 161

**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniyakumri , District-629161**

**Minutes of the meeting of parents of I BHMS students (PTA) held on 08- 09-2018
at 1.30 P.M at College Conference Hall**

Dr N.V Sugathan DMS Presided over the meeting the following persons attended the meeting.

77 parents attended the meeting.

| SL.NO | NAME | DESIGNATION |
|-------|------------------------|--|
| 1 | Dr P.R Sisir | Co-coordinator &academic in charge of III BHMS |
| 2 | Dr.Winston Vargheese | PG Coordinator & in charge of II BHMS |
| 3 | Dr.Krishna Kumari Amma | UG Coordinator |
| 4 | Dr.Zion Natha Raj | Academic incharge I BHMS |
| 5 | Dr.S.Sreeja | HOD Department of Pharmacy |
| 6 | Dr.T.K Jayakumar | Academic in charge of I BHMS &Staff Warden |
| 7 | Dr.N.Leena | Faculty Anatomy department |
| 8 | Dr.K.R Reshmy | Faculty ,Physiology Department |
| 9 | Dr.G.S Deepa | Faculty ,Physiology Department |

Dr .T.K Jayakumar, Academic in charge I BHMS welcomed the gathering, Dr.Krishna Kumari Amma in her Address detailed various steps we undertake to improve the knowledge as a whole.

Dr.N.V Sugathan, requested the parents to give their suggestion /Feed back so that a comprehensive reply could be given.

The following suggestion /complaints are made by the parents

1. More improvements to be made in the food facility in the hostel
2. Guest Accommodation facility in the hostel for the parents coming from the far away places.
3. To send the Hostellers along with the parents of other hostellers
4. Food quality particularly chickens and vegetables to be more boiled.
5. Milk for those hostellers who require such a facility.
6. Smart phones to be banned.
7. One parent (F/O Muthusumathy) appreciated the efforts taken by the college to get the NABH/NAAC Accreditation.

Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanniyakumari District- 629161

**Minutes of the meeting of parents of II BHMS students (PTA) held on 12 -09-2018 at
1.30 P.M at college conference Hall**

Dr N.V Sugathan DMS Presided over the meeting .The following persons attended the meeting

| Sl.NO | NAME | DESIGNATION |
|-------|----------------------------|--|
| 1 | Dr. P.R Sisir | Co-coordinator &academic in charge of , III BHMS |
| 2 | Dr.Winston Vargheese | PG Coordinator & Ac/ in charge of II BHMS |
| 3 | Dr.M.Murugan | HOD Department of Organon |
| 4 | Dr.C.R Krishna Kumari Amma | UG Coordinator |
| 5 | Dr.Zion Natha Raj | Academic in charge I BHMS |
| 6 | Dr.S.Sreeja | HOD Pharmacy |
| 7 | Dr.T.K Jayakumar | Academic in charge of I BHMS &Staff Warden |
| 8 | Dr.R.S Gopika | HOD Pathology &Microbiology |
| 9 | Dr.Salini Chandran | Faculty , Department of Forensic Medicine |
| 10 | Dr.Siju | HOD, Forensic Medicine |

22 parents attended the meeting Dr Winston Vargheese , Academic in charge II BHMS welcomed the meeting .Among other things, he explained about the unsavory situation created by the students who have been taken to witness postmortem at government medical college in Asaripallam ,Nagercoil and exhorted the parents to guide their wards accordingly .Dr C.R.Krishna Kumari Amma , UG Coordinator said about the short period of academic study obtain and said anyhow , portions have been completed.

Further she explained about the introduction of effective mentoring system to improve the students performance and also to counseling to dispel student centric problems .Various steps have been taken up at the institutional level to improve the overall standards .She also welcomed the parents to suggest any points they wish to offer .Dr N.V Sugathan ,DMS in his address elicited the views and suggestion or complaints from the parents. He requested the parents positive cooperation to send the students for observership in the departments of OBG and surgery at Gov medical college ,Asaripallam by paying the amount prescribed for which required permission have been obtained after very difficult process.

One of the parents suggested the appraisal of the outside projects /Assignments to the students to avoid unsavory events.

Dr .N.V Sugathan DMS also requested the parents not to give smart phones to the students

Dr PR Sisir , Dr. T Ajayan ,Dr Zion Natha Raj. P.S,and Dr .T.K Jayakumar also addressed the meeting


Coordinator




Principal

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**Sarada Krishna
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Kulasekharam, Kanniyakumri , District-629161**

Minutes of the meetings of Parents-Teaches Association (III BHMS) Students held on 15.09.2018 at 1.30pm at Conference Hall.

Dr. N. V. Sugathan, DMS presided over the meeting. 28 parents attended. The following staff members also attended the meeting.

| | | |
|----------------------------|---|-------------------------------|
| 1. Dr. Krishna Kumari Amma | - | U.G. Coordinator |
| 2. Dr. P. R. Sisir | - | Academic Coordinator III BHMS |
| 3. Dr. Winston Vargheese | - | Academic Coordinator II BHMS |
| 4. Dr. T. Ajayan | - | Academic Coordinator IV BHMS |
| 5. Dr. Zion Natha Raj P.S. | - | Academic Coordinator I BHMS |

Dr. P. R. Sisir, welcomed the gathering and appreciated the behaviour of the III BHMS Students as best one.

Dr. C. R. Krishna Kumari Amma, U.G. Coordinator also addressed the gathering and explained various academic measures to enhance the overall standard of the students.

Dr. N. V. Sugathan, DMS in his address explained as detailed below

1. We have obtained Govt orders for observing OBG and Surgery Depts of Govt Asaripallam Medical College Nagercoil as an academic requirement.
2. We have got recognition orders from the Tamil Nadu Dr. M. G. R. Medical University, Chennai to start PhD from 2018-19.
3. Parents should discourage their wards from using smartphones
4. All students are to remit the exam fee and observership fee for the Dept of OBG and Surgery

Dr. T. Ajayan, Academic Coordinator IV BHMS also spoke on the occasion.

Dr. Zion Natharaj. P. S., Academic Coordinator I BHMS gave the vote of Thanks.


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**Sarada Krishna
Homoeopathic Medical College
Kulasekharam, Kanyakumari Dist, Tamil Nadu**

Minutes of the Meeting of Parents of II BHMS Students held on 23.09.2017 at 11.30am at the college Conference Hall.

Deputy Medical Supdt. presided. The following persons attended.

1. Dr. Winston Vargheese P.G.Coordinator, and II BHMS Academic i/c. 38 parents attended.

Dr. Winston Vargheese welcomed the gathering and explained the academic programme. Except 4 students who lacked attendance, others have no problem as for the class attendance is concerned, Parents should give utmost importance to the regularity of their wards in class. He also explained the facilities available in the College. The following queries /suggestions have been raised by the parents.

1. Keerai variety should be included in the menu.
2. Some parents complained about shortage of Food on some occasion
3. Change in menu is also sought for

Dr. N. V. Sugathan, DMS explained in detail the procedure being followed. For food menu. Changes if warranted would be made duly following the procedures already in place.

Clinical Tie up with govt. Medical College/ Hospital has been arranged as per the orders of govt. issued on that.

He also informed the parents about the following.

1. 5 year permission up to 2021 granted to the colleges by the Govt. of India
2. Regarding Exit Exam being introduced by AYUSH Ministry.
3. Accreditation Certificate already got for our Hospital Lab
4. Proposal to get NABH/NAAC accreditation.


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TAMIL NADU - 629 161

**Sarada Krishna
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Kulasekharam, Kanniyakumari District- 629161**
Minutes of the meeting of PTA (IV BHMS) held on 10.11.2018.

Dr. N.V.Sugathan DMS presided over the meeting.

The following persons also attended the meeting.

- | | |
|----------------------------|-------------------------------|
| 1. Dr. M. Murugan, | HOD, Organon |
| 2. Dr. P. R. Sisir | Academic Coordinator III BHMS |
| 3. Dr. T Ajayan | Academic Coordinator IV BHMS |
| 4. Dr. Zion Natharaj,P.S | Academic Coordinator I BHMS |
| 5. Dr. T. K. Jayakumar, | Academic Coordinator I BHMS |
| 6. Dr. M. V. Ajith Kumar, | HOD, Community Medicine |
| 7. Dr. V. Sathish Kumar.V, | HOD, Repertory |
| 8. Dr. L. Girija | Dy. Warden (staff) |
| 9. Mr Krishnan Kutty Nair, | Asst warden(GH) |

59 parents attended

Agenda

1. On the eve of students promotion to the subsequent academic year of study (III to IV BHMS) the meeting has been convened.
2. To interact with the parents to keep informed the weak areas of their wards and also to get feedback from them.
3. To inform the parents about the existence of PTA already in place and discuss with them about the changes /additions if they feel necessary.

Dr. Ajayan Academic Coordinator welcomed and presented the introduction address. He explained in detail the Academic plan for IV BHMS. This is the first batch in the new stream of 1-1/2, years of study in IV BHMS. He supplied to all parents a copy of the Academic plan. He requested the parents to monitor according to the plan. Students cannot miss any classes. He welcomed all parents to interact with all HODs after the meeting.

Next Dr. N. V. Sugathan DMS addressed and invited suggestions /questions from the parents. He advised the parents first to contact Asst. Wardens, Dy. Warden (staff) and Academic Coordinator in case of emergency.

Dr. P. R. SISIR, Dr. M. Murugan, Dr. Zion Natharaj, Dr. V. Sathish Kumar, Dr. L. Girija, Dr. T. K. Jayakumar also spoke.

Mr. Sajan, parent and PTA executive also spoke.


Coordinator.




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**Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniyakumri , District-629161**

**Minutes of the meeting of Parents Teachers Association (II BHMS) held on
1.12.2018 at 1.30 pm.**

Dr. N. V. Sugathan DMS presided

The following staff also attended

- | | |
|----------------------------|---|
| 1. Dr. Winston Vargheese | PG Coordinator & Academic Coordinator II BHMS |
| 2. DR. .M. Murugan | HOD, Organon of Medicine |
| 3. Dr. P. R. Sisir, | Academic Coordinator III BHMS |
| 4. Dr. Krishna Kumari Amma | U. G. Coordinator |
| 5. Dr. T. Ajayan, | Academic Coordinator IV BHMS |
| 6. Dr. Gopika R. S, | HOD Pathology |
| 7. Dr. Zion Natharaj, | Academic Coordinator IBHMS |
| 8. Dr. T.K. Jayakumar, | Academic Coordinator I BHMS. |
| 9. Dr. V. Siju | Faculty ,Forensic Medicine |
| 10. Dr. Shalini Chandran, | HOD Forensic Medicine |

Dr. Winston Varghese Academic Coordinator welcomed. He advised the parents not to encourage their wards to avail leave unnecessarily. He also advised them to contact him regularly to know their wards performance.

Dr. N. V. Sugathan DMS in his address told to act according to the students calendar schedule..

Parents have been advised to see that their wards are not missusing the usage of mobile phones.

Mr. Karuppasamy, F/O Aathavan I BHMS also spoke.

He requested provision rest rooms for the patents who come from faraway places.


Coordinator.




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Minutes of the meeting of PTA held on 24.11.2018 (III BHMS)

Dr. N. V. Sugathan DMS presided

The following staff also attended

- | | |
|-----------------------------|-------------------------------|
| 1. Dr. M. Murugan, | HOD, Organon of Medicine |
| 2. Dr. Krishna Kumari Amma, | UG Coordinator |
| 3. Dr. P. R. Sisir, | Academic Coordinator III BHMS |
| 4. Dr. Santhi Serene Sylum | HOD, OBG |
| 5. Dr. T. K. Jayakumar, | Academic Coordinator IBHMS |
| 6. Dr. L. Girija, | Dy. Warden (staff) |
| 7. Dr. A. Bino, | Faculty Surgery |
| 8. V. Sundaresan Nair | Office Manager |
| 9. M. Prem Mohan, | Hostel i/c |

57 parents attended.

Dr. P. R. Sisir Academic Coordinator welcomed. He explained the detailed academic plan for III BHMS, a copy of the same has been supplied to all parents. They have also been informed about the 3 months observers hip programme being arranged for the students. They have been advised not to allow students to avail leave during the observers hip.

He also informed the parents about the following.

Most of the infrastructure facilities have been accomplished. Deficiency regarding food complaints have been rectified and constantly being monitored.

Those who satisfy the attendance criteria alone will be permitted to sit for the exam. Regarding usage of mobile phones, parents should ensure minimum usage of phones and see it is misused.

Hostellers should communicate with parents and vice versa only through Hostel Asst wardens, Dy. Wardens staff..

Regarding payments of college fees in two installment s it should be paid annually.. In case of difficulty they should write to the Principal for any change.

Dr. Sisir mentioned about the foundation programs now being conducted in the college from 1.11.2018 to 1.12.2018.

Dr Krishna Kumari Amma UG Coordinator in her address advised the parents to contact the respective Academic Coordinator about their wards.. Hostellers should return to the hostel on the previous day while returning from leave instead of the opening day.

Dr. T. Ajayan explained the details of induction classes and atarting PM subject in the III BHMS.

He also explained SKETCH Programme

Dr. T. K. Jayakumar, Dr. L. Girija, also spoke.

Mr Joe, parent and PTA executive member also spoke.


Coordinator.




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Sarada Krishna
Homoeopathic Medical College,
Kulasekharam, Kanniyakumri , District-629161
Minutes of the meeting of Parents Teachers Association (IV BHMS), held on
8.12.2018

Dr Winston Varghese P. G. Coordinator and Academic Coordinator II BHMS presided over the meeting.

The following persons also attended the meeting

- | | |
|----------------------------|--------------------------------|
| 1. Dr. M. Murugan, | HOD, Organon of Medicine |
| 2. Dr Krishna Kumari Amma, | UG Coordinator |
| 3. Dr. P. R. Sisir | Academic Coordinator ,III BHMS |
| 4. Dr. T. Ajayan | Academic Coordinator ,IV BHMS |
| 5. Dr. V Sathish Kumar | HOD, Repertory |
| 6. Dr. T. K. Jayakumar | Academic Coordinator, I BHMS |

Dr T. Ajayan welcomed. The poor attendance is due to the postponement of this meet, because of the programme of Vice Chancellor of The Tamil Nadu MGR Medical University Chennai.

He informed that the students who are lagging in attendance must make up the losses within the next 1^{1/2} month.

According to an assessment made, 25 students are below average in their studies. They should bestow special attention to come along with others.

Dr. C.R.Krishna Kumari Amma, advised the students to avail facilities and infrastructure available in this College and be the good professionals.

Dr. M.Murugan, HoD, detailed the developments in Homoeopathy and Research in Homoeopathy.

Dr. P.R.Sisir , Academic Coordinator, III BHMS, advised the students to become good doctors. Here we conduct entrance exam coaching classes and Sketch under which preparatory classes for competitive exam are conducted. Students should avail the facility and get good placements.

Dr. V.Sathish Kumar, HoD, Repertory, advised the parents to complete the Case Records before 15.12.2018.

Dr. M.V.Ajith Kumar, HoD, Community Medicine and Dr. Zion Natha Raj P.S, HoD, Anatomy also spoke.


Coordinator




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